

COUNTY COMMISSION MEETING – DECEMBER 21, 2020

The Claiborne County Commission met in regular session on Monday, December 21, 2020 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation led by Commissioner Zach Mullins. Pledge led by Officer Doug Evans.

AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

PRESENT:

District 1

Brent Clark
Whitt Shuford
Charlton Vass

District 2

Nathan Epperson
Juanita Honeycutt
Kim Large

District 3

Mike Campbell
Stacey Crawford
Nicholas Epperson

District 4

Zach Mullins

District 5

Mitchell Cosby

District 6

Rosemary Barnett
Carolyn Brooks
Steve Mason

District 7

Steve Brogan
Sherry McCreary
Shawn Peters

District 8

David Mundy
Steve Murphy

District 9

James Hatmaker

ABSENT:

District 4

Anthony Rowe

20 commissioners present
1 commissioner absent

Also present: Cynthia Logan, Recorder

AGENDA ITEM #2 – APPROVAL OF AGENDA

MOTION: Commissioner Hatmaker – to approve
SECOND: Commissioner Brooks

Commissioner Mundy requested to add a resolution concerning Engineer Services for 2021 CDBG.

(This added as resolution 2020-111; item #4A under New Business)

Commissioner Vass requested to add resolution concerning COVID-19 policies.
(This added as resolution 2020-112; item #4B under New Business)

Commissioner Vass requested to add a discussion item concerning COVID-19.
(This added as discussion; item #4C under New Business)

Vote on agenda as amended / Motion carried by aye vote

AGENDA ITEM #3 – APPROVAL OF MINUTES

MOTION: Commissioner Vass – to approve
SECOND: Commissioner Large

Motion carried by aye vote

AGENDA ITEM #4 – COUNTY OFFICE REPORTS
AGENDA ITEM #5 – COUNTY MAYOR'S REPORT
AGENDA ITEM #6 – COUNTY SHERIFF'S REPORT

MOTION: Commissioner Hatmaker – to approve
SECOND: Commissioner Nathan Epperson

Motion carried by aye vote

AGENDA ITEM #7 – COUNTY ROAD SUPERINTENDENT (QUARTERLY REPORT)

MOTION: Commissioner Mason – to approve
SECOND: Commissioner Cosby

Motion carried by aye vote

AGENDA ITEM #8 – COMMITTEE REPORTS

MOTION: Commissioner Nathan Epperson – to approve
SECOND: Commissioner Large

Motion carried by aye vote

AGENDA ITEM #9 – NOTARY PUBLIC APPOINTMENTS

MOTION: Commissioner Hatmaker – to approve

SECOND: Commissioner Mundy

Motion Carried by Aye Vote

APPROVED:

Kristen N. Wampner

Regina M. Day

Bobby D. Metts II

Jessica L. Scott

Haley B. Atkins

Julie Ann Upton

Christina M. Beaver

AGENDA ITEM #10 – NOTARY BOND APPROVAL

(none)

OLD BUSINESS:

(none)

NEW BUSINESS:

ITEM #1 – RES 2020-107 – JUVENILE COURT (budget amendment)

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner Vass

*ROLL CALL VOTE: 20 for; 0 against / Motion Carried
(Resolution as follows)*

RESOLUTION NO. 2020-107
Juvenile Defendent Resolution

WHEREAS, Claiborne County needs to amend the Juvenile Court Budget in order to reflect the increased charges to be incurred for the 2020-2021 fiscal year.

WHEREAS, one juvenile has been housed since September 25th with another being housed since November 17th with an expectation of housing for several more months. Both are being housed for very serious charges.

WHEREAS, current billing already exceeds \$6,000.

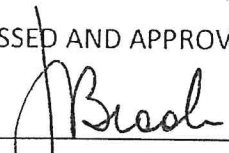
THEREFORE, the following budget amendment must be approved.

<u>Revenue</u>	<u>DECREASE</u>	<u>INCREASE</u>
39000 Fund Balance	\$10,000	
<u>Expenditures</u>		
54240-399 Other Contracted Services		\$10,000

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on December 21, 2020 that the

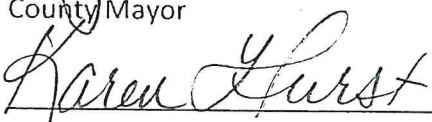
NOW, THEREFORE, BE IT FURTHER RESOLVED, that this resolution takes effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED THIS 21st day of December 2020.



County Mayor

Zachary Mullins
Commission Sponsor



County Court Clerk

FILED 11-30-2020
KAREN HURST, COUNTY CLERK
BY: 
B-G

ITEM #2 – RES. 2020-108 – BOARD OF EDUCATION (budget amendment)

MOTION: Commissioner Peters – to approve
SECOND: Commissioner Hatmaker

*Motion carried by aye vote
(Resolution as follows)*

**Claiborne County Board of Education
RESOLUTION
2020-108**

December 10, 2020

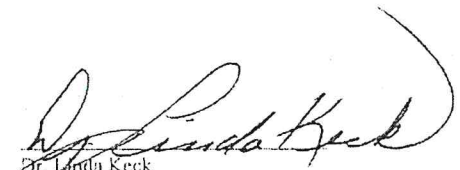
WHEREAS, in 19-20 the Claiborne County Board of Education received a Civics Mini-Grant grant in the amount of \$15,000. As a result of the pandemic, it was unable to be completed and \$10,979.69 was allowed to be carried over. This needs to be added to the General Purpose Budget in order to adhere to grant guidelines, and

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session December 21, 2020 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.


<u>REVENUE</u>	<u>INCREASE</u>
Account Code No.	
46980 Other State Grants	10,979.69

<u>EXPENDITURES</u>		
Account Code No.		
71100/429 Instructional Supplies		10,179.69
72210/524 Staff Development		800.00


 Linda Keck
 Claiborne County Schools

Shawn Peters

 Commission Sponsor


 Angela Tucker
 Finance Director

FILED 12-1-2020
 KAREN HURST, COUNTY CLERK
 BY:  P.C.

12/21/2020

**ITEM #3 – RES. 2020-109 – SUPPORTING LOCAL MUSICIANS OF THE CUMBERLAND
GAP REGION**

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Vass

ROLL CALL VOTE: 20 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2020 – 109
A RESOLUTION SUPPORTING LOCAL MUSICIANS
OF THE CUMBERLAND GAP REGION

WHEREAS, Claiborne County has a long tradition regarding music that has originated within our area; and

WHEREAS, recognizing this musical component and helping to maintain it is paramount to Claiborne County's identity; and,

WHEREAS, Between the Trees Music is raising funds to help finish the project ***Just Off the Wilderness Road – Songs of the Cumberland Gap Region***, that will include twelve (12) Claiborne County musicians; and,

WHEREAS, Between the Trees Music is asking for helping to fund this project from the three (3) counties that make up the Cumberland Gap Region; and,

WHEREAS, the Lee County Board of Supervisors have given \$1,600 towards this project.

NOW THEREFORE, the Claiborne County Commission will match this amount via a charitable contribution to Between the Trees Music to help finish studio recording and the pressing of 1000 cd's.

BE IT RESOLVED, the Claiborne County Commission in session December 21, 2020 authorizes to amend the General Fund Budget by adjusting the following line items.

FUND BALANCE

DECREASE

Account Code No.

Fund 101 Undesignated Fund Balance \$1,600.00

EXPENDITURES

INCREASE

Account Code No.

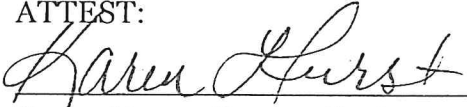
58400-316 Charitable Contributions \$1,600.00



Joe Brooks, Claiborne County Mayor

Mitchell Cosby, County Commissioner

ATTEST:



Karen Hurst, County Clerk

FILED 12-3-2020
KAREN HURST, COUNTY CLERK
BY: kh -D-G:

12/21/2020

ITEM #4 – RES. 2020-110 – PURCHASE OF REAL ESTATE PROPERTY LOCATED ON CORNER OF MONTGOMERY AND MAIN STREETS IN TAZEWELL

MOTION: Commissioner Honeycutt – to approve

SECOND: Commissioner Hatmaker

Commissioner Steve Mason affirmed to the commission that he is not receiving any benefit or compensation in this matter and that he is not a part of any contract concerning this land purchase. His assistance was only on behalf of Claiborne County and not for personal gain or benefit.

(Discussion followed)

ROLL CALL VOTE: 20 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION _____, 2020 - 110

WHEREAS, Claiborne County is in need of real estate property for future use for more than one building project and,

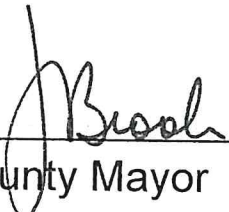
WHEREAS, there is a property available for purchase in a prime location in the city of Tazewell, 207 Montgomery St, Tazewell TN that is a corner lot off Main Street and,

WHEREAS, the seller has agreed to accept a conditional bid of \$ 60,000 dollars pending the approval of this legislative body and,

WHEREAS, upon approval the property would be purchased with funds from the undesignated fund balance, and the legal paperwork would be handled by the county attorney.

BE IT HEREBY RESOLVED; that the Claiborne County Legislative Body in regular session **this 21st day of December, 2020**, hereby approves this Resolution for the purchase of the property at 207 Montgomery St, Tazewell Tennessee, the Public Welfare requiring it.

Attached documents: Reality Property description and Conditional Contract of Purchase.



County Mayor

Juanita Honeycutt, 2nd District
Sponsor



County Clerk

FILED 12-9-2020
KAREN HURST, COUNTY CLERK
BY: kh D.C.

ITEM #4A – RES. 2020-111 – ENGINEER SERVICES FOR 2021 CDBG

MOTION: Commissioner Mundy – to approve with the recommendation of Vaughn and Melton Engineering Firm. This based on the firm’s experience and work that has already been done on this project.

SECOND: Commissioner Hatmaker

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

**Resolution Number 2020 - 111
A Resolution To Approve Engineer Services For 2021 CDBG**

WHEREAS, Counties who participate in the Community Development Block Grant (CDBG) must submit a request for qualifications from engineering firms; and

WHEREAS, the Claiborne County Mayor has sent RFQ’s to six engineer firms; and

WHEREAS, Claiborne County has received two (2) RFQ’s:

Vaughn & Melton

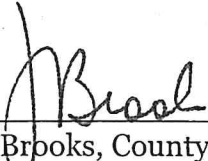
McGill Associates, PA

NOW THEREFORE, BE IT RESOLVED, the Claiborne County Commission meeting in session on Monday, December 21st elect to use the following engineering firm for the 2021 CDBG:

Vaughn & Melton

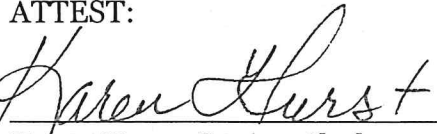
IT IS FURTHER RESOLVED, this resolution shall take effect upon its passage, the public welfare requiring it.

PASSED AND APPROVED this the 21st day of December 2020.



Joe Brooks, County Mayor

David Mundy, County Commissioner

ATTEST:


Karen Hurst, County Clerk

12/21/2020

ITEM #4B – RES. 2020-112 – AMENDMENT OF LEAVE POLICIES OF CLAIBORNE COUNTY'S COVID-19 POLICIES AND PROCEDURES

MOTION: Commissioner Vass – to approve

SECOND: Commissioner Hatmaker

(Discussion followed)

ROLL CALL VOTE: 20 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION 2020 - 112
**RESOLUTION AMENDING THE SICK LEAVE POLICY AND THE
ADMINISTRATIVE LEAVE POLICY TO COVER THE COVID-19 PANDEMIC
RESPONSE IN CLAIBORNE COUNTY'S POLICIES AND PROCEDURES
PREVIOUSLY ADOPTED UNDER THE GUIDELINES OF PREVIOUSLY
ADOPTED RESOLUTION 2020-044**

WHEREAS, there has been a Sick Leave Policy adopted via Resolution 2020-044 Establishing Policies and Guidelines Related to the COVID-19 Pandemic for Claiborne County; and

WHEREAS, an Administrative Leave Policy surrounding the COVID-19 Pandemic in Claiborne County was adopted via Resolution 2020-045; and

WHEREAS, a Sick Leave Policy surrounding the COVID-19 Pandemic in Claiborne County was adopted via Resolution 2020-046; and

NOW, THEREFORE BE IT RESOLVED both the Sick Leave Policy and the Administrative Leave Policy related to Covid-19 is amended as follows.

IT IS RESOLVED the Sick Leave Policy related to COVID-19 be amended to include:


- Due to the Tennessee Department of Health requirement that an individual(s) be quarantined due to contact tracing, spouses and immediate family members living within the same household of a positive COVID-19 test result shall continue to be paid during the quarantine period, and

IT IS RESOLVED the Administrative Lave Policy related to COVID-19 be amended to include:

- Due to the Tennessee Department of Health requirements that an individual(s) be quarantined due to contact tracing, every effort shall be made to afford the quarantined employee the ability to work remotely from their home when it is permissible to ensure the day to day functions of the county can continue.

IT IS FURTHER RESOLVED, this resolution shall take effect upon its passage, the public welfare requiring it.

PASSED AND APPROVED this the 21st day of December 2020.



Joe Brooks, County Mayor

Charlton Vass, County Commissioner

ATTEST:



Karen Hurst, County Clerk

ITEM #4C – DISCUSSION – COVID-19 INFORMATION

County Mayor presented and discussed statistical information of COVID-19 documented cases since 11/20/20, the percentage of in-patient hospital care that's taken place, the vaccination schedule as planned and information he has received concerning the vaccine. Mayor Brooks requested of the commission to confer with their constituents of the importance of wearing masks as well as social distancing and proper hygiene.

ITEM #5 – ADJOURNMENT

MOTION: Commissioner Hatmaker – to adjourn

SECOND: Commissioner Brooks

Motion carried by aye vote / Meeting adjourned.

Prepared by:



County Clerk