

## **COUNTY COMMISSION MEETING – MAY 18, 2020**

The Claiborne County Commission met in regular session on Monday, May 18, 2020 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation led by Commissioner James Hatmaker. Pledge led by Officer Doug Evans.

### **AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:**

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

#### **PRESENT:**

##### **District 1**

Brent Clark  
Whitt Shuford  
Charlton Vass

##### **District 2**

Nathan Epperson  
Juanita Honeycutt  
Kim Large

##### **District 3**

Mike Campbell  
Stacey Crawford  
Nicholas Epperson

##### **District 4**

Zach Mullins  
Anthony Rowe

##### **District 5**

Mitchell Cosby

##### **District 6**

Rosemary Barnett  
Carolyn Brooks  
Steve Mason

##### **District 7**

Steve Brogan  
Sherry McCreary  
Shawn Peters

##### **District 8**

David Mundy  
Steve Murphy

##### **District 9**

James Hatmaker

21 commissioners present

Also present: Cynthia Logan, Recorder

### **AGENDA ITEM #2 – APPROVAL OF AGENDA:**

MOTION: Commissioner Vass – to approve

SECOND: Commissioner Shuford

Commissioner Nicholas Epperson, the sponsor of item 5 (Res. 2020-033) under New Business, requested that this item be removed from the agenda.

MOTION: Commissioner Hatmaker – to approve agenda as amended

SECOND: Commissioner Peters

*Vote on agenda as amended; Motion carried by aye vote*

**AGENDA ITEM #3 – APPROVAL OF MINUTES**

MOTION: Commissioner Rowe – to approve  
SECOND: Commissioner Large

*Motion carried by aye vote*

**AGENDA ITEM #4 – COUNTY OFFICE REPORTS**

MOTION: Commissioner Mundy – to approve  
SECOND: Commissioner Hatmaker

*Motion carried by aye vote*

**AGENDA ITEM #5 – COUNTY MAYORS REPORTS**

MOTION: Commissioner Nathan Epperson – to approve  
SECOND: Commissioner Nicholas Epperson

*Motion carried by aye vote*

**AGENDA ITEM #6 – COUNTY SHERIFFS REPORTS**

MOTION: Commissioner Honeycutt – to approve  
SECOND: Commissioner Large

*Motion carried by aye vote*

**AGENDA ITEM #7 – COMMITTEE REPORTS**

MOTION: Commissioner Nathan Epperson – to approve  
SECOND: Commissioner Brooks

*Motion carried by aye vote*

**AGENDA ITEM #8 – NOTARY PUBLIC APPOINTMENTS**

MOTION: Commissioner Hatmaker – to approve  
SECOND: Commissioner McCreary

*Motion carried by aye vote*

**APPROVED:**

Patricia K. Brooks  
Megan L. Morgan  
Sandy L. Chaney  
Linda H. Burress  
Sandra H. Smith

Linda G. Stilson  
Paul R. Schmutzler  
Jeffrey M. Lewis  
Kristi S. Poore

**AGENDA ITEM #9 – NOTARY BOND APPROVAL**

MOTION: Commissioner Hatmaker – to approve  
SECOND: Commissioner Mundy

*Motion carried by aye vote*

**APPROVED:**

Sandra H. Smith

*sureties: Ronnie Williams and Randall W. Meyers*

**OLD BUSINESS:**

*(none)*

**NEW BUSINESS:**

**ITEM #1 – END OF BILL LIFE CYCLE REPORT FOR 2018**

*Submitted by Trustee for information; no action taken*

**ITEM #2 – REQUEST BY COUNTY MAYOR FOR SUBMISSION OF LETTER OF INTENT CONCERNING SHORELINE EROSION OF POWELL RIVER IN RIVERSIDE COMMUNITY**

MOTION: Commissioner Cosby – to approve submission of letter of intent  
SECOND: Commissioner Vass

*Motion carried by aye vote*

**ITEM #3 – RES. 2020-031 – TBI DRUG TASK FORCE GRANT (budget amendment)**

MOTION: Commissioner Cosby – to approve  
SECOND: Commissioner Honeycutt

*Motion carried by aye vote  
(Resolution as follows)*

RESOLUTION NO. 2020-031  
TBI Drug Task Force Grant

WHEREAS, the Claiborne County needs to amend the Sheriff's Department Budget in order to reflect the agreement with the Tennessee Bureau of Investigations for the 2019-2020 fiscal year.

WHEREAS, the Claiborne County Sheriff's Department is in agreement with the Tennessee Bureau of Investigations for reimbursement of overtime while providing resources to assist TBI in an amount not to exceed 13,200.

THEREFORE, the following budget amendment must be approved.

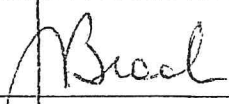
<u>Revenue</u>	<u>INCREASE</u>
46980-CAMP Other State Revenue	\$13,200

<u>Expenditures</u>	
54110-187-CAMP Overtime Pay	\$13,200

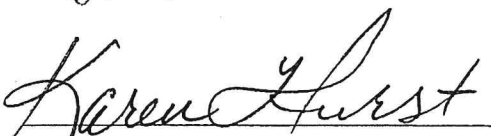
BE IT FURTHER RESOLVED, by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 20<sup>th</sup> day of April 2020, that such resolution be passed.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that this resolution takes effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED THIS 20<sup>th</sup> day of April 2020.

  
\_\_\_\_\_  
County Mayor

  
\_\_\_\_\_  
Commission Sponsor

  
\_\_\_\_\_  
County Court Clerk

RECEIVED  
3-24-2020 3:30 pm  
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**ITEM #4 – RES. 2020-032 – BOARD OF EDUCATION (budget amendment)**

MOTION: Commissioner Peters – to approve  
SECOND: Commissioner Brooks

ROLL CALL VOTE: 21 for; 0 against / Motion carried  
(Resolution as follows)

**Claiborne County Board of Education  
RESOLUTION  
2020-032**

April 9, 2020

WHEREAS, the Claiborne County Board of Education has received \$34,800 for School Board Mini Grant that needs to be added to the General Purpose Budget, and

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 20, 2020 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by increasing the following fine items.

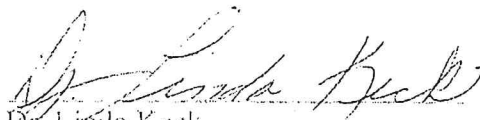
REVENUE

INCREASE


Account Code No.	
44570 Contributions & Gifts	\$34,800

EXPENDITURES

Account Code No.	
72210-599 Other Charges	34,800

  
Dr. Linda Keck  
Claiborne County Schools Director

Shawn Peters  
Commission Sponsor

  
Angelia Tucker  
Finance Director

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3-30-2020 4:35 pm  
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**ITEM #5 – (RES. 2020-033 removed from agenda)**

**ITEM #6 – LIBRARY BOARD APPOINTMENTS**

MOTION: Commissioner Cosby – to approve appointments of Mitchell Cosby, Rusty DeBusk, Jay Chambers and Kay McKinnon. All terms will end in 2023.

SECOND: Large

*Motion carried by aye vote*

**ITEM #7 – RES. 2020-034 – BUDGET AMENDMENT (Architectural Drawings/Study)**

MOTION: Commissioner Honeycutt – to approve

SECOND: Commissioner Nathan Epperson

*(discussion followed)*

MOTION TO TABLE: Commissioner Mundy – to table item to next month until correct line item can be submitted.

SECOND: Commissioner Hatmaker

*ROLL CALL VOTE (on motion to table): 20 for; 1 against / Motion carried / Item tabled*

*FOR: Commissioners Clark, Shuford, Nathan Epperson, Honeycutt, Large, Campbell, Crawford, Nicholas Epperson, Mullins, Rowe, Cosby, Barnett, Brooks, Mason, Brogan, McCreary, Peters, Mundy, Murphy, Hatmaker*

*AGAINST: Commissioner Vass*

**ITEM #8 – RES. 2020-035 – E911 BOARD APPOINTMENTS**

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner Nathan Epperson

*(discussion followed)*

*ROLL CALL VOTE: 13 for; 8 against / Motion carried*

*FOR: Commissioners Clark, Shuford, Vass, Nathan Epperson, Large, Campbell, Crawford, Nicholas Epperson, Mullins, Rowe, Cosby, Brogan, Murphy*

*AGAINST: Commissioners Honeycutt, Barnett, Brooks, Mason, McCreary, Peters, Mundy, Hatmaker*

*(Resolution as follows)*

**Resolution 2020 – 035**  
**Appointment to the E911 Board**

**WHEREAS**, T.C.A. 7-86-104 allows for the creation of an emergency communications district and its board of directors; and,

**WHEREAS**, the board manages the emergency communication system (911) within its area according to the powers given to it by general law at T.C.A. 7-86-101; and,

**WHEREAS**, the board of directors are appointed by the county mayor subject to confirmation by the county legislative body for terms of four years, except for the initial terms of two, three and four years to create a staggering system; and,

**WHEREAS**, the Claiborne County Commission created an Emergency Communications District in September 1992 after a successful referendum was held in August 1992 where a majority of people desired to have Emergency 911 telephone service in this area; and,

**WHEREAS**, the original board was set up to consist of nine (9) members; and,

**WHEREAS**, there are three (3) board appointments that expired in April, 2020; and,

**WHEREAS**, the board should be made up of all areas where E911 service are utilized and funded; County Sheriff, County EMS Director, Chairman of County Commission, City Police Chiefs (2), Fire Chief (1), City Mayors (3); and,

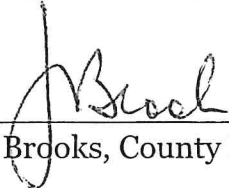
**NOW, THEREFORE, BE IT RESOLVED** the following individuals be appointed along with the following terms:

Jeremy Myers, Tazewell Chief of Police (4-year term),  
Ben Evans, New Tazewell Chief of Police (4-year term),  
Jerry Beeler, New Tazewell City Mayor (4-year term)

**BE IT FURTHER RESOLVED** that these appointments would replace positions held by Andy Duncan, Sam McCollough, and Barry Thomas.

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 20<sup>th</sup> day of May, 2019

  
\_\_\_\_\_  
Joe Brooks, County Mayor

\_\_\_\_\_  
Zach Mullins, County Commissioner

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

RECEIVED  
5-4-2020  
KH

**ITEM #9 – RES. 2020-036 – BOARD OF EDUCATION (budget amendment)**  
**ITEM #10 – RES. 2020-037 – BOARD OF EDUCATION (budget amendment)**

MOTION: Commissioner Peters – to combine items 9 and 10 and approve  
SECOND: Commissioner Vass

ROLL CALL VOTE: 21 for; 0 against / Motion carried  
(Resolutions as follows)

Claiborne County Board of Education  
**RESOLUTION**  
*2020-036*

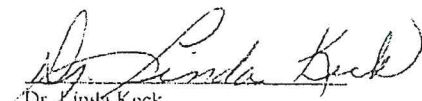
May 14, 2020

WHEREAS, the Claiborne County Board of Education has received a Safety grant in the amount of \$7,500, and this needs to be added to the General Purpose Budget in order to adhere to grant guidelines, and

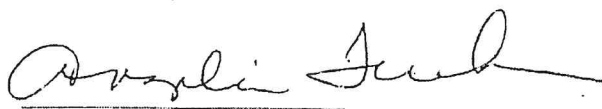
WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session May 18, 2020 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.

<u>REVENUE</u>	<u>INCREASE</u>
Account Code No. 44570 Contributions	\$7,500
 <u>EXPENDITURES</u>	
Account Code No. 73300/599 Other Charges	7,500

  
Dr. Linda Keck  
Claiborne County Schools

Shawn Peters  
\_\_\_\_\_  
Commission Sponsor

  
\_\_\_\_\_  
Angelia Tucker  
Finance Director

RECEIVED  
5-5-2020  
K1



**Claiborne County Board of Education**  
**RESOLUTION**  
*2020-037*

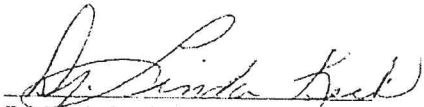
May 14, 2020

WHEREAS, the Claiborne County Board of Education needs the current budget to reflect the lines as approved by the state and as a result this needs to be amended in the **General Purpose Budget** in order to adhere to the state, and


WHEREAS, this resolution involves no local tax dollars.

**BE IT THEREFORE RESOLVED** by the Claiborne County Commission in session May 18, 2020 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

		<u>INCREASE</u>	<u>DECREASE</u>
40110	Local Option Sales Tax		175,000
46515	Early Childhood Education	175,000	

  
Dr. Linda Keck  
Claiborne County Schools

*Shawn Peters*  
\_\_\_\_\_  
Commission Sponsor

  
\_\_\_\_\_  
Angelia Tucker  
Finance Director





**ITEM #11 – RES. 2020-038 – APPLICATION FOR 2020-21 GOVERNOR’S LOCAL GOVERNMENT SUPPORT GRANT**

MOTION: Commissioner McCreary – to approve and to amend that the surplus of \$26,261.00 be utilized on the COVID-19 feeding program through the Hunger Ministries.

SECOND: Commissioner Mundy

*(discussion followed)*

*ROLL CALL VOTE: 19 for; 2 against / Motion carried*

*FOR: Commissioners Clark, Shuford, Vass, Nathan Epperson, Honeycutt, Large, Campbell, Crawford, Nicholas Epperson, Cosby, Barnett, Brooks, Mason, Brogan, McCreary, Peters, Mundy, Murphy, Hatmaker*

*AGAINST: Commissioners Mullins, Rowe*

*(Resolution as follows)*

**RESOLUTION NO. 2020-038**  
**AUTHORIZING THE APPLICATION FOR THE 2020-2021 GOVERNOR'S LOCAL**  
**GOVERNMENT SUPPORT GRANT**

**WHEREAS**, Tennessee Public Chapter No. 651 Title III-22, Items 10.33-34 established the Governor's Local Government Support Grants to all of the counties in the state. The amount approved for Claiborne County is \$746,261.

**WHEREAS**, it has recently been brought to the attention of the commission that there is a need for three (3) major road improvements on Gap Creek Road located in the 7<sup>th</sup> District of the County. The following list is a description of the projects that will be accomplished with the grant.

1. Replacement of the seven (7) pipes near the end of Gap Creek Road. To raise the road and place two, 18'x7' concrete box culverts. Approximate cost \$400,000.
2. Intersection of Gap Creek Road and Yellow Branch Road. Raise the road and place two (2) 60-inch pipes. Approximate cost \$140,000.
3. Raise the existing road between the two previously mentioned projects that flood. Approximate cost \$180,000.

**WHEREAS**, the total cost for these improvements to Gap Creek would be approximately \$720,000, and this grant requires no local match.

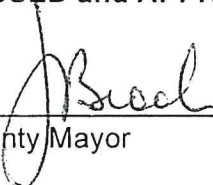
**WHEREAS**, the County Commission understands that this grant is a one-time opportunity to make improvements in the roadways and bridges for citizens of the Gap Creek community, who have endured adverse conditions for many years during the heavy rains, and

**WHEREAS**, it is agreed that Claiborne County will comply with the Terms of Agreement prescribed by the State Department of Finance and Administration, and

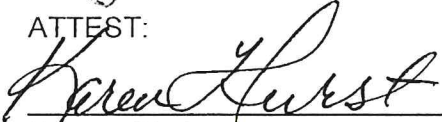
**NOW THEREFORE BE IT RESOLVED**, that the County Commission of Claiborne County does hereby authorize the Mayor of Claiborne County to file an application for the Governor's Local Government Support Grant not to exceed \$746,261. **IT IS ALSO RESOLVED** that the surplus of this grant in the amount of \$26,261 be used for the COVID-19 feeding program through the Hunger Ministries of Claiborne County.

**BE IS FURTHER RESOLVED**, by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 18<sup>th</sup> day of May, 2020, that such resolution is approved and that this resolution shall take place from and after its passage, the public welfare requiring it.

**PASSED and APPROVED** this 18<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
County Mayor

Sherry McCreary Neal  
\_\_\_\_\_  
County Commissioner Sponsor

ATTEST:  
  
\_\_\_\_\_  
County Clerk

**ITEM #12 – RES. 2020-039 – REGIONAL SOLID WASTE PLANNING BOARD APPOINTMENTS**

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Clark

*Motion carried by aye vote  
(Resolution as follows)*

**RESOLUTION NO. 2020 – 039  
RESOLUTION TO APPOINTMENT  
REGIONAL SOLID WASTE PLANNING BOARD**

**WHEREAS**, the Regional Solid Waste Planning Board exists to make and annually update a plan for a 10-year disposal capacity and to achieve compliance with the waste reduction and recycling goal required by T.C.A 68-211-861, T.C.A. 68-211-813, and

**WHEREAS**, appointments to this board should strive to ensure that at least two (2) elected officials serve on each regional board, and

**WHEREAS**, the two county commissioners that sit on the local solid waste board are eligible for this appointment, and

**NOW THEREFORE, BE IT RESOLVED**, the following county commissioners shall be appointment to the board for the following term:

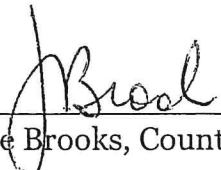
Kim Large County Commissioner District 2 (6 years)

Steve Mason County Commissioner District 6 (6 years)

**BE IT FURTHER RESOLVED** that these appointments would replace positions held by Bill Keck, and Ken Clark.

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage; the public welfare requiring it.

**PASSED AND APPROVED** this 20<sup>th</sup> day of May, 2019

  
\_\_\_\_\_  
Joe Brooks, County Mayor

\_\_\_\_\_  
Mitchell Cosby, County Commissioner

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

RECEIVED  
MAY 20 2019  
5-6-2019

**ITEM #13 – RES. 2020-040 – FUND 116 (budget amendments)**

MOTION: Commissioner Shuford – to approve  
SECOND: Commissioner Peters

ROLL CALL VOTE: 21 for; 0 against / Motion carried  
(Resolution as follows)

RESOLUTION NO. 2020- 040

WHEREAS, it has become apparent that Fund 116 needs to have various line items amended in order to meet state requirements at year end. Most categories have excess monies that can be realigned in order to balance the needs of this budget.


THEREFORE, in order for this transaction to occur, the following items need to be amended so that the budget can be balanced for the end of the fiscal year.

LINE ITEM	FUND 116- SOLID WASTE DESCRIPTION	INCREASE	DECREASE
55731-164	55731 WASTE-PICKUP ATTENDANTS	\$5,000.00	
55731-143	EQUIPMENT OPERATORS		\$5,000.00
55731-207	MEDICAL INSURANCE	\$15.00	
55731-210	UNEMPLOYMENT INSURANCE	\$1,355.00	
55731-312	CONTRACTS W/ PRIVATE AGENCIES	\$35,000.00	
55731-321	ENGINEERING SERVICES		\$42,594.00
55731-348	POSTAL CHARGES	\$34.00	
55731-450	TIRES & TUBES	\$5,000.00	
55731-454	WATER & SEWER	\$120.00	
55731-513	WORKMAN'S COMP	\$1,070.00	
		\$47,594.00	\$47,594.00


NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 18th day of May, that such resolution be passed.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 18th day of May, 2020.

  
\_\_\_\_\_  
COUNTY MAYOR

Whitt Shuford  
SPONSOR

ATTEST:  
  
\_\_\_\_\_  
COUNTY CLERK

RECEIVED  
MAY 18 2020  
5-16-2020



**ITEM #14 – RES. 2020-041 – FUND 101 (budget amendments)**

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner McCreary

ROLL CALL VOTE: 21 for, 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2020- 041

WHEREAS, it has become apparent that Fund 101 needs more segregation of its multiple health department grants.

WHEREAS, additional separation of the revenue and expenses of the health department grants will allow for better tracking and segregation of the multiple grants.

THEREFORE, in order for this transaction to occur, the following items need to be amended

			DECREASE		INCREASE
55110-429-MICRO	Preventative - Micro		2128		
55110-499-MICRO	Other supplies & Materials - Micro				2128
55110-429-PPI	Preventative -PPI		2648		
55110-599-PPI	Other Charges - PPI				2648

			DECREASE		INCREASE
55110-309	Contracts w/ Government Agencies		32,250		
91140-599	Other Charges				32,250

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 18<sup>th</sup> day of May, that such resolution be passed.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 18th day of May, 2020.

  
 \_\_\_\_\_

COUNTY MAYOR

Zachary Mullins

SPONSOR

ATTEST:

  
 \_\_\_\_\_

COUNTY CLERK

RECEIVED  
 MAY 19 2020  
 11:00 AM  
 1100-9-5



**ITEM #15 – RES. 2020-042 – FUND 101 (budget amendments)**

MOTION: Commissioner Nicholas Epperson – to approve

SECOND: Commissioner Nathan Epperson

*(discussion followed)*

MOTION TO TABLE: Commissioner Mundy – to table to next month until clarification of some sections of this resolution can be obtained at the Budget Committee meeting.

SECOND: Commissioner Hatmaker

*ROLL CALL VOTE (on motion to table): 21 for; 0 against / Motion carried / Item tabled*

**ITEM #16 – RES. 2020-043 – FUND 131 (budget amendments)**

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Hatmaker

*ROLL CALL VOTE: 21 for; 0 against / Motion carried*

*(Resolution as follows)*

RESOLUTION NO. 2020- 043

WHEREAS, it has become apparent that Fund 131 needs additional funding for ending the fiscal year. Some line items have excess monies that can be realigned in order to balance the needs of this budget.

THEREFORE, in order for this transaction to occur, the following items need to be amended so that the budget for Fund 131 can be balanced for the end of the fiscal year.

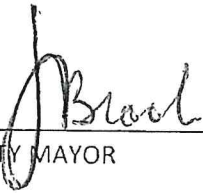
EXPENSES		DECREASE	INCREASE
61000-161	SECRETARY		\$ 200.00
61000-189	OTHER SALARIES	\$1,040.00	
61000-204	RETIREMENT	\$ 2,000.00	
61000-206	LIFE INSURANCE	\$150.00	
61000-207	MEDICAL INSURANCE	\$ 400.00	
61000-210	UNEMPLOYMENT		\$50.00
61000-332	LEGAL NOTICES		\$500.00
61000-355	TRAVEL	\$ 500.00	
61000-435	OFFICE SUPPLIES		\$500.00
62000-149	LABORERS	\$ 20,000.00	
62000-189	OTHER SALARIES	\$ 23,344.00	
62000-204	RETIREMENT	\$ 17,000.00	
62000-206	LIFE INSURANCE	\$ 1,300.00	
62000-207	HEALTH INSURANCE	\$ 9,500.00	
62000-209	DISABILITY INSURANCE		\$400.00
62000-210	UNEMPLOYMENT		\$500.00
62000-399	CONTRACTED SERVICES (WILDCAT HOLLOW)		\$200,000.00
62000-404	ASPHALT	\$ 200,000.00	
62000-409	STONE		\$41,400.00
62000-440	PIPE		\$ 3,000.00
62000-499	OTHER SUPPLIES		\$5,000.00
63100-142	MECHANICS		\$4,000.00
63100-189	OTHER SALARIES	\$ 852.00	
63100-201	SOC SECURITY		\$300.00
63100-206	LIFE INSURANCE	\$ 70.00	
63100-209	DISABILITY INSURANCE		\$29.00
63100-212	MEDICARE		\$100.00
63100-351	RENTALS	\$5,000.00	
63100-412	DIESEL		\$10,000.00
63100-418	PARTS		\$24,000.00
63100-425	GASOLINE	\$10,000.00	
63100-499	OTHER SUPPLIES		\$2,000.00

65000-307	COMMUNICATION		\$200.00
65000-415	ELECTRICITY		\$1,000.00
65000-510	TRUSTEE COMMISSION		\$3,500.00
65000-511	VEHICLE & EQUIPMENT INSURANCE	\$5,500.00	
66000-513	WORKER'S COMPENSATION INSURANCE		\$ 5,900.00
68000-714	EQUIPMENT	\$5,923.00	
TOTAL		\$302,579.00	\$ 302,579.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 18th day of May, that such resolution be passed.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 18th day of May, 2020.

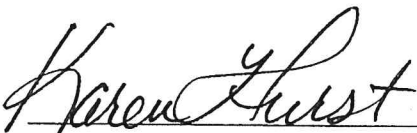


COUNTY MAYOR

DAVID MUNDY  
SPONSOR

RECEIVED  
 5-16-2020

ATTEST:



COUNTY CLERK

**ITEM #17 – RES. 2020-044 – ESTABLISHING POLICIES & GUIDELINES RELATED TO COVID-19**

**ITEM #18 – RES. 2020-045 – ADMINISTRATIVE LEAVE POLICY TO COVER THE COVID-19**

**ITEM #19 – RES. 2020-046 – SICK LEAVE POLICY TO COVER THE COVID-19**

MOTION: Commissioner Vass – to combine items 17, 18 and 19 and approve

SECOND: Commissioner Nathan Epperson

*(discussion followed)*

MOTION TO AMEND: Commissioner Shuford – to amend the resolutions to include the period ending date of December 31, 2020.

SECOND: Commissioner Hatmaker

*Amended Motion carried by aye vote*

*Original Motion (as amended) carried by aye vote*

*(Resolutions as follows)*

**RESOLUTION NO. 2020-044**

**RESOLUTION ESTABLISHING POLICIES AND GUIDELINES RELATED TO THE COVID-19 PANDEMIC**

**WHEREAS**, Tennessee Governor Bill Lee has issued Executive Order No. 14 (March 12), No. 15 (March 19), No. 16 (March 20), No. 17 (March 22), No. 18 (March 23), No. 19 (March 24), No. 20 (March 26), No. 21 (March 30), No. 22 (March 30), No. 23 (April 2), No. 24 (April 3), No. 25 (April 8), No. 26 (April 9), No. 27 (April 13), No. 28 (April 17), No. 29 (April 24), No. 30 (April 28), and,

- The Supreme Court of Tennessee has issued Administrative Order No. ADM 2020-00428 on March 23, 2020, and
- The Tennessee Coordinator of Elections issued a directive on March 13, 2020, and
- The Tennessee Comptroller of the Treasury issued two (2) Memorandum of Guidance on March 20, 2020, and

**WHEREAS**, other Executive Orders and Memorandums and legal opinions are anticipated, and

**WHEREAS**, other various Federal Laws have been adopted and/or anticipated being adopted, and

**WHEREAS**, the Family First Coronavirus Response Act (HR 6201) was signed into law on March 18, 2020, and so

**NOW THEREFORE BE IT RESOLVED** that the Claiborne County Commission establishes COVID-19 period retroactively to begin March 1, 2020 through December 31, 2020.

**BE IS FURTHER RESOLVED** the Claiborne County Commission adopts the Claiborne County Emergency Policies and Procedures and anticipates changes, modifications, and revisions as guidance continues to develop, and

**BE IT FURTHER RESOLVED** that the Claiborne County Commission and the Claiborne County Mayor to insure the health and well-being of the residents of Claiborne County, and

**BE IT FURTHER RESOLVED** that the Claiborne County Commission and County Mayor shall protect the health and well-being of all Claiborne County employees, and

**BE IT FURTHER RESOLVED** that the policies and procedures after adopted and later changed, modified, and revised shall consider the policies, procedures, and benefits which are afforded state employees, Claiborne County teachers, and Claiborne County education support personnel recognizing that duties and functions of departments within government are often different and unique, and



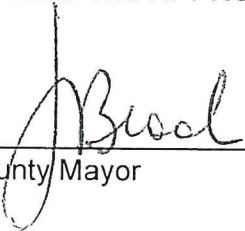
RESOLUTION 2020-044  
(cont.)

BE IT FURTHER RESOLVED that this resolution is considered an umbrella resolution establishing the overall guidance and other specific resolutions shall be considered to meet the goals and objectives of this resolution

BE IT FURTHER RESOLVED that any policy or procedure in conflict with state and/or federal law shall be reconciled to be in compliance with state and/or federal laws.

IT IS FURTHER RESOLVED this resolution shall take effect upon its passage, the public welfare requiring it.

PASSED and APPROVED this 18<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
County Mayor

Charlton Vass  
\_\_\_\_\_  
County Commissioner Sponsor

ATTEST:  
  
\_\_\_\_\_  
County Clerk

## RESOLUTION NO. 2020-045

### RESOLUTION FOR ADMINISTRATIVE LEAVE POLICY TO COVER THE COVID-19 PANDEMIC RESPONSE IN CLAIBORNE COUNTY'S POLICIES AND PROCEDURES PREVIOUSLY ADOPTED UNDER THE GUIDELINES OF PREVIOUSLY ADOPTED RESOLUTION 2020-044

**WHEREAS**, there needs to be an Administrative Leave Policy surrounding the COVID-19 pandemic for Claiborne County, and

**WHEREAS**, this policy is established to proactively protect the infrastructure operational functions of each office allowing the office to function while reducing the potential spread of the COVID-19 virus, and

**WHEREAS**, this policy is established to allow the department, elected/appointed official to schedule employee work days in order to proactively protect office operations, by establishing administrative leave days where an employee will be paid to be available for work, but may not be required to come to the employee's normal workplace. In such situations, the employee will be available to come to the employee's normal workplace, as needed, and will be available to work from home. Each normal workday the employee is not physically present in the workplace for the reasons set forth in this resolution is called an Administrative Leave Day.

**NOW THEREFORE BE IT RESOLVED** that an Administrative Leave Policy COVID-19 related to COVID-19 is as follows:

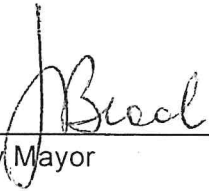
- From the beginning of the COVID-19 period designated in Resolution 2020-044 as, March 1, 2020 through December 31, 2020.
- An employee shall be paid their regular pay during an administrative leave day, so long as the employee complies with the provisions of the Administrative Leave Policy surrounding the COVID-19 pandemic as set forth in this resolution.
- An employee will be available and willing to be called into work by the employee's Supervisor. The employee will be available by phone during the employee's regular work hours and will return calls from the workplace within 30 minutes. If the employee is required to come to the workplace, the employee will arrive at the workplace in no less than two hours after the employee's presence is requested.
- An employee will be available and willing to work from home on tasks assigned by Their supervisor.

**RESOLUTION 2020-045**  
**(cont.)**

- An administrative leave day shall not be considered a vacation day as the employee is being granted leave from the office to protect the operational functions of the office. However, should the employee fail to comply with the terms of this Administrative Leave Policy surrounding the COVID-19 pandemic and, therefore, does not receive the employee's regular pay during an administrative leave day, or any portion thereof, the employee, in the employee's discretion, may use vacation time, or may take time off without pay.

**IT IS FURTHER RESOLVED** this resolution shall take effect upon its passage, the public welfare requiring it.

**PASSED and APPROVED** this 18<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
County Mayor

Charlton Vass  
\_\_\_\_\_  
County Commissioner Sponsor

ATTEST:  
  
\_\_\_\_\_  
County Clerk

**RESOLUTION NO. 2020-046**

**RESOLUTION FOR SICK LEAVE POLICY TO COVER THE COVID-19 PANDEMIC  
RESPONSE IN CLAIBORNE COUNTY'S POLICIES AND PROCEDURES PREVIOUSLY  
ADOPTED UNDER THE GUIDELINES OF PREVIOUSLY ADOPTED RESOLUTION 2020-044**

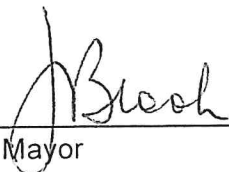
**WHEREAS**, there needs to be a Sick Leave Policy adopted surrounding the COVID-19 pandemic for Claiborne County, and

**NOW THEREFORE BE IT RESOLVED** that a Sick Leave Policy related to COVID-19 is as follows:

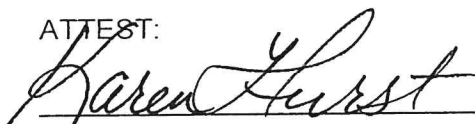
- From the beginning of the COVID-19 period designated in Resolution 2020-044 as, March 1, 2020 through December 31, 2020. Fulltime employees shall be granted (14) COVID-19 sick days. This earning of sick time is in addition to the regular sick time policy.
- COVID-19 sick time shall be used for and only used for COVID-19 related leave, where an employee is unable to work because the employee is quarantined (pursuant to federal, state or local government orders or advice of a health care provider) due to a positive test result.
- This policy shall be in effect and retroactive from March 1, 2020 through December 31, 2020.
- COVID-19 sick days in this policy shall have no value and will cease at the end of the period outlined above.
- An employee experiencing COVID-19 symptoms and seeking a medical diagnosis or is requested by the elected or appointed official to self-quarantine or has been notified via contact tracing of a possible contact with a positive case shall use their own accumulated sick days, comp time or vacation days while awaiting a test result.

**IT IS FURTHER RESOLVED** this resolution shall take effect upon its passage, the public welfare requiring it.

**PASSED and APPROVED** this 18<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
County Mayor

Charlton Vass  
\_\_\_\_\_  
County Commissioner Sponsor

ATTEST:  
  
\_\_\_\_\_  
County Clerk



**ITEM #20 – RES. 2020-047 – SUPPORT OF SCHAS S.O.S. PROGRAM**

MOTION: Commissioner Cosby – to approve  
SECOND: Commissioner Vass

ROLL CALL VOTE: 21 for; 0 against / Motion carried  
(Resolution as follows)

**RESOLUTION NO. 2020 – 047  
RESOLUTION TO SUPPORT SCHAS SOS PROGRAM**

**WHEREAS**, the COVID-19 pandemic has created a great strain on the ability to ensure Claiborne County’s elderly population is getting the food it should while under a stay at home order, and

**WHEREAS**, the Senior Citizens Home Assistance Service (SCHAS) has been providing help to seniors by implementing the SCHAS Out Shopping (S.O.S.) to provide grocery, cleaning supplies, toiletry items, pet food, and non-prescription drug shopping and delivery services to serve the vulnerable population that reside with the East Tennessee region, and

**WHEREAS**, SCHAS has served twelve (12) residents and provided nineteen (19) orders in Claiborne County and is experiencing growth in requests, SCHAS is requesting an additional funding for FY20 in the amount of \$900.

**THEREFORE**, in order for these monies to be placed in this expenditure account the following transaction will need to take place:

Increase:	101-58400	SCHAS	\$900
Decrease:	39000	Fund Balance	\$900

**NO THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 18<sup>th</sup> day of May, 2020, that such resolution is approved.

**IT IS FURTHER RESOLVED**, this resolution shall take effect upon its passage, the public welfare requiring it.

**PASS AND APPROVED** this 18<sup>th</sup> day of May, 2020.

  
\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

\_\_\_\_\_  
Mitchell Cosby, County Commissioner

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

RECEIVED  
5-17-2020



**ITEM #21 – RES. 2020-048 – LOCAL GOVERNMENT SUPPORT GRANT**

*This resolution null due to prior approval and passing of Res. 2020-038; no action taken*

**ITEM #22 – ADJOURNMENT**

MOTION: Commissioner Mundy – to adjourn

SECOND: Commissioner Hatmaker

*Motion carried by aye vote / Meeting adjourned*

*Karen Hurst  
Co. Clerk*