

COUNTY COMMISSION MEETING – SEPTEMBER 20, 2021

The Claiborne County Commission met in regular session on Monday, September 20, 2021 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation led by Commissioner James Hatmaker. Pledge led by Officer Doug Evans.

AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

PRESENT:

District 1

Brent Clark
Whitt Shuford
Charlton Vass

District 2

Nathan Epperson
Juanita Honeycutt
Kim Large

District 3

Mike Campbell
Stacey Crawford
Nicholas Epperson

District 4

Anthony Rowe

District 5

Mitchell Cosby

District 6

Rosemary Barnett
Carolyn Brooks
Steve Mason

District 7

Steve Brogan
Sherry McCreary
Shawn Peters

District 8

David Mundy
Steve Murphy

District 9

James Hatmaker

ABSENT:

District 4

Zach Mullins

20 commissioners present

Also present: Cynthia Logan, Recorder

AGENDA ITEM #2 – APPROVAL OF AGENDA

MOTION: Commissioner Hatmaker – to approve

SECOND: Commissioner Rowe

Motion carried by aye vote

AGENDA ITEM #3 – APPROVAL OF MINUTES

MOTION: Commissioner Mason – to approve
SECOND: Commissioner Hatmaker

Motion carried by aye vote

AGENDA ITEM #4 – COUNTY OFFICE REPORTS

AGENDA ITEM #5 – COUNTY MAYOR'S REPORT

AGENDA ITEM #6 – COUNTY SHERIFF'S REPORTS

AGENDA ITEM #7 – COMMITTEE REPORTS

AGENDA ITEM #8 – COUNTY ROAD DEPARTMENT QUARTERLY AND WHEEL TAX REPORTS

MOTION: Commissioner Hatmaker – to approve
SECOND: Commissioner Nathan Epperson

Motion carried by aye vote

AGENDA ITEM #9 – NOTARY PUBLIC APPOINTMENTS

MOTION: Commissioner Hatmaker – to approve
SECOND: Commissioner Large

Motion carried by aye vote

APPROVED:

Linda B. Fultz

Donnie Noe

Wayne Lee

Teresa M. Goins

AGENDA ITEM #10 – NOTARY BOND APPROVALS

(none)

OLD BUSINESS:

(none)

NEW BUSINESS:

ITEM #1 – UPDATES by COUNTY MAYOR

Updates given by County Mayor Brooks on the following:

1. Concerning the American Rescue Plan Act, he and the Finance Director are participating in webinars (thru 11/17/21) concerning the spend plan development for money received through the ARPA. They are looking at the revenue loss the county has incurred and asked that the commissioners look at needs in their communities.
2. In relation to COVID-19, Mayor Brooks advised the commission that, as of 9/17/21, the county currently has 429 active cases, has had 104 hospitalizations and 80 deaths. He stated the county mayors in the eastern grand division would be meeting concerning the mandates and how it would relate to the counties. He also stated that these mandates would be regulated by OSHA and would require yearly reporting to remain in compliance.

ITEM #2 – ANNUAL FINANCIAL REPORT (FY 2020-21) – COUNTY TRUSTEE

Annual report submitted for information. No further action taken.
(Report as follows)

Claiborne County Trustee's Office Fund Report

Financial Summary Report - July 01, 2020 to June 30, 2021

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Commission adjustment	Commission	Ending Balance
101	GENERAL FUND	2,488,062.79	12,798,307.13	12,386,033.67	48,896.00	0.00	(173.03)	143,253.85	2,806,151.43
116	SOLID WASTE/SANITATION	628,098.07	2,256,255.83	2,160,921.95	0.00	0.00	(35.08)	29,887.59	693,579.44
119	INDUSTRIAL/ECONOMIC DEVELOPMENT	445,411.31	88,877.69	85,260.00	0.00	0.00	(1.57)	1,085.73	447,944.84
122	DRUG CONTROL	43,020.88	32,626.13	34,630.89	0.00	0.00	0.00	326.27	40,689.85
131	HIGHWAY/PUBLIC WORKS	706,365.89	3,908,176.09	3,817,105.67	0.00	0.00	(1.53)	26,341.03	771,096.81
141	GENERAL PURPOSE SCHOOL	2,802,752.06	40,386,700.15	39,099,217.10	197,727.51	0.00	(181.99)	237,229.00	4,050,915.61
142	SCHOOL FEDERAL PROJECTS	303,215.43	5,097,842.97	5,119,360.51	350,000.00	0.00	0.00	0.00	631,697.89
143	FOOD SERVICE	2,013,093.16	5,255,770.86	3,147,798.89	0.00	0.00	0.00	0.00	4,121,065.13
151	GENERAL DEBT SERVICE	1,523,314.12	3,749,452.34	4,078,710.27	102,222.72	0.00	(4.68)	3,334.37	1,292,949.22
171	GENERAL CAPITAL PROJECTS	0.00	500,000.00	123,798.40	0.00	0.00	0.00	0.00	376,201.60
176	HIGHWAY CAPT. PROJECTS	296,780.88	836,771.01	783,200.06	0.00	0.00	(3.06)	2,116.93	348,237.96
351	CITIES - SALES TAX	0.00	2,422,871.75	2,398,643.02	0.00	0.00	0.00	24,228.72	0.01
364	DISTRICT ATTORNEY GENERAL	101,578.34	27,712.38	30,770.07	0.00	0.00	0.00	0.00	98,520.65
365	Work Release Program	0.00	196,137.71	121,212.56	0.00	0.00	0.00	0.00	74,925.15
21600	ADVANCES PAYABLE TO OTHER FUNDS	880.00	0.00	0.00	62.98	929.60	0.00	0.00	13.38
22200	OVERFLOW	0.00	6,577.97	6,577.97	0.00	0.00	0.00	0.00	0.00
29900	FEE/COMMISSION	42,562.33	467,803.49	0.00	0.00	464,722.60	0.00	0.00	45,643.22
		11,395,135.26	78,031,883.50	73,393,241.03	698,909.21	465,652.20	(400.94)	467,803.49	15,799,632.19

	Summary of Assets Beginning Balances	Debits / Credits	Summary of Assets Ending Balances
CASH	1,000.00	23,872,745.87 (+)	23,872,745.87 (-)
BANK ACCOUNTS	11,394,135.26	78,430,781.30 (+)	74,026,501.37 (-)
COUNTY TAX RELIEF	0.00	31,985.00 (+)	31,935.00 (-)
STATE TAX RELIEF	0.00	193,438.00 (+)	193,271.00 (-)
BANK TAX PAYMENTS	0.00	352,587.00 (+)	352,587.00 (-)
Total	11,395,135.26	102,881,537.17 (+)	98,477,040.24 (-)

Property Tax Summary

	Debits (-)	Credits (+)	Total
Current Year	17,680.70	13,482,248.43	13,464,567.73
Prior Year	2,318.00	417,551.87	415,233.87
Bankruptcy	0.00	0.00	0.00
Interest	48.17	78,312.63	78,264.46

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office July 01, 2020 through June 30, 2021.

Signature:  Title: Trustee

ITEM #3 – RES. 2021-080 – HABITAT FOR HUMANITY CONTRIBUTION

MOTION: Commissioner Honeycutt – to approve and that the funds be expended after January 1, 2022.

SECOND: Commissioner McCreary

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

**RESOLUTION NO. 2021-080
HABITAT FOR HUMANITY CONTRIBUTION**

WHEREAS, Habitat for Humanity is an organization in Claiborne County that serves the citizens of the county, and

WHEREAS, this organization has received a contribution from the county in years past, and

WHEREAS, the organization did not request the contribution in the 2021-2022 budget due to human oversight, and

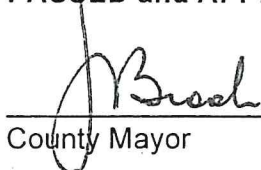
WHEREAS, the organization needs the contribution for operational expense for the fiscal year.

THEREFORE BE IT RESOLVED that the County Commission in regular session this 20th day of September, 2021, approves and grants **HABITAT FOR HUMANITY** the amount of \$5000.00 to be paid out of undesignated fund balance.

BE IT FURTHER RESOLVED that these funds shall be expended after January 1, 2022.

BE IT ALSO APPROVED that this resolution shall take place from and after its passage, the public welfare requiring.

PASSED and APPROVED this 20th day of September, 2021.

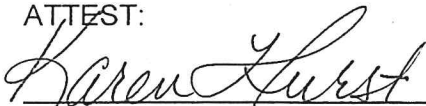


County Mayor

Juanita Honeycutt

County Commissioner Sponsor

ATTEST:



County Clerk

ITEM #4 – RES. 2021-081 – COUNTY CLERK – OFFICE EQUIPMENT

MOTION: Commissioner Rowe – to approve
SECOND: Commissioner Large

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION 2021- 081
COUNTY CLERK OFFICE EQUIPMENT

WHEREAS, the office desks in the County Clerk's office have been used for at least 25 years, and,

WHEREAS, the need has arose to upgrade the desks as the current are showing signs of advanced wear, and,

WHEREAS, pursuant to T.C.A. 67-4-724, the County Clerk's office has monies available in a reserve and restricted account generated by business tax returns earmarked for computer hardware purchases or other usual and necessary computer-related expenses at the discretion of the County Clerk, and,

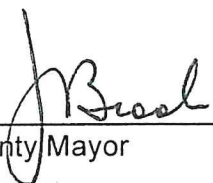
WHEREAS, CTAS has issued the opinion to the clerk that the desks would be considered "computer related expenses" as they are necessary to hold computers within the meaning of T.C.A. 67-4-723 and 724. Local Government Audit concurred that this reserve can be used for anything that allows for automation of the office, and,

WHEREAS, the County Clerk has obtained a quote from Brooks Office Supply in the amount of \$4,891.70 that will cover the costs of the desks, and so,

BE IT THEREFORE RESOLVED that the amount of \$4,891.70 be approved for the purchase of the desks and that same be paid from Fund 101; County Clerk's Reserve Acct. #34515 and transferred into Acct. 52500-435; County Clerk's Office Supplies.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

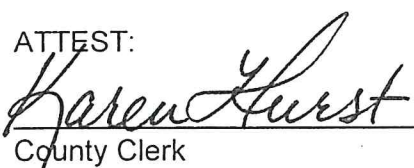
PASSED and APPROVED this 20th day of September, 2021.



County Mayor

~~Zach Mullins~~ 

Commissioner Sponsor

ATTEST:


County Clerk

09/20/2021

ITEM #5 – RES. 2021-082 – EVIDENCED BASED JAIL PROGRAMMING (budget amendment)

MOTION: Commissioner Nathan Epperson – to approve

SECOND: Commissioner Vass

*ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)*

RESOLUTION 2021- 082

Resolution Amending Budget for Evidenced Based Jail Programming

2021 Grant Award

WHEREAS, Claiborne County received an Evidenced Based Jail Programming 2021 Grant from the Office of Criminal Justice Programs to hire two new employees and purchase 20 pre-programmed learning tablets through the American Prison Data System.

WHEREAS, this grant is in the amount of \$157,238.00,

WHEREAS, this grant involves no local tax dollars.

BE IT THEREFORE RESOLVED this resolution shall take effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September, 2021.

REVENUE

INCREASE

Account Code No.

101-46980-EBJPP

\$157,238.00

EXPENDITURES

DECREASE

Account Code No.

101-54220-123-EBJPP

\$50,000.00

101-54220-130-EBJPP

\$33,000.00

101-54220-201-EBJPP

\$5,146.00

101-54220-204-EBJPP

\$3,030.00

101-54220-207-EBJPP

\$11,618.00

101-54220-210-EBJPP

\$450.00

101-54220-221-EBJPP

\$1,204.00

101-54220-399-EBJPP

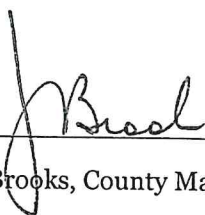
\$0.00

101-54220-435-EBJPP

\$16,647.00

101-54220-719-EBJPP

\$36,143.00



Joe Brooks, County Mayor

Whitt Shuford, Nathan Epperson Mitchell
Cosby, Shawn Peters, Sherry McCreary,
County Commissioners

ATTEST:



Karen Hurst, County Clerk

ITEM #6 – RES. 2021-083 – ROAD ADDITION – CLAIRFIELD CHURCH ROAD

MOTION: Commissioner Hatmaker – to approve (1st reading)

SECOND: Commissioner Mason

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2021- 083

WHEREAS, there is a road located in the ninth district of the Clearfield community. This road connects to Rock Creek Ridge Road, and

WHEREAS, the property owners (see attached list) have agreed that the name of this road should be Clairfield Church Road, and that this road will be one-tenth mile in length, and

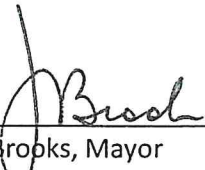
WHEREAS, the Road Superintendent and the 911 Director have approved this road, and

THEREFORE, be it resolved, by the Board of County Commissioners of Claiborne County, Tennessee, assembled in session on the 20th day of September that such resolution is approved.

BE IT FURTHER BE IT RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September 2021.

Ronnie Pittman, Road Superintendent


Joe Brooks, Mayor

James Hatmaker
Sponsor

ATTEST:


Karen Hurst, County Court Clerk

Clairfield Missionary Baptist Church

318 Rock Creek Ridge Road
P.O. Box 70
CLAIRFIELD, TN 37715

August 18, 2021

To Whom it may concern,

We are writing to inform you that we are the landowners of the road that is off of Rock Creek Ridge Road. The road is approximately 0.10 of a mile. Our church has no objections to the paving of the road and would like it to be paved and named Clairfield Church Road. Please feel free to contact me at (606)302-0573 if you have any further questions.

Thank you,



Mitchell Cobb

Deacon of Clairfield Missionary Baptist Church

This is to get Blacktop $\frac{1}{16}$ mile
on the Clairfield Church Road.

~~Chris & Victoria Harpeth~~

~~Amel Garrett~~

~~Bruce Fortis~~

Wayne & Rachael Huddleston

Seamus Huddleston

ITEM #7 – RES. 2021-084 – ROAD EXTENSION (DUNN HILL LANE)

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Murphy

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2021- 084

WHEREAS, it has become apparent that Dunn Hill Lane, located in the eighth district of Claiborne County, (1/10 miles in length, gravel surface) that is currently on the road list, needs to be increased to (2/10 miles in length). The additional 1/10 mile is gravel surface. The property owners on the additional length of this road have signed a document (see attached) agreeing to include this part of the road as a county maintained road.

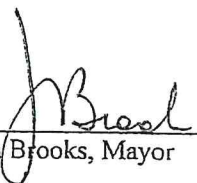
WHEREAS, the Claiborne County Highway Department has agreed to maintenance this additional length of road of gravel road surface.

THEREFORE, be it resolved that Dunn Hill Lane, be increased by 1/10 mile (total length of 2/10 miles) be changed on the county road list.

THEREFORE, be it resolved, by the Board of County Commissioners of Claiborne County, Tennessee, assembled in session on the 20th day of September that such resolution is approved.

BE IT FURTHER BE IT RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September 2021.



Joseph Brooks, Mayor

David Mundy

Sponsor

ATTEST:



Karen Hurst, County Court Clerk



ITEM #8 – RES. 2021-085 – HEALTH DEPARTMENT (AWNING)

MOTION: Commissioner Honeycutt – to approve and that the funds be expended after January 1, 2022.

SECOND: Commissioner Vass

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

**RESOLUTION NO. 2021-085
HEALTH DEPARTMENT
AWNING**

WHEREAS, the State of Tennessee is asking the Claiborne County Health Department to install an awning (please see pictures attached and requirements).

WHEREAS, the state will also provide the funds (up to \$75,000) for this awning. However, the county must expend the funds before the state will reimburse the county. This project must be completed by March, 2023.

WHEREAS, the following budget amendment must be approved in order for this project to take place:

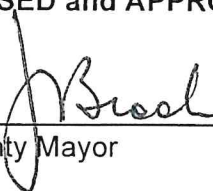
Undesignated:	39000	\$ 75,000
Expenditure:	91130-335-HLTH	\$ 75,000

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 20th day of September, 2021, that this resolution is approved.

BE IT FURTHER RESOLVED that these funds shall be expended after January 1, 2022.

BE IT ALSO APPROVED that this resolution shall take place from and after its passage, the public welfare requiring.

PASSED and APPROVED this 20th day of September, 2021.



County Mayor

Juanita Honeycutt

County Commissioner Sponsor

ATTEST:


County Clerk

ITEM #9 – RES. 2021-086 – HIGHWAY DEPARTMENT (lease/purchase)

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Mason

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2021- 086

HIGHWAY DEPARTMENT

LEASE/PURCHASE FOR CATERPILLAR ROLLER

WHEREAS, the Claiborne County Highway Department, is in need of a new roller to keep the fleet of equipment up to date and reliable.

WHEREAS, the State of Tennessee has a contract with Caterpillar available to county entities in order to make these leases/purchases with no bidding process necessary (please see attached).

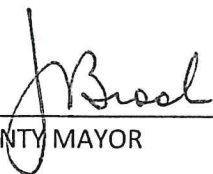
WHEREAS, the total price of the roller is \$116,881.02 (amount financed). We will be making monthly lease payments for 48 months, with a balloon payment due at the end of the lease. Please note that funds have been budgeted in Fund 176 for this purpose.

THEREFORE, this resolution is asking for this purchase to be approved by the county commission.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Claiborne County, Tennessee, assembled in regular session on the 20th day of September that such resolution be passed.

BE IT FURTHER RESOLVED, that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September 2021.



COUNTY MAYOR

DAVID MUNDY

SPONSOR

ATTEST:



COUNTY CLERK

ITEM #10 – RES. 2021-087 – HIGHWAY DEPARTMENT (surplus equipment)

MOTION: Commissioner Mundy – to approve
SECOND: Commissioner Hatmaker

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2021-087

WHEREAS, the Claiborne County Highway Department has identified five separate pieces of equipment that are no longer dependable, and cost of repairing this equipment would exceed the value of the equipment itself.

WHEREAS, the following pieces of equipment will be removed from the insurance listing, and

THEREFORE, the following pieces of equipment need to be declared surplus equipment and will be sold in compliance with the state law:

2003 Blaw Knox Paver

Caterpillar CB 214B Roller w/Double Drum – Serial# 066f00825

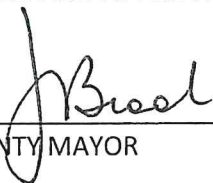
1988 Athey Dirt Loader

(2) Hydraulic Scraper Blades

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commission of Claiborne County, Tennessee, assembled in regular session on the 20th day September that such resolution be passed.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September 2021.




COUNTY MAYOR

DAVID MUNDY

SPONSOR

ATTEST:



COUNTY CLERK

ITEM #11 – RES. 2021-088 – HIGHWAY DEPARTMENT (scrap metal surplus)

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Murphy

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2021- 088

WHEREAS, it has become apparent the Claiborne County Highway Department (CCHD) has determined that there are pieces of metal piping, obsolete parts, and other scrap metal that is no longer useable.

THEREFORE, the Claiborne County Highway Department is asking the Claiborne County Commission to declare this scrap metal surplus, and it will be disposed of according to the state law and will be sold to the highest bidder.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session on the 20th day of September that this material is declared as surplus.

BE IT FURTHER RESOLVED that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 20th day of September, 2021.

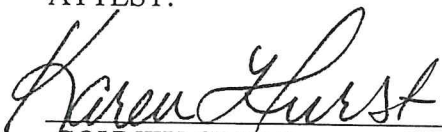


COUNTY MAYOR

DAVID MUNDY

SPONSOR

ATTEST:



COUNTY CLERK

ITEM #12 – RES. 2021-089 – AUTHORIZE TRANSFER OF ACCOUNTS AND FUNDS TO INDUSTRIAL DEVELOPMENT BOARD

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Large

(discussion followed)

MOTION TO AMEND: Commissioner Vass – to defund Fund 119

SECOND: Commissioner Shuford

ROLL CALL VOTE (on Motion to Amend): 1 for; 19 against / Motion failed

FOR: Commissioner Vass

AGAINST: Commissioners Clark, Shuford, Nathan Epperson, Honeycutt, Large, Campbell, Crawford, Nicholas Epperson, Rowe, Cosby, Barnett, Brooks, Mason, Brogan, McCreary, Peters, Mundy, Murphy, Hatmaker

ROLL CALL VOTE (on Original Motion to Approve): 19 for; 1 against / Motion carried

FOR: Commissioners Clark, Shuford, Nathan Epperson, Honeycutt, Large, Campbell, Crawford, Nicholas Epperson, Rowe, Cosby, Barnett, Brooks, Mason, Brogan, McCreary, Peters, Mundy, Murphy, Hatmaker

AGAINST: Commissioner Vass

(Resolution as follows)

RESOLUTION TO AUTHORIZE TRANSFER OF ACCOUNTS AND FUNDS TO THE
CLAIBORNE COUNTY INDUSTRIAL DEVELOPMENT BOARD
RESOLUTION NO. 2021-089

WHEREAS, the Claiborne County Industrial Development Board by Statute is a separate entity and is authorized to create its own bank account, and;

WHEREAS, the funds for the Claiborne County Industrial Development Board are presently administered and held by the Claiborne County Finance Department, and;

WHEREAS, the Claiborne County Industrial Development Board may handle and administer its own funds.

NOW THEREFORE, BE IT RESOLVED, the Claiborne County Commission, meeting in regular session on the 20th day of September, 2021, hereby directs the Claiborne County Finance Director, Sue Tuttle, to transfer all funds administered or held on behalf of the Claiborne County Industrial Development Board to the Claiborne County Industrial Development Board by warrant or transfer upon creation of a bank account by the Claiborne County Industrial Development Board.

BE IT FURTHERED RESOLVED, all funds in the 2021-2022 Fiscal Year Budget may be transferred to the Claiborne County Industrial Development Board and each year thereafter, funding shall be transferred to the Claiborne County Industrial Development Board for its use.

BE IT FURTHERED RESOLVED, this resolution will take effect upon its passage, the public welfare requiring it.

Duly passed and approved this _____ day of _____, 2021.

VETO

Joe Brooks, Claiborne County Mayor

ATTEST:

Karen Hurst, County Clerk

SPONSOR:

David Mundy
County Commissioner

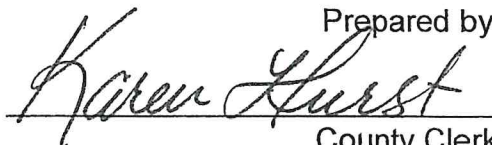
09/20/2021

ITEM # 13 - ADJOURNMENT

MOTION TO ADJOURN: Commissioner Hatmaker
SECOND: Commissioner McCreary

Motion carried by aye vote / Meeting adjourned

Prepared by:



County Clerk