

# NEW BUSINESS

CLAIBORNE COUNTY  
BOARD OF EDUCATION

RESOLUTION

**2022-083**

June 9, 2022

WHEREAS, the Claiborne County Board of Education needs to amend the Federal Projects Budget in order to adhere to the latest state approved grant budgets for CTE Perkins and Consolidated Application


Whereas, under the new state reporting requirements for Federal Projects, the county budget is required to match the state budget to the penny and

Whereas, the state continues to amend their budgets throughout the year, we are therefore required to bring each of these changes before county commission as they occur, in order to receive these federal funds

WHEREAS, this resolution involves no state or local tax dollars

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session on June 27, 2022 that the Claiborne County Board of Education be authorized to amend the Federal Projects Budget by adjusting the following line items

		INCREASE	DECREASE
Account No			
<u>EXPENDITURES</u>			
Account No.			
71200/163	Educational Assistants		\$ (16,000.00)
71300/201	Social Security		\$ (13.40)
71300/204	State Retirement		\$ (24.60)
71300/210	Unemployment	\$ 1.52	
71300/212	Medicare		\$ (1.00)
71300/429	Instructional Supplies		\$ (216.88)
71300/730	Vocational Equipment	\$ 6,630.83	
72130/355	Travel		\$ (6,376.47)
72220/312	Contracted Services	\$ 16,000.00	

  
Dr. Linda Keck  
Director of Schools

Shawn Peters  
Commission Sponsor

Kelly Harvey  
Kelly Harvey  
School Finance Director

Claiborne County Board of Education  
RESOLUTION *2022-084*

June 9, 2022

WHEREAS, the Claiborne County Board of Education need to adjust the 2021-2022 Budget Document to reflect the total fund balance as of July 1, 2021 in order to comply with state regulations, and

WHEREAS, the total fund balance as of July 1, 2021 was \$ 5,079,395 and

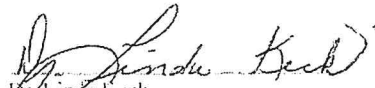
WHEREAS, this resolution involves no new money.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session June 27, 2022 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.

REVENUE

INCREASE

Account Code No.		
34765	Assigned for Support Services	\$ 4,532.00
34780	Assigned for Debt Service	\$ 565,104.00
39000	Unassigned Fund Balance	\$ 4,509,759.00

  
Linda Keek  
Claiborne County Schools

*Shawn Peters*  
\_\_\_\_\_  
Commission Sponsor

*Kelly Harvey*  
\_\_\_\_\_  
Kelly Harvey  
School Finance Director

**Claiborne County Board of Education**  
**RESOLUTION**  
**2022-085**

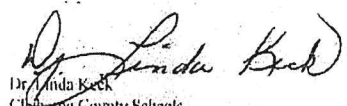
June 9, 2022

WHEREAS, the Claiborne County Board of Education needs to amend the General Purpose Budget in order to reflect the lines as approved by the state

WHEREAS, this resolution involves no local tax dollars

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session June 27, 2022 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items

<u>REVENUE</u>		<u>Increase</u>	<u>Decrease</u>
Account Code No.			
46500	Other State Grants		(\$8,616.77)
 <u>EXPENDITURES</u>			
Account Code No.			
141-71100-116	Teachers		\$ (70,000.00)
141-71100-163	Educational Assistants		
141-71100-201	Social Security		\$ (1,240.00)
141-71100-204	Retirement		
141-71100-210	Unemployment		
141-71100-212	Medicare		\$ (290.00)
141-71100-217	Hybrid Retirement		
141-71100-429	Instructional Supplies	\$ 11,635.00	
141-71100-471	Software		\$ (3,696.90)
141-71100-499	Other Supplies		
141-72110-162	Clerical Personnel	\$ 10,000.00	
141-72110-201	Social Security	\$ 124.00	
141-72110-212	Medicare	\$ 29.00	
141-72110-217	Hybrid Retirement	\$ 212.00	
141-72130-599	Other Charges	\$ 50,000.00	
141-72610-410	Custodial Supplies	\$ 76.68	
141-72710-204	Retirement		\$ (400.00)
141-72710-217	Hybrid Retirement	\$ 400.00	
141-72710-338	Maintenance and Repair Vehicles		\$ (4,400.00)
141-72710-425	Gasoline	\$ 568.46	
141-72710-450	Tires and Tubes		\$ (1,000.00)
141-73100-422	Food		\$ (635.01)

  
Dr. Linda Beck  
Claiborne County Schools

Shawn Peters  
Commission Sponsor

Kelly Harvey  
Kelly Harvey  
School Finance Director

**Claiborne County Board of Education**  
**RESOLUTION**  
**2022-086**

June 9, 2022

WHEREAS, the Claiborne County Board of Education has experienced increased medical claims for the current year and Undesignated Fund Balance needs to be allocated to cover these, and therefore needs to be amended in General Purpose Budget in order to adhere to state guidelines, and


WHEREAS, this resolution involves no new money,

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session June 27, 2022 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.

<u>REVENUE</u>		<u>INCREASE</u>	<u>DECREASE</u>
39000	Undesignated Fund Balance		\$ (2,400,000.00)

<u>EXPENDITURES</u>		
72310/207	Medical Insurance	\$ 2,400,000.00

  
Dr. Linda Keek  
Claiborne County Schools

Shawn Peters  
Commission Sponsor

Kelly Harvey  
Kelly Harvey  
School Finance Director

RESOLUTION NO. 2022- 087

**Fiscal Strength and Efficient Government Fiscal Confirmation Letter  
2022 ThreeStar Program requirements**

This document confirms that Claiborne County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).

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**Debt Management Policy**

This is an acknowledgement that *the Debt Management Policy of Claiborne County is on file with the Office of the Comptroller of the Treasury* and was reviewed with the members of the Claiborne County Commission present at the meeting held on the 21<sup>st</sup> day of November, 2011.

- Minutes of this meeting have been included as documentation of this agenda item.

**Annual Cash Flow Forecast**

This is an acknowledgement that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the Claiborne County Commission present at the meeting held on the 28th day of June, 2022.

- Minutes of this meeting have been included as documentation of this agenda item.

**Confirmation of Documented Internal Controls Requirement**

This is an acknowledgement that Claiborne County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of Claiborne County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 28th day of June, 2022.

\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

\_\_\_\_\_  
Charlton Vass, County Commission

ATTEST:

\_\_\_\_\_  
Karen Hurst, County Clerk

RESOLUTION NO. 2022- 088

**WHEREAS**, the General Fund (101) has additional monies in some line items and less than enough in others. These line items need to be realigned for expenses incurred thru June 30, 2022. This resolution is for payroll related line items. Some of these needed extra money placed in the lines in order to accrue payroll expense from June 27-June 30, 2022. The State of Tennessee, Division of County Audit requires the county to accrue June 27-June 30, for expense in this fiscal year.

**THEREFORE**, the transaction on the attached pages needs to be approved by Claiborne County Commission.

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK



Jun-22			
		INCREASE	DECREASE
BUDGET AND FINANCE COMMITTEE			
51230-210	UNEMPLOYMENT	\$ 25.00	
51230-204	RETIREMENT		\$ 25.00
COUNTY MAYOR			
51300-161	SECRETARY	\$ 91.00	
51300-201	SOC SEC	\$ 6.00	
51300-204	RETIREMENT	\$ 5.00	
51300-212	MEDICARE	\$ 5.00	
COUNTY ATTORNEY			
51400-101	ATTORNEY	\$ 160.00	
51400-201	SOC SEC	\$ 10.00	
51400-204	RETIREMENT	\$ 10.00	
51400-212	MEDICARE	\$ 5.00	
ELECTION COMMISSION			
51500-162	CLERICAL	\$ 4,076.00	
51500-196	IN-SERVICE TRAINING	\$ 1,353.00	
51500-201	SOC SEC	\$ 260.00	
51500-204	RETIREMENT	\$ -	
51500-210	UNEMPLOYMENT	\$ 30.00	
51500-212	MEDICARE	\$ 25.00	
51500-307			\$ 1,353.00
REG DEEDS			
51600-207	MEDICAL INS	\$ 4,020.00	
COUNTY BUILDINGS			
51800-166	MAINTENANCE	\$ 71.00	
51800-167	CUSTODIAN	\$ 71.00	
51800-204	RETIREMENT	\$ 10.00	
PRESV OF RECORDS			
51910-162	CLERICAL	\$ 50.00	
51910-204	RETIREMENT	\$ 5.00	
ACCOUNTING			
52100-105	DIRECTOR	\$ 270.00	
52100-119	BOOKKEEPERS	\$ 125.00	
52100-207	MEDICAL INS	\$ 10,814.00	



Jun-22			
		INCREASE	DECREASE
REAPPRAISAL			
52310-149	LABORERS	\$ 220.00	
52310-204	RETIREMENT	\$ 10.00	
52310-207	MEDICAL INS	\$ 800.00	
52310-210	UNEMPLOYMENT	\$ 40.00	
TRUSTEE			
52400-162	CLERICAL	\$ 575.00	
52400-210	UNEMPLOYMENT	\$ 50.00	
COUNTY CLERK			
52500-210	UNEMPLOYMENT	\$ 40.00	
CIRCUIT COURT			
53100-210	UNEMPLOYMENT	\$ 400.00	
CHANCERY COURT			
53400-210	UNEMPLOYMENT	\$ 300.00	
DIST ATTY GENERAL			
53600-101-ICJR	ATTORNEY-ICJR		\$ 125.00
53600-161	CLERICAL	\$ 1,352.00	
53600-201	SOC SEC	\$ 84.00	
53600-204	RETIREMENT	\$ 50.00	
53600-212	MEDICARE	\$ 20.00	
53600-162-GRJAG	CLERICAL-GRJAG	\$ 659.00	
53600-162-VOCA	CLERICAL-VOCA	\$ 900.00	
53600-210-ICJR	UNEMPLOYMENT-ICJR	\$ 125.00	
SHERIFF			
54110-103	ASSISTANT	\$ 200.00	
54110-106	DEPUTIES		\$ 200.00
JUVENILE SERVICES			
54240-130	SOCIAL WORKER	\$ 150.00	
54240-204	RETIREMENT	\$ 5.00	
54240-212	MEDICARE	\$ 10.00	
CIVIL DEFENSE			
54410-105	DIRECTOR	\$ 165.00	
54410-169	PERSONNEL	\$ 50.00	
54410-204	RETIREMENT	\$ 10.00	

Jun-22			
		INCREASE	DECREASE
HEALTH DEPT			
55110-162	CLERICAL	\$ 91.00	
55110-204	RETIREMENT	\$ 5.00	
SANITATION EDUCATION			
55720-149	LABORER	\$ 552.00	
55720-162	CLERICAL	\$ 80.00	
55720-201	SOC SEC	\$ 30.00	
55720-204	RETIREMENT	\$ 30.00	
55720-212	MEDICARE	\$ 10.00	
LIBRARY			
56500-129	LIBRARIAN	\$ 270.00	
56500-164	ATTENDANT	\$ 186.00	
56500-169	PERSONNEL	\$ 240.00	
56500-204	RETIREMENT	\$ 25.00	
SOIL CONSERVATION			
57500-161	SECRETARY	\$ 88.00	
57500-204	RETIREMENT	\$ 10.00	
VETERANS SERVICE			
58300-210	UNEMPLOYMENT	\$ 142.00	
	SUB-TOTAL	\$ 29,471.00	\$ 1,703.00
101-39000	UNDESIGNATED		\$ 27,768.00
	GRAND TOTAL	\$ 29,471.00	\$ 29,471.00

RESOLUTION 2022- 089

WHEREAS, the Sheriff's Department has a 50-Calibur Rifle that is not feasible to be used in the everyday duties of the jail.

WHEREAS, this rifle could be traded for additional rifles (6-7) and ammunition that could be used by the officers in the line of duty.

WHEREAS, the State of Tennessee has suggested that bids be taken in order to get the best deal for the rifle.

THEREFORE, this resolution (if approved) would declare the rifle as surplus property.

BE IT ALSO RESOLVED this resolution shall take effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

STEVE BROGAN  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

RESOLUTION NO. 2022- 090

**WHEREAS**, the General Fund (101) has additional monies in some line items and less than enough in others. Additional monies have been received in revenue and needs to be expensed. These line items need to be realigned for expenses incurred thru June 30, 2022. There is no fund balance being used for this transaction.

**THEREFORE**, the transaction on the attached pages needs to be approved by Claiborne County Commission.

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
STEVE MASON  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

GENERAL FUND	DESCRIPTION	INCREASE		DECREASE
COUNTY COMMISSION				
51100-191	BOARD MEMBERS			\$ 1,700.00
51100-320	DUES AND MEMBERSHIPS	\$ 1,700.00		
COUNTY CORONER				
54610-199	OTHER PER DIEM	\$ 9,000.00		
LIBRARY				
56500-437	PERIODICALS	\$ 1,000.00		
INDUSTRIAL DEV				
58120-316	CONTRIBUTIONS	\$ 13,000.00		
PUBLIC SAFETY PROJECTS				
91130-718	MOTOR VEHICLES			\$ 10,000.00
REVENUE				INCREASE
101-40220	HOTEL/MOTEL TAX			\$ 13,000.00
	SUB-TOTAL	\$ 24,700.00		\$ 24,700.00

RESOLUTION NO. 2022- 091

**WHEREAS**, the Claiborne County Library has received contributions from the cities of Tazewell (\$1,000) and New Tazewell (\$500).

**THEREFORE**, in order for these funds to be expended the following transaction must be approved by county commission:

101-56500-435 Other Supplies and Materials (Expense                      \$1,500

101-44570            Contributions and Gifts (Revenue)    \$1,500

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
MITCHELL COSBY  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

RESOLUTION NO. 2022- 092

**WHEREAS**, at the end of last fiscal year there were donations for the Family Justice Center (FJC) in the amount of \$1,020. These funds were not spent at the end of June 30, 2021, but rolled back into Fund Balance. The FJC would like to expend these funds.

**THEREFORE**, the following transaction must be approved by county commission:

101-53600-499 Other Supplies and Materials (Increase) \$1,020

101-39000 Undesignated Funds (Decrease) \$1,020

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

SHERRY MCCREARY  
\_\_\_\_\_  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK



RESOLUTION NO. 2022- 093

**WHEREAS**, the Highway Fund (131) has additional monies in some line items and less than enough in others. In addition, the funds from the Capital Outlay Note need to be added to the budget and expensed. These line items need to be realigned for expenses incurred thru June 30, 2022.

**THEREFORE**, the transaction on the attached pages needs to be approved by Claiborne County Commission.

**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27th<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
DAVID MUNDY  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

HIGHWAY - FUND 131				
	DESCRIPTION	INCREASE		DECREASE
61000-210	UNEMPLOYMENT	\$ 85.00		
61000-355	TRAVEL	\$ 60.00		
61000-332	LEGAL NOTICES			\$ 145.00
62000-149	LABORERS			\$ 400.00
62000-409	CRUSHED STONE			\$ 33,456.00
62000-455	WOOD PRODUCTS			\$ 2,400.00
62000-499	OTHER SUPPLIES			\$ 36,717.00
63100-142	MECHANIC	\$ 400.00		
63100-351	RENTALS	\$ 700.00		
63100-412	DIESEL	\$ 32,000.00		
63100-418	PARTS	\$ 29,262.00		
63100-433	LUBE	\$ 756.00		
65000-452	UTILITIES	\$ 400.00		
65000-454	WATER AND SEWER	\$ 2,000.00		
68000-705	BRIDGES	\$ 36,717.00		
68000-706	BUILDINGS	\$ 200,000.00		
68000-714	HWY EQUIPMENT			\$ 29,262.00
	NOTE PROCEEDS			\$ 200,000.00
	TOTAL	\$ 302,380.00		\$ 302,380.00

RESOLUTION NO. 2022- 094

WHEREAS, the Solid Waste Fund (116) has additional monies in some line items and less than enough in others. These line items need to be realigned for expenses incurred thru June 30, 2022.

THEREFORE, the transaction on the attached pages needs to be approved by Claiborne County Commission.

BE IT ALSO RESOLVED this resolution shall take effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
KIMBERLY LARGE  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

LANDFILL				
		INCREASE		DECREASE
55731-141	Foreman	\$ 249.00		
55731-143	Equipment Oper	\$ 4,138.00		
55731-161	Secretary	\$ 140.00		
55731-164	Attendants	\$ 4,700.00		
55731-201	Social Security	\$ 573.00		
55731-204	Retirement	\$ 337.00		
55731-207	Medical Insurance	\$ 6,000.00		
55731-212	Medicare	\$ 134.00		
55731-510	Unemployment	\$ 705.00		
55731-330	Operating Lease Payments	\$ 1,750.00		
55731-348	Postage	\$ 250.00		
55731-399	Contracted Services	\$ 5,000.00		
55731-412	Diesel	\$ 8,000.00		
55731-425	Gasoline	\$ 3,000.00		
55731-450	Tires	\$ 4,000.00		
55731-454	Water and Sewer	\$ 400.00		
55731-511	Vehicle & Equip Insurance	\$ 804.00		
55731-513	Worker's Comp Insurance	\$ 8,964.00		
55731-724	Site Development			\$ 49,144.00
	TOTALS	\$ 49,144.00		\$ 49,144.00

RESOLUTION 2022- 095

WHEREAS, Debt Service – Fund 151 – requires a transfer in line items.

THEREFORE, the following transaction must be approved by Claiborne County Commission:

151-82210-603	General Government – Interest On Bonds	\$1,450 (Decrease)
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151-82230-603	Education – Interest On Bonds	\$1,450 (Increase)
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**BE IT ALSO RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June 2022.

\_\_\_\_\_  
COUNTY MAYOR

\_\_\_\_\_  
WHITT SHUFORD  
SPONSOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

**Resolution 2021 – 096**  
**RESOLUTION REQUESTING REGULATION CHANGES FOR THE SALE OF  
THC LIKE PRODUCTS**

**WHEREAS**, there is a growing problem in not only Claiborne County but surrounding counties across Tennessee with the availability and sell of products that are akin to tetrahydrocannabinol (THC); and,

**WHEREAS**, these products cause a high much like that of THC; and,

**WHEREAS**, these products are being sold in convenience stores and becoming rapidly available to anyone to purchase; and,

**WHEREAS**, these products are being made available through the Agriculture Improvement Act of 2018 (2018 Farm Bill) that legalized the production of hemp products that has a THC concentration of no more than 0.3%.

**NOW, THEREFORE, BE IT RESOLVED** the Claiborne County Commission is requesting the County Mayor to draft a letter to Senator Niceley, Representative Hicks and Representative Powers to work on legislation in the next legislative cycle that would allow Tennessee counties to regulate the sale of products such as Delta-8, Delta -9, THC-o and others that produce a THC like high.

**IT IF FUTHER RESOLVED** the Claiborne County Commission is requesting the County Mayor to draft a letter to Senator Blackburn, Senator Hagerty, and Congressman Burchett to work on the federal level to further regulate the sale of products such as Delta-8, Delta-9, THC-o and others that produce a THC like high.

**IT IS FUTHER RESOLVED** the Claiborne County Commission is requesting the County Mayor to reach out to other organizations affiliated with county government to gain support in this effort.

**BE IT FURTHER RESOLVED** this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 27<sup>th</sup> day of June, 2022.

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Joe Brooks, County Mayor

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Junita Honeycutt, County Commissioner

ATTEST:

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Karen Hurst, County Clerk