

COUNTY COMMISSION MEETING – OCTOBER 16, 2023

The Claiborne County Commission met in regular session on Monday, October 16, 2023 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation by Commissioner Zach Mullins. Pledge led by Officer Doug Evans.

AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

PRESENT:

District 1

Zachary Bunch
Dennis Cook
Whitt Shuford

District 2

Haley Barker
Nathan Epperson
Gary Poore

District 3

Mike Campbell
Stacey Crawford
Tim Shrout

District 4

Zach Mullins
Anthony Rowe

District 5

Mitchell Cosby

District 6

Rosemary Barnett
Carolyn Brooks
Steve Mason

District 7

Steve Brogan

Sherry McCreary

District 8

David Mundy
Quintin Rogers

District 9

Dustin Wilson

ABSENT:

District 7

Eric Jones

20 commissioners present

Also present: Jennifer Bryant, Recorder

AGENDA ITEM #2 – APPROVAL OF AGENDA

MOTION: Commissioner Mason – to approve
SECOND: Commissioner Shrout

County Mayor Brooks requested to add a discussion item concerning a school board member vacancy.

(This added as discussion item #1A under New Business)

Commissioner McCreary requested to add Dan Spurlock with SIGCO with announcement.
(This added as announcement item #2A under New Business)

Commissioner Wilson requested to add a discussion item concerning property owned by the county in Lone Mountain Shores.

(This added as discussion item #2B under New Business)

Vote on agenda as amended / Motion carried by aye vote

AGENDA ITEM #3 – APPROVAL OF MINUTES

MOTION: Commissioner Mullins – to approve
SECOND: Commissioner Brooks

Motion carried by aye vote

AGENDA ITEM #4 – COUNTY OFFICE REPORTS

AGENDA ITEM #5 – COUNTY MAYOR'S REPORT

AGENDA ITEM #6 – COUNTY SHERIFF'S REPORT

AGENDA ITEM #7 – COMMITTEE REPORTS

AGENDA ITEM #8 – FINANCE DIRECTOR UPDATE AND BUDGET STATUS REPORTS

MOTION: Commissioner Epperson – to approve
SECOND: Commissioner Poore

Motion carried by aye vote

AGENDA ITEM #9 – NOTARY PUBLIC APPOINTMENTS

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Brooks

Motion carried by aye vote

APPROVED:

Lisa Ann Slaven

Misty Marie Asbury

Tiffani L. Martin

Jill C. Parks

Shelia Karen Tabor

AGENDA ITEM #10 – NOTARY BOND APPROVALS

(none)

OLD BUSINESS:

(none)

NEW BUSINESS:

ITEM #1 – RES. 2023-099 – DISPOSE OF CREMAINS AND ESTABLISH A COUNTY-OWNED CEMETERY

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Mason

(discussion)

*ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)*

RESOLUTION No. 2023 - 099

A RESOLUTION TO DISPOSE OF CREMAINS AND ESTABLISH A COUNTY-OWNED CEMETERY

WHEREAS, there are nineteen (19) sets of unclaimed cremains stored in the county mayor's office, and

WHEREAS, the Claiborne County Commission wishes to dispose of these cremains in a decent and respectful manner, and

WHEREAS, it becomes necessary from time to time to bury or cremate unclaimed human remains, at public expense, of those delivered to a public official for disposition imposed by Section 38-5-118 of the Tennessee Code Annotated, and

WHEREAS, the Claiborne County Commission finds that there is a suitable location for establishing a county-owned cemetery on land owned by Claiborne County Hospital, an entity of Claiborne County government, as identified on Parcel Identifying Number Maps 96A-A-4.02, said property known as the Helicopter Landing Pad property which is not a part of the lease agreement with Covenant Health. (See Attachment)

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission meeting in regular session on the 16th day of October, 2023, hereby authorizes and approves the following procedure for disposing of the said cremains and establishing a county-owned cemetery:

1. The county mayor is authorized and is hereby directed to publish a notice in the Claiborne Progress newspaper of the names and dates of death (if known) identifying such cremains. Such notice shall be published in the Claiborne Progress newspaper for four (4) consecutive weeks.
2. Upon the request of any person authorized by Section 62-5-703 of the Tennessee Code Annotated, to claim such cremains, the county mayor is authorized and is hereby directed to release such cremains without cost to such persons.
3. The Buildings and Grounds and Personnel Committee is authorized and is hereby directed to establish a county-owned cemetery of suitable size and location on the land identified above.
4. The county attorney is authorized and is hereby directed to proceed as he deems necessary and proper to obtain the required permission of the appropriate authority to bury any unclaimed cremains that may remain in the possession of the county mayor.
5. Any remaining unclaimed cremains in possession of the county mayor shall be buried in such cemetery, with records identifying the names and locations of such burials being maintained by the county mayor or his designee.

BE IT FURTHER RESOLVED that no burials shall be permitted in such county-owned cemetery other than those of unclaimed cremated human remains being delivered to a public official for burial at public expense.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage, the public welfare requiring it.

Duly passed and approved this 16th day of October, 2023.

David Mundy (Kh by permission)
DAVID MUNDY, Sponsor

ATTEST:

Karen Hurst
KAREN HURST, County Clerk

J. Brooks
JOE BROOKS, County Mayor

FILED *10-2-23*
KAREN HURST, COUNTY CLERK
BY: *9:00 am* D.C.

ITEM #1A – DISCUSSION – SCHOOL BOARD VACANCY

County Mayor Brooks informed the commission that School Board Member Shannon England from District 6 has resigned as a result of having moved out of District 6 therefore causing a vacancy on the school board. County Attorney Estep advised the commission as to the process they would follow in filling this position for someone to serve until the next general election.

MOTION: Commissioner Mundy – to suspend the rules and instruct the County Clerk to have a publication put in the paper for public notice that this vacancy has occurred and that the County Commission would be filling this position at the November meeting.

SECOND: Commissioner McCreary

Motion carried by aye vote

ITEM #2 – RES. 2023-100 – BOAT RAMP PROJECT – TWRA CONTRIBUTION (budget amendment)

MOTION: Commissioner Epperson – to approve

SECOND: Commissioner Barker

*ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)*

RESOLUTION NO. 2023- 100

BUDGET AMENDMENT FOR BOAT RAMP PROJECT – TWRA CONTRIBUTION

WHEREAS, the Claiborne County Commission in Resolution 2022-122 approved funding for improvements to Brogan’s Boat Ramp to improve boating access to Norris Lake; and

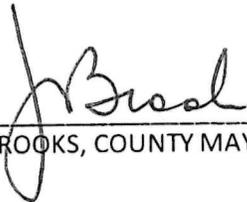
WHEREAS, the Tennessee Wildlife Resources Agency (TWRA) is providing \$100,000 in funding to support the project but these funds have not been resolutud into the County budget;

NOW, THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expensed:

		<u>Revenue</u>	<u>Expense</u>
101-46980-ARCB	Other State Grants-Brogan Boat Dock	\$100,000	
101-91130-791-ARCB	Other Construction-Brogan Boat Dock		\$100,000

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 16th day of October 2023, that this resolution is approved.

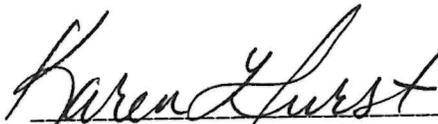
BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 16th day of October 2023.



JOE BROOKS, COUNTY MAYOR

Nathan Epperson
SPONSOR

ATTEST:



KAREN HURST, COUNTY CLERK

FILED 10-4-23
KAREN HURST, COUNTY CLERK
BY: 9:00 am DC.

ITEM #2A – ANNOUNCEMENT – DAN SPURLOCK WITH SIGCO

Dan Spurlock with Stand in the Gap Coalition addressed the commission with an update concerning a legislative bill that has been passed concerning the law to regulate the sale and distribution of products containing a hemp-derived cannabinoid (aka gas station dope). Mr. Spurlock stated that the Stashed Away Trailer will be for viewing on October 26, 2023 at the SIGCO facility and asked that the commission help in getting the word out for this. Also, that same day, the coalition will have a “drug take back” for dropping off any unused or expired medications in a safe manner.

ITEM #2B – DISCUSSION – COUNTY OWNED PROPERTY IN LONE MOUNTAIN SHORES

Commissioner Wilson stated that he has been contacted by a property owner in Lone Mountain Shores interested in purchasing property (which is currently county owned) and is adjacent property to that owner. County Attorney Estep advised the commission that the county obtained the property as a result of property tax default with no offer for purchase. He stated that the delinquent tax attorney for the county is working on properties that are currently under that status and that a resolution would be proposed to the commission concerning the steps that would be involved in the sale of current county owned property.

ITEM #3 – RES. 2023-101 – FJC CONTRIBUTION (budget amendment)

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Shrout

*ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)*

RESOLUTION NO. 2023- 101

BUDGET AMENDMENT FOR FJC CONTRIBUTIONS

WHEREAS, the Family Justice Center (FJC) receives contributions from citizens throughout the year to support the operations of the FJC; and

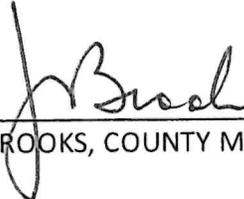
WHEREAS, this resolution recognizes contributions received in August and September 2023;

THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expensed.

		<u>Expense</u>	<u>Revenue</u>
101-53600-499	Other Supplies & Materials	\$400	
<u>101-48130</u>	<u>Contributions</u>		<u>\$400</u>
	Total	\$400	\$400

NOW THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 16th day of October 2023.

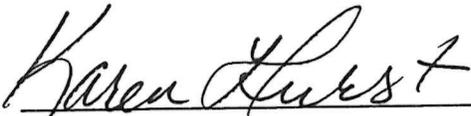
BE IT FURTHER RESOLVED, that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 16th day of October 2023.



JOE BROOKS, COUNTY MAYOR

Mitchell Cosby
SPONSOR

ATTEST:



KAREN HURST, CLERK

FILED 10-4-23
KAREN HURST, COUNTY CLERK
BY: G. D. Am D-G.

ITEM #4 – RES. 2023-102 – HARROGATE SENIOR CENTER (budget amendment)
ITEM #5 – RES. 2023-103 – TAZEWELL SENIOR CENTER (budget amendment)

MOTION: Commissioner Brooks – to combine items #4 and 5 and approve
SECOND: Commissioner Mason

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolutions as follows)

RESOLUTION NO. 2023- 102

BUDGET AMENDMENT FOR HARROGATE SENIOR CENTER

WHEREAS, the Harrogate Senior Citizen Center has been awarded a grant through the State of Tennessee, which requires no matching funds from the County; and

WHEREAS, the Center will receive \$8,000 to improve the operations of the Senior Center;

NOW, THEREFORE, the Claiborne County Commission must approve the following budget amendment to provide expenditure authority for the grant:

		<u>Revenue</u>	<u>Expense</u>
101-46980-SCGH	Other State Grants	\$8,000	
101-56300-499-SCGH	Other Supplies and Materials		\$8,000

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 16th day of October 2023, that this resolution is approved.

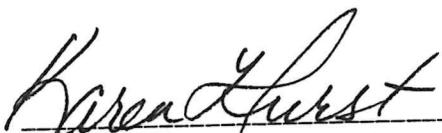
BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 16th day of October 2023.



JOE BROOKS, COUNTY MAYOR

Carolyn Brooks
SPONSOR

ATTEST:



KAREN HURST, COUNTY CLERK

FILED 10-4-23
KAREN HURST, COUNTY CLERK
BY: K.W. am D.C.

RESOLUTION NO. 2023- 103

BUDGET AMENDMENT FOR TAZEWELL SENIOR CENTER

WHEREAS, the Tazewell Senior Citizen Center has been awarded a grant through the State of Tennessee, which requires no matching funds from the County; and

WHEREAS, the Center will receive \$8,000 to improve the operations of the Senior Center;

NOW, THEREFORE, the Claiborne County Commission must approve the following budget amendment to provide expenditure authority for the grant:

		<u>Revenue</u>	<u>Expense</u>
101-46980-SCG	Other State Grants	\$8,000	
101-56300-335-SCG	Maintenance & Repair Services-Buildings		\$8,000

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 16th day of October 2023, that this resolution is approved.

BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 16th day of October 2023.



JOE BROOKS, COUNTY MAYOR

Carolyn Brooks
SPONSOR

ATTEST:



KAREN HURST, COUNTY CLERK

FILED 10-4-23
KAREN HURST, COUNTY CLERK
BY: J. D. Lee D.C.

ITEM #6 – RES. 2023-104 – SHERIFF VCIF FORMULA GRANT (budget amendment)

MOTION: Commissioner Shrout – to approve
SECOND: Commissioner Mullins

ROLL CALL VOTE: 20 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2023- 104

BUDGET AMENDMENT FOR SHERIFF VCIF FORMULA GRANT

WHEREAS, the Claiborne County Sheriff’s Office has been awarded a Violent Crime Intervention Fund (VCIF) Community Crime Prevention Law Enforcement Services grant from the Tennessee Office of Criminal Justice Programs; and

WHEREAS, the Sheriff’s Office is eligible for up to \$93,157 in grant funding that will improve the Sheriff’s ability to respond to violent crime incidents and to arrest and prosecute violent criminals through the purchase of various equipment, including night vision equipment, thermal imaging equipment, surveillance equipment, and laptops for investigators; and

WHEREAS, the grant funding period is October 15, 2023 through June 30, 2025, with funding of \$65,587 available for fiscal year 2024 and funding of \$27,570 available for fiscal year 2025;

NOW, THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expensed in fiscal year 2024:

		<u>Revenue</u>	<u>Expense</u>
101-46290-VCIF	Other Public Safety Grants VCIF	\$65,587	
101-54110-431	Law Enforcement Supplies		\$6,692
101-54110-716	Law Enforcement Equipment		\$39,451
101-54110-719	Office Equipment		\$19,444

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 16th day of October 2023, that this resolution is approved.

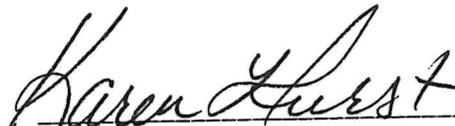
BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 16th day of October 2023.



JOE BROOKS, COUNTY MAYOR

Timothy Shrout
SPONSOR

ATTEST:



KAREN HURST, COUNTY CLERK

FILED 10-4-23
KAREN HURST, COUNTY CLERK
BY: 9:00 am D.C.

10/16/2023

**ITEM #7 – RES. 2023-105 – JB STREET CONSTRUCTION BOND RELEASE,
MAINTENANCE BOND HOLD**

MOTION: Commissioner Shuford – to approve

SECOND: Commissioner Crawford

(discussion)

ROLL CALL VOTE: 20 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2023- 105
JB STREET CONSTRUCTION BOND RELEASE, MAINTENANCE BOND HOLD

WHEREAS, the Planning Commission requires bonds to be issued surrounding the construction of subdivisions in Claiborne County; and,

WHEREAS, Howard Beeler submitted a \$12,000 construction bond intended to provide assurances the roadway would be built to the county standards outlined within the local Planning Commission guidelines; and,

WHEREAS, the construction phase has ended, and the Claiborne County Road Superintendent has signed off on the road into the subdivision.

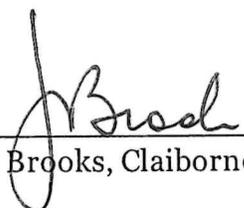
NOW, THEREFORE, BE IT RESOLVED, the county commission meeting on the 16th day of October 2023 do hereby release 90% of the construction bond while holding 10% in the form of a maintenance bond for 1 year to ensure the roadway is free of defects by amending the county budget as follows:

		<u>Revenue</u>	<u>Expense</u>
101-39000	Unassigned Fund Balance	\$10,800	
101-51720-599	Other Charges		\$10,800

IT IS FURTHER RESOLVED, JB Street is added to the county road list.

IT IS FURTHER RESOLVED, this resolution shall take effect upon its passage, the public welfare requiring it.

PASSED AND APPROVED this the 16th day of October 2023.



Joe Brooks, Claiborne County Mayor

Stacey Crawford, County Commissioner

Whitt Shuford, County Commissioner

ATTEST:



Karen Hurst, County Clerk

FILED 10-6-23
KAREN HURST, COUNTY CLERK
BY: 10:30 am B.C.

10/16/2023

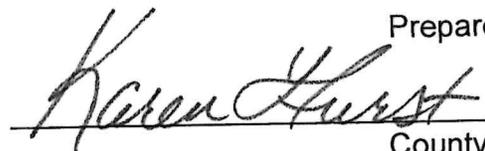
ITEM #8 – ADJOURNMENT

MOTION: Commissioner Wilson – to adjourn

SECOND: Commissioner Brooks

Motion carried by aye vote / Meeting adjourned

Prepared by:

A handwritten signature in cursive script that reads "Karen Hurst". The signature is written in black ink and is positioned above a horizontal line.

County Clerk