

**ADDITIONAL
INFORMATION**

CLAIBORNE CHANCERY

Month End Payouts and
Revenue Transmittal

Clerks	County	Description	Amount
	24160	40130 Delinquent Tax	\$14,059.71
	24410	42520 Del. Tax Officer Cost	\$0.00
		45550 Fees in Lieu of Salary	
		Delinquent Tax 5% Com.	\$720.70
		45550 Fees in Lieu of Salary	
		Tax, fees, comm & int.	\$9,420.49
29900/Data		42530 Data Fee	\$252.00
	24410	42520 Court Officers Fee	\$148.20
24140/jbldg		40266 Litigation Tax/Jail	\$289.07
	24140	40250 Litigation Tax/Court & Probate	\$686.55
24140 Secur		42591 Court Room Security	\$22.80
29900/dp		42530 Data Fee	\$56.00
		Total	\$25,655.52



Claiborne County Government

Michael Gilbert
Bryan Edds

County Mayor and County Commissioners

Subject: Claiborne County Maintenance Department Report – January 2025

January 1st, 2025 – New Year's Day

January 2nd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse.

January 3rd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, replumbed the sink in Mayor's restroom, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office, Persevere and Family Justice Center, took a Christmas tree to 4-H Office.

January 6th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, patched roof over Clerk & Master's kitchenette.

January 7th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Finance Office, took a case of paper from Mayor's Office to Trustee's Office.

January 8th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, stocked supply closet, fixed sink drain in men's restroom at 4-H Office, took a case of paper from Mayor's Office to County Clerk's Office.

January 9th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took Christmas decorations from County Clerk's Office to 3rd floor, wrapped insulation around drainpipe on outside of Courthouse and put heat tape on it.

January 10th, 2025 – County Government closed due to inclement weather.

January 13th, 2025 - Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, shoveled snow and salted at the Courthouse, 4-H Office, Library, Election Office, and Homeland Security, took supplies to Election Office.

January 14th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, mopped and buffed 1st floor, mopped restrooms and Mayor's Office,



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got trash at the Courthouse, changed light bulbs at front of Courthouse, put a seal on door at Finance Office, stocked supply closet.

January 15th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, caulked door at Finance Office, cut threshold at Family Justice Center.

January 16th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took custodial supplies to 3rd floor, carried 2 totes of files from Finance Office to 3rd floor of the building.

January 17th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office, Persevere and Family Justice Center, took a tote of files from Finance Office to 3rd floor of the building, moved furniture for Chamber of Commerce.

January 20th, 2025 – Martin Luther King, Jr. Day

January 21st, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse.

January 22nd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse.

January 23rd, 2025 – Cleaned Courthouse and Mayor's Office, buffed 1st floor, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, refilled soap dispenser in employee's restroom, carried a tv in for Trustee's Office.

January 24th, 2025 – Cleaned Courthouse and Mayor's Office, mopped Property Assessor's Office, 2nd floor hallway, the stairs, elevator and steps at front door, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office, Persevere and Family Justice Center, took supplies to Judge McAfee's Office and cleaned his restroom, vacuumed County Clerk's Office, took supplies to County Clerk's Office, stocked supply closet.

January 27th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, checked boiler and shut down one pump.

January 28th, 2025 – Cleaned Courthouse and Mayor's Office sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Finance Office.

January 29th, 2025 – Cleaned Courthouse and Mayor's Office, mopped restrooms, swept 2nd floor, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took a



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case of paper from Mayor's Office to Clerk & Master's Office, took supplies to Clerk & Master's Office, replaced bulb in light in center of 1st floor.

January 30th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, put bleach in HVAC drains.

January 31st, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office, Persevere and Family Justice Center, closed out the account for the month at Jerry's Hardware.

Joe Brooks
Claiborne County Mayor

Claiborne County Veterans Service Office
PO Box 584
Tazewell, TN 37879

February 4, 2025

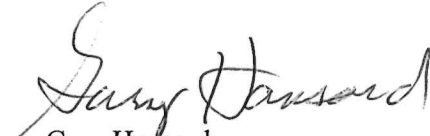
Memo For: County Mayor

SUBJECT: Significant Actions Report—January 2025

In January 2025, I worked 13 of 13 scheduled days. I had 53 veterans (and/or family members) in the office. Many of these veterans had claims that had been submitted and were approved, or I helped them to get a Service-Connected increase in their disability. I also offered the veterans information on the additional benefits that may have become available to them because of their age or benefits that may be available to them as their Service-Connected disability increased. Sometimes, the veterans' healthcare and pharmacy benefits are changed, and they are put in a higher priority group as their disability changes or stated condition becomes worse.

I responded and helped with another 26 veteran request with telephone calls or emails, including fax correspondence with information/planning etc. This office served a total of 43 veterans and families with service-connected disabilities ranging from 10%- 100% along with healthcare and pension. Issues with these veterans are varied and sometimes complex. It is my understanding that VA healthcare ID cards can now be made at any out-patient clinic where the veteran's primary care doctor is located including Morristown, Knoxville, and LaFollette

On January 22 I received required Quarterly Training with several subject matters including the "VA Duty to Assist Law" which has several stipulations and is very time sensitive that many veterans are not aware of. Other topics covered were Secondary conditions of a Service-Connected disability, Causation / or Aggravation of a disability and Inadequate Medical Evaluations of stated conditions on the application of the veteran.


Gary Hansard
VSO Claiborne County TN