

COUNTY COMMISSION MEETING – APRIL 21, 2025

The Claiborne County Commission met in regular session on Monday, April 21, 2025 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation by Commissioner Zach Mullins. Pledge led by Officer Doug Evans.

AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

PRESENT:

District 1

Zachary Bunch
Dennis Cook
Whitt Shuford

District 2

Nathan Epperson
Gary Poore

District 3

Mike Campbell
Stacey Crawford
Tim Shrout

District 4

Zach Mullins
Anthony Rowe

District 5

Mitchell Cosby

District 6

Rosemary Barnett
Carolyn Brooks
Steve Mason

District 7

Steve Brogan
Eric Jones
Sherry McCreary

District 8

David Mundy
Quintin Rogers

District 9

Dustin Wilson

ABSENT:

District 2

Haley Barker

20 commissioners present
1 commissioner absent

Also present: Jennifer Bryant, Recorder

AGENDA ITEM #2 – APPROVAL OF AGENDA

MOTION: Commissioner Rowe – to approve

SECOND: Commissioner Shrout

Commissioner McCreary requested to add a resolution concerning a budget amendment for the Library.

(This added as Res. 2025-043, item #11A under New Business)

Commissioner Mundy requested to add an item to consider the suspension of the rules and the scheduling of a workshop to go over the potential budget for 2025-26.

(This added as item #11B under New Business)

Vote on agenda as amended / Motion carried by aye vote

AGENDA ITEM #3 – APPROVAL OF MINUTES

MOTION: Commissioner Epperson – to approve

SECOND: Commissioner Poore

Motion carried by aye vote

AGENDA ITEM #4 – COUNTY OFFICE REPORTS

AGENDA ITEM #5 – COUNTY MAYOR'S REPORT

AGENDA ITEM #6 – COUNTY SHERIFF'S REPORT

AGENDA ITEM #7 – COMMITTEE REPORTS

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Cosby

Motion carried by aye vote

AGENDA ITEM #8 – NOTARY PUBLIC APPOINTMENTS

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Epperson

Motion carried by aye vote

APPROVED:

Beth Combs

Amanda P. Webb

Angie S. Smolinsky

Paula S. Goins

Linda H. Hurst

Alex C. Cooper

AGENDA ITEM #9 – NOTARY PUBLIC BONDS

(none)

OLD BUSINESS:

(none)

NEW BUSINESS:

ITEM #1 – END OF BILL LIFE CYCLE REPORT FOR 2023

Filed by County Trustee for information

(Report as follows)



End of Bill Life Cycle Report for 2023

Claiborne County Trustee

Denise Alexander

PO Box 72
Tazewell, TN 37879
Ph: 423-626-3275

Section I: Property Taxes (County)

	Tax Year (2023)
Beginning Property Tax Aggregate	16,204,819.00
Public Utility	646,487.00
Assessor Additions & Increases	129,767.13
Assessor Deletions & Decreases	(146,366.16)
Bankruptcy / Appeal	0.00
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Total	16,834,706.97

Section II: Property Taxes Collected (County)

	Tax Year (2023)	
Taxes Collected	(16,693,539.54)	
Taxes Collected By C&M	0.00	
Refunds & Returned Checks	110,008.50	
Reversals / No New Money	2,166.90	
Personal Property Tax - Third Party	0.00	
Personal Property Tax-turned over to C&M	(7,743.00)	
Real Estate Property Tax-turned over to C&M	(245,599.83)	
Other Unpaid-NOT turned over to C&M	0.00	* this should be \$0.00, unless Rollbacks are retained by Trustee's Office
---	---	
Total	(16,834,706.97)	
---	---	
Balance Difference	0.00	

Section III: Unpaid Taxes (County)

	Tax Year (2023)
Bankruptcy / Appeal	0.00
Total Personal Property Tax-Third Party	0.00
Total Property Tax-turned over to C&M	(253,342.83)
Other Unpaid-NOT turned over to C&M	0.00
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Total	(253,342.83)

Section IV: Final Summary (County)

	Tax Year (2023)
Total Collected	(16,581,364.14)
Total Personal Property Tax-Third Party	0.00
Total Turned Over	(253,342.83)
Other Unpaid-NOT Turned Over	0.00
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Total	(16,834,706.97)
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Percentage Filed in Court	1.503 %

I certify that this report has been examined by me and is to the best of my knowledge and belief a true and complete report of the End of Year Balances made in good faith for the 2023 fiscal year.

Denise Alexander

Denise Alexander, Claiborne County Trustee
March 21st 2025 02:33 pm

2023 Billing Date: 21-Sep-2023
Report Cutoff Date: 20-Mar-2025

FILED 3-24-25
KAREN HURST, COUNTY CLERK
BY: J. B. B. D.C.

ITEM #2 – RES. 2025-033 – BOARD OF EDUCATION (budget amendment)

ITEM #3 – RES. 2025-034 – BOARD OF EDUCATION (budget amendment)

ITEM #4 – RES. 2025-035 – BOARD OF EDUCATION (budget amendment)

ITEM #5 – RES. 2025-036 – BOARD OF EDUCATION (budget amendment)

ITEM #6 – RES. 2025-037 – BOARD OF EDUCATION (budget amendment)

MOTION: Commissioner Mundy – to combine items #2 thru 6 and approve

SECOND: Commissioner McCreary

(at the request of Commissioner Shuford, the Finance Director addressed the commission with information on what would affect Maintenance of Effort)

ROLL CALL VOTE: 20 for, 0 against / Motion carried

(Resolutions as follows)

Claiborne County Board of Education

RESOLUTION

2025-033

April 10, 2025

WHEREAS, the Claiborne County Board of Education needs to amend the current General Purpose School Budget to add an increase to School Age Child Care funding from fees paid and ARP funding.

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 21, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

REVENUE

		<u>Increase</u>	<u>Decrease</u>
Account Code No.			
43517	Tuition	\$ 50,000.00	
39000	Undesignated Fund Balance		\$ (28,000.00)

EXPENDITURES

Account Code No.			
141-73300-189-SACC	Other Salaries & Wages	\$ 128,810.74	
141-73300-201-SACC	Social Security	\$ 12,000.00	
141-73300-204-SACC	Retirement	\$ 8,500.00	
141-73300-206-SACC	Life Insurance		\$ (280.00)
141-73300-207-SACC	Medical Insurance		\$ (5,474.00)
141-73300-210-SACC	Unemployment	\$ 500.00	
141-73300-212-SACC	Medicare	\$ 2,700.00	
141-73300-599-SACC	Other Charges	\$ 12,924.00	
141-73905-335-ARP	Maintenance and Repairs		\$ (45,000.00)
141-73905-410-ARP	Custodial Supplies		\$ (356.74)
141-73905-499-ARP	Other Supplies		\$ (26,324.00)
141-73905-524-ARP	In-Service Staff Development		\$ (10,000.00)



Meredith Arnold
Claiborne County Schools



Commission Sponsor

Kelly Harvey
Kelly Harvey
School Finance

FILED 4-1-25
KAREN HURST, COUNTY CLERK
BY: 2:00 pm DC

Claiborne County Board of Education

RESOLUTION

2025-034

April 10, 2025

WHEREAS, the Claiborne County Board of Education has received Paid Parental Leave and TISA Outcomes money that needs to be added to the General Purpose Budget

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 21, 2025 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.

REVENUE

INCREASE

Account Code No.

46596 Paid Parental Leave
46510 TISA


\$56,482.59
\$275,217.50

EXPENDITURES

Account Code No.

141-72310-299 Other Fringe Benefits
141-72130-189 Other Salaries & Wages (Tutoring)

\$308,940.59
\$22,759.50



Meredith Arnold
Claiborne County Schools

David Mundy
David Mundy
County Commission

Kelly Harvey
Kelly Harvey
School Finance

FILED *4-1-25*
KAREN HURST, COUNTY CLERK
BY: *2:00 pm* -B.C.

Claiborne County Board of Education

RESOLUTION

2025-035

April 10, 2025

WHEREAS, the Claiborne County Board of Education has received scrap sales and received insurance recovery that needs to be added to the General Purpose Budget

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 21, 2025 that the Claiborne County Board of Education be authorized to amend the General Purpose Budget by adjusting the following line items.

REVENUE	INCREASE
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Account Code No.	
44145 Sale of Recycled Materials	\$444.90
49700 Insurance Recovery	\$19,195.68

EXPENDITURES

Account Code No.	
141-72620-336 Maintenance	\$444.90
141-76100-707 Building Improvements	\$19,195.68



Meredith Arnold
Claiborne County Schools

David Mundy
David Mundy
County Commission

Kelly Harvey
Kelly Harvey
School Finance

FILED *4-11-25*
KAREN HURST, COUNTY CLERK
BY: *2:00 pm* D.C.

Claiborne County Board of Education
RESOLUTION

2025-036

April 10, 2025

WHEREAS, the Claiborne County Board of Education needs to amend the General Purpose Budget in order to reflect the lines as approved by the state and to close out payrolls and grants for the year

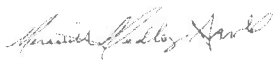
WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 21, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

Increase Decrease

EXPENDITURES

Account Code No.			
73400-105-Alpha	Supervisor/Director	\$ 6,850.00	
73400-116-Alpha	Teachers	\$ 75,275.00	
73400-163-Alpha	Educational Assistants		\$ (80,000.00)
73400-201-Alpha	Social Security	\$ 1,700.00	
73400-204-Alpha	State Retirement	\$ 900.00	
73400-207-Alpha	Medical Insurance		\$ (4,725.00)
73400-429-Alpha	Instructional Supplies		\$ (40.32)
73400-499-Alpha	Supplies and Materials	\$ 40.32	
72210-499-PSSG	Supplies and Materials		\$ (10,000.00)
72210-790-PSSG	Other Equipment		\$ (146,409.28)
72130-499-PSSG	Supplies and Materials	\$ 10,000.00	
72130-790-PSSG	Other Equipment	\$ 146,409.28	
71300-116-ISM	Teachers		\$ (22,000.00)
71300-201-ISM	Social Security		\$ (1,364.00)
71300-204-ISM	State Retirement		\$ (1,911.80)
71300-206-ISM	Life Insurance	\$ 30.00	
71300-207-ISM	Medical Insurance		\$ (5,500.00)
71300-210-ISM	Unemployment		\$ (66.00)
71300-212-ISM	Medicare		\$ (319.00)
71300-217-ISM	Hybrid Retirement		\$ (1,980.00)
71300-399-ISM	Other Contract Services	\$ 19,800.00	
71300-429-ISM	Instructional Supplies		\$ (65,016.98)
71300-471-ISM	Software	\$ 5,386.56	
71300-499-ISM	Supplies and Materials	\$ 141,660.00	
71300-599-ISM	Other Charges		\$ (23,725.30)
71300-730-ISM	Vocational Equipment		\$ (9,513.48)
72130-206-ISM	Life Insurance	\$ 180.00	
72230-790-ISM	Other Equipment		\$ (35,660.00)




Meredith Arnold
Claiborne County Schools Director



David Mundy

Commission Sponsor



Kelly Harvey
School Finance

FILED *4-1-25*
KAREN HURST, COUNTY CLERK
BY: *2:00 pm* D.C.

Claiborne County Board of Education

RESOLUTION

2025-037

April 10, 2025

WHEREAS, the Claiborne County Board of Education needs to amend the General Purpose Budget in order to reflect the lines as approved by the state as well as prepare for the closeout of grants and payroll. Also, the new TISA On-Behalf account lines must be added to our budget.

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session April 21, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

<u>Revenue</u>		<u>Increase</u>	<u>Decrease</u>
46513	TISA On-Behalf Payment	\$1.00	
<u>EXPENDITURES</u>			
Account Code No.			
71100-116	Teachers		\$ (11,400.00)
71100-163	Educational Assistants		\$ (7,765.00)
71100-595	TISA On-Behalf Payment	\$ 1.00	
72130-123	Guidance Personnel		\$ (30,000.00)
72130-207	Medical Insurance		\$ (15,000.00)
72215-207	Medical Insurance		\$ (6,000.00)
72310-207	Medical Insurance		\$ (18,000.00)
72310-299	Fringe Benefits	\$ 285,580.00	
72310-331	Logan Fees	\$ 25,000.00	
72310-355	Travel	\$ 10,000.00	
72310-506	Liability Insurance	\$ 92,124.00	
72410-104	Principals	\$ 4,000.00	
72410-139	Assistant Principals	\$ 47,000.00	
72410-201	Social Security	\$ 500.00	
72410-204	State Retirement	\$ 3,500.00	
72410-206	Life Insurance	\$ 240.00	
72410-207	Medical Insurance	\$ 5,300.00	
72410-212	Medicare	\$ 100.00	
72410-217	Hybrid Retirement	\$ 1,300.00	
72610-166	Custodial Personnel		\$ (20,000.00)
72620-167	Maintenance Personnel		\$ (31,650.00)
72620-201	Social Security	\$ 250.00	
72620-204	State Retirement	\$ 1,300.00	
72620-207	Medical Insurance	\$ 135,000.00	
72620-212	Medicare	\$ 100.00	
72810-307	Communications	\$ 2,500.00	
72810-399	Other Contracted Services	\$ 6,900.00	
72810-411	Data Supplies	\$ 2,000.00	
73300-189-FRC	Other Salaries and Wages	\$ 6,600.00	
73300-201-FRC	Social Security	\$ 340.00	
73300-204-FRC	State Retirement	\$ 745.00	
73300-212-FRC	Medicare	\$ 80.00	
76100-724	Site Development		\$ (490,644.00)



Meredith Arnold
Claiborne County Schools Director

David Mundy

Commission Sponsor

Kelly Harvey
School Finance

FILED 4-1-25
KAREN HURST, COUNTY CLERK
BY: 2:00 pm DC

ITEM #7 – RES. 2025-038 – FJC CONTRIBUTIONS (budget amendment)

MOTION: Commissioner McCreary – to approve

SECOND: Commissioner Jones

ROLL CALL VOTE: 20 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2025- 038**BUDGET AMENDMENT FOR FAMILY JUSTICE CENTER CONTRIBUTIONS**

WHEREAS, the Family Justice Center (FJC) receives contributions from citizens throughout the year to support the operations of the FJC; and

WHEREAS, this resolution recognizes contributions received in 2025; now

THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expended.

		<u>Expense</u>	<u>Revenue</u>
101-53600-499	Other Supplies & Materials	\$50	
101-48130	Contributions		\$50
	<u>Total</u>	<u>\$50</u>	<u>\$50</u>

NOW THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 21st day of April 2025, that this resolution is approved.

BE IT FURTHER RESOLVED, that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 21st day of April 2025.



 JOE BROOKS, COUNTY MAYOR

 /s/ Sherry McCreary
 SPONSOR

ATTEST:



 KAREN HURST, CLERK

FILED 4-7-25
 KAREN HURST, COUNTY CLERK
 BY: 10:45 am D.G.

ITEM #8 – RES. 2025-039 – INCREASE BID THRESHOLD

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Epperson

(discussion)

ROLL CALL VOTE: 10 for, 10 against / Motion failed

*FOR: Commissioners Shuford, Epperson, Campbell, Shrout, Mullins, Rowe,
Cosby, Barnett, McCreary, Wilson*

*AGAINST: Commissioners Bunch, Cook, Poore, Crawford, Brooks, Mason,
Brogan, Jones, Mundy, Rogers*

ITEM #9 – RES. 2025-040 – FUND BALANCE GUIDELINES

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Epperson

(discussion)

MOTION TO TABLE: Commissioner Cook – to table this item to next month as some commissioners did not receive the information sheets.

SECOND: Commissioner Mundy

ROLL CALL VOTE (on Motion to Table): 20 for, 0 against / Motion carried / Item tabled to next county commission meeting.

**ITEM #10 – RES. 2025-041 – TRANSFER OF SHERIFF'S DEPT. VEHICLE TO NORTH
TAZEWELL VOLUNTEER FIRE DEPT.**

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Jones

*ROLL CALL VOTE: 20 for, 0 against / Motion carried
(Resolution as follows)*

RESOLUTION 2025- 041

TRANSFER OF SHERIFFS DEPARTMENT VEHICLE TO NORTH TAZEWELL VOLUNTEER FIRE
DEPARTMENT

WHEREAS, the Claiborne County Sheriff has a Tahoe SUV that has become excess and no longer needed and wishes to transfer ownership to the North Tazewell Volunteer Fire Department, and

WHEREAS, the North Tazewell Volunteer Fire Department will use the vehicle to:

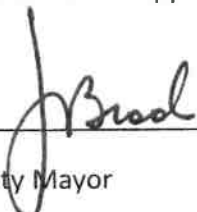
- a. North Tazewell Fire Department has three members who are members of the Tennessee Federation of Fire Chaplains and vehicle will be used to respond to emergencies involving death or series injuries to emergency personnel or citizens, to provide Chaplin assistance to personnel suffering a loss, and,
- b. As members of the Tennessee Federation of Fire Chaplains, North Tazewell has access to a pre-positioned REST Trailer, which is a portable rest room facility for emergency responders during emergency operations and fund-raising events. Vehicle will be used to pull the REST Trailer, and,
- c. North Tazewell member is also the Local Red Cross representative which responds to residential fires and other emergencies to providing initial temporary lodging and assistance to individuals/families suffering a loss, and,
- d. Vehicle will be used to install fire alarms in residents and other training and administrative fire department actions within North Tazewell Fire area.

WHEREAS, the North Tazewell Volunteer Fire Department will assume ownership, insurance responsibility, vehicle registration, maintenance, and fuel responsibility for the vehicle.

THEREFORE, be it resolved, by the board of County Commissioners of Claiborne County, Tennessee, assembled in session on the 21st day of April, 2025, that transfer of the Tahoe to North Tazewell Volunteer Fire Department is approved.

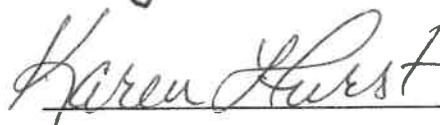
IT IS FURTHER RESOLVED that this resolution take effect upon its passage, the public welfare requiring it.

Duly passed and approved this 21st day of April 2025



County Mayor

David Mundy, Commissioner Sponsor



County Clerk

FILED 4-10-25
KAREN HURST, COUNTY CLERK
BY 9:10 am DC

ITEM #11 – RES. 2025-042 – HEALTH DEPT. (budget amendment)

MOTION: Commissioner McCreary – to approve

SECOND: Commissioner Mundy

ROLL CALL VOTE: 20 for, 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2025- 042**BUDGET AMENDMENT FOR HEALTH DEPARTMENT**

WHEREAS, the Claiborne County Health Department has received additional grant funds from the State of Tennessee to expand staffing and operations, and

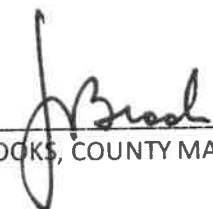
WHEREAS, the additional grant funds will improve the operations of the Health Department; and

NOW, THEREFORE, the Claiborne County Commission approves the following budget amendment in order for these monies to be expensed:

		<u>Revenue</u>	<u>Expense</u>
101-46390	Other Health and Welfare Grants	42,544	
101-55190-162	Clerical Personnel		7,171
101-55190-189	Other Salaries & Wages		23,874
101-55190-201	Social Security		1,925
101-55190-204	State Retirement		1,820
101-55190-207	Medical Insurance		4,190
101-55190-210	Unemployment Compensation		113
101-55190-212	Employer Medicare		451
101-55190-355	Travel		3,000

NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 21st day of April 2025, that this resolution is approved.

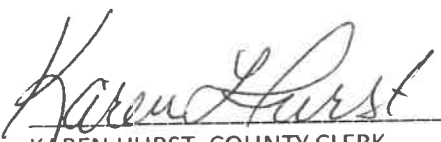
BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 21st day of April 2025



 JOE BROOKS, COUNTY MAYOR

 /s/ Sherry McCreary
 SPONSOR

ATTEST:



 KAREN HURST, COUNTY CLERK

ITEM #11A – RES. 2025-043 – LIBRARY (budget amendment)

MOTION: Commissioner McCreary – to suspend the rules and approve

SECOND: Commissioner Jones

ROLL CALL VOTE: 20 for, 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2025-043

BUDGET AMENDMENT FOR LIBRARY

WHEREAS, the Claiborne County Library has received donations from Tazewell and New Tazewell for the purchase of books and other supplies; and


WHEREAS, the Library plans to expend these funds before the end of the 2025 fiscal year; and

NOW, THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expended:

		<u>Revenue</u>	<u>Expense</u>
101-48130	Other Government Contributions	\$2,000	
101-56500-435	Office Supplies		\$1,000
101-56500-437	Periodicals		\$1,000


NOW, THEREFORE, BE IT RESOLVED by the Claiborne County Commission, meeting in regular session on the 21st day of April 2025, that this resolution is approved.

BE IT FURTHER RESOLVED that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 21st day of April 2025.



JOE BROOKS, COUNTY MAYOR

/s/ Sherry McCreary
SPONSOR

ATTEST:


KAREN HURST, COUNTY CLERK

ITEM #11B – SCHEDULING OF WORKSHOP

MOTION: Commissioner Mundy – to suspend the rules and schedule a workshop on May 12, 2025 at 6:30 p.m. for the commission to review the potential budget for 2025-26 and that the budget packet be provided to each commissioner 10 days prior to that workshop date.

SECOND: Commissioner Mason

(discussion)

MOTION: Commissioner Shuford – to recess this commission meeting to May 12, 2025 at 6:30 p.m.

SECOND: Commissioner Mullins

ROLL CALL VOTE (on Motion to Recess): 9 for, 11 against / Motion failed

*FOR: Commissioners Bunch, Cook, Shuford, Poore, Crawford, Shrout, Mullins,
Rowe, Cosby*

*AGAINST: Commissioners Epperson, Campbell, Barnett, Brooks, Mason, Brogan,
Jones, McCreary, Mundy, Rogers, Wilson*

ROLL CALL VOTE (on original Motion): 20 for, 0 against / Motion carried

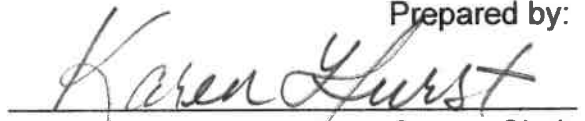
ITEM #12 – ADJOURNMENT

MOTION: Commissioner Rogers – to adjourn

SECOND: Commissioner Cosby

Motion carried by aye vote / Meeting adjourned.

Prepared by:


County Clerk