

COUNTY COMMISSION MEETING – AUGUST 18, 2025

The Claiborne County Commission met in regular session on Monday, August 18, 2025 at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation by Commissioner Zach Mullins. Pledge led by Officer Doug Evans.

At this time, Chairman Campbell requested that a moment of silence be observed to commemorate former county commissioner Kenneth Clark.

AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

PRESENT:

District 1

Zachary Bunch
Dennis Cook
Whitt Shuford

District 2

Haley Barker
Nathan Epperson
Gary Poore

District 3

Mike Campbell
Stacey Crawford
Tim Shrout

District 4

Zach Mullins
Anthony Rowe

District 5

Mitchell Cosby

District 6

Rosemary Barnett
Carolyn Brooks
Steve Mason

District 7

Steve Brogan
Eric Jones
Sherry McCreary

District 8

David Mundy
Quintin Rogers

District 9

Dustin Wilson

21 commissioners present

Also present: Jennifer Bryant, Recorder

AGENDA ITEM #2 – APPROVAL OF AGENDA

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Cosby

Commissioner Mundy requested to add a resolution concerning adding liability insurance to county coroner/medical examiner budget.

(This added as Res. 2025-092, item #10A under New Business)

Commissioner Epperson requested to add a resolution concerning out of service fire hydrants in the South Claiborne VFD District.

(This added as Res. 2025-093, item #10B under New Business).

Commissioner Shrout requested to add the name of Donnie Noe to the notary public appointment list.

Commissioner Cosby requested to add a discussion item per a resident request to address the commission.

(This added as discussion item #2A under New Business).

Vote on agenda as amended; Motion carried by aye vote

AGENDA ITEM #3 – APPROVAL OF MINUTES

MOTION: Commissioner Epperson – to approve

SECOND: Commissioner Crawford

Motion carried by aye vote

AGENDA ITEM #4 – COUNTY OFFICE REPORTS

AGENDA ITEM #5 – COUNTY MAYOR'S REPORT

AGENDA ITEM #6 – COUNTY SHERIFF'S REPORT

AGENDA ITEM #7 – COMMITTEE REPORTS

AGENDA ITEM #8 – HIGHWAY DEPT. EQUIPMENT LIST

MOTION: Commissioner Rowe – to approve

SECOND: Commissioner Mullins

Motion carried by aye vote

AGENDA ITEM #9 – NOTARY PUBLIC APPOINTMENTS

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Mullins

Motion carried by aye vote

APPROVED:

Linda B. Fultz
Donald Wayne Riley
Jason M. Steele

Dana L. Schneider
Brandy Ann Warner
Wayne Lee

Lisa Stacy-Gibbs
Kelli Gibson Padgett
Donnie Noe

AGENDA ITEM #10 – NOTARY PUBLIC BONDS

(none)

OLD BUSINESS:

(none)

NEW BUSINESS:

ITEM #1 – ANNUAL REPORTS (JUVENILE COURT, CIRCUIT COURT, GENERAL SESSIONS COURT)

Reports submitted as required and for informational purpose.

(reports as follows)

Claiborne County Juvenile Court
Annual Financial Report
For The Year Ended June 30, 2025

Date: 7/18/2025 1:47:57PM
User: DianaA

Acct #	Description	Beginning Balance	Adjustments	Receipts	Disbursements	Commission Transfers	Ending Balance
Fund: 904 Juvenile Court Clerk							
23000	Due To State Of Tennessee						
23191	Admin. Fees - Court Appointed Counsel	0.00	-120.00	120.00	0.00	0.00	0.00
23300	Secretary Of State - Notary Commissions	0.00	0.00	20.00	-20.00	0.00	0.00
23900	Other Funds Due State	0.00	120.00	0.00	-114.00	-6.00	0.00
	Totals:	0.00	0.00	140.00	-134.00	-6.00	0.00
24000	Due To County Trustee						
24310	County Fines	0.00	1,064.00	2,620.00	-3,553.00	-131.00	0.00
24320	Juvenile Fines	0.00	23.75	150.00	-166.25	-7.50	0.00
24360	Officers Costs	0.00	2,018.45	8,236.00	-9,841.05	-413.40	0.00
	Totals:	0.00	3,106.20	11,006.00	-13,560.30	-551.90	0.00
26000	Due To Litigants, Heirs And Others						
26100	Court Funds And Costs	5,162.28	4,287.00	14,167.50	-13,392.97	0.00	10,223.81
26200	Officers' Costs - Non-County	84.00	0.00	42.00	-84.00	0.00	42.00
	Totals:	5,246.28	4,287.00	14,209.50	-13,476.97	0.00	10,265.81
28000	Other Credits						
29900	Fee/Commission Account	2,948.70	8,357.42	21,529.00	-33,293.02	557.90	100.00
	Totals:	2,948.70	8,357.42	21,529.00	-33,293.02	557.90	100.00
Fund Totals:							
		8,194.98	15,750.62	46,884.50	-60,464.29	0.00	\$10,365.81

Claiborne County Juvenile Court
Annual Financial Report
For The Year Ended June 30, 2025

Date: 7/18/2025 1:47:57PM
User: DianaA

Summary of Assets:

Cash In Bank	\$3,165.76	\$920.06
Cash On Hand	\$100.00	\$100.00
Investments	\$4,929.22	\$9,345.75
Totals:	\$8,194.98	\$10,365.81

This report is submitted in accordance with requirements of Section 5-8-505 and/or 67-5-1902, Tennessee Code Annotated, and to the best of my knowledge and belief accurately reflects transactions of this office for the year ended June 30, 2025.

Diana A. [Signature] (Signature) *Circuit Court Clerk* (Title) *7-21-25* (Date)

FILED
7-21-25
KAREN HURST, COUNTY CLERK
3:50 pm
D.C.

Claiborne Co Circuit Court
Annual Financial Report
For The Year Ended June 30, 2025

Acct #	Description	Beginning Balance	Adjustments	Receipts	Disbursements	Commission Transfers	Ending Balance
Fund: 902 Circuit Court Clerk							
23000	Due To State Of Tennessee						
23111	Litigation Tax	0.00	-47.50	6,429.00	-5,985.73	-395.77	0.00
23180	Criminal Injuries Compensation Tax	0.00	0.00	1,926.00	-1,861.00	-65.00	0.00
23191	Admin Fees - Court Appointed Counsel	0.00	0.00	487.50	-463.12	-24.38	0.00
23220	Game And Fish Fines And Costs	0.00	0.00	546.00	-546.00	0.00	0.00
23400	Department Of Safety	0.00	0.00	2,131.00	-2,024.44	-106.56	0.00
23600	Tenn Bureau Of Investigation	0.00	0.00	300.00	-284.98	-15.02	0.00
23900	Other Funds Due State	0.00	-200.00	6,394.00	-5,900.25	-293.75	0.00
	Totals:	0.00	-247.50	18,213.50	-17,065.52	-900.48	0.00
24000 Due To County Trustee							
24140	Litigation Tax - General	0.00	-67.50	5,448.75	-5,017.97	-363.28	0.00
24310	County Fines	0.00	0.00	5,847.00	-5,534.64	-292.36	0.00
24330	Drug Fines	0.00	0.00	5,802.00	-5,511.90	-290.10	0.00
24331	Drug Court Fee	0.00	0.00	942.00	-894.90	-47.10	0.00
24360	Officers Costs	0.00	-42.00	3,500.00	-3,285.09	-172.91	0.00
24370	Jail Fees	0.00	0.00	1,577.00	-1,498.14	-78.86	0.00
24380	District Attorney General Fees	0.00	-12.50	1,559.50	-1,469.63	-77.37	0.00
24490	Other Collections	0.00	0.00	2,449.50	-2,447.00	-2.50	0.00
	Totals:	0.00	-122.00	27,125.75	-25,679.27	-1,324.48	0.00
25000 Due To Cities							
25210	City Fines	0.00	0.00	476.50	-452.67	-23.83	0.00
25230	Officers Costs	0.00	0.00	1,039.00	-987.03	-51.97	0.00
	Totals:	0.00	0.00	1,515.50	-1,439.70	-75.80	0.00
26000 Due To Litigants, Heirs And Others							
26100	Court Funds And Costs	293,933.00	9,980.05	227,755.05	-378,293.20	0.00	153,394.90
26200	Officers' Costs - Non-County	0.00	0.00	188.00	-188.00	0.00	0.00
26400	Deposits	17,549.64	0.00	0.00	0.00	0.00	17,549.64
26700	Cash Bonds	700.00	0.00	0.00	0.00	0.00	700.00
	Totals:	312,202.64	9,980.05	227,943.05	-378,481.20	0.00	171,644.54
28000 Other Credits							
29900	Fee/commission Account	8,500.35	95,197.40	59,204.22	-165,002.73	2,300.76	200.00
	Totals:	8,500.35	95,197.40	59,204.22	-165,002.73	2,300.76	200.00
	Fund Totals:	320,702.99	104,807.95	334,002.02	-587,668.42	0.00	\$171,844.54

Date: 7/18/2025 1:37:00PM
User: DianaA

Claiborne Co Circuit Court
Annual Financial Report
For The Year Ended June 30, 2025

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Summary of Assets:

Cash In Bank	\$227,175.62	\$76,681.66
Cash On Hand	\$200.00	\$200.00
Investments	\$93,327.37	\$94,962.88
Totals:	\$320,702.99	\$171,844.54

This report is submitted in accordance with requirements of Section 5-8-505 and/or 67-5-1902, Tennessee Code Annotated, and to the best of my knowledge and belief accurately reflects transactions of this office for the year ended June 30, 2025.

Diana A. Bush (Signature) *Circuit Court Clerk* (Title) *7-21-25* (Date)

FILED
KAREN HURST, COUNTY CLERK
BY: *3:50 pm*
D-E.

Claiborne Co General Sessions Court
Annual Financial Report
For The Year Ended June 30, 2025

Acct #	Description	Beginning Balance	Adjustments	Receipts	Disbursements	Commission Transfers	Ending Balance
Fund: 904 General Sessions Court Clerk							
23000 Due To State Of Tennessee							
23111	Litigation Tax	0.00	-305.71	100,481.89	-93,749.35	-6,426.83	0.00
23180	Criminal Injuries Compensation Tax	0.00	88.50	10,482.65	-10,230.15	-341.00	0.00
23191	Admin. Fees - Court Appointed Counsel	0.00	-630.00	16,075.00	-14,672.75	-772.25	0.00
23220	Game And Fish Fines And Costs	0.00	0.00	942.50	-903.75	-38.75	0.00
23300	Secretary Of State - Notary Commissions	0.00	0.00	20.00	-20.00	0.00	0.00
23400	Department Of Safety	0.00	-1,073.03	100,165.40	-94,137.74	-4,954.63	0.00
23600	Tenn Bureau Of Investigation	0.00	-5.00	2,750.00	-2,607.73	-137.27	0.00
23700	Alcoholic Beverage Commission	0.00	0.00	54.00	-51.30	-2.70	0.00
23800	Motor Vehicle Enforcement	0.00	10.00	172.38	-173.25	-9.13	0.00
23900	Other Funds Due State	0.00	-356.54	45,033.50	-42,601.08	-2,075.88	0.00
Totals:		0.00	-2,271.78	276,177.32	-259,147.10	-14,758.44	0.00
24000 Due To County Trustee							
24140	Litigation Tax - General	0.00	-2,133.43	183,759.81	-169,372.26	-12,254.12	0.00
24150	Litigation Tax - Special Purpose	0.00	0.00	5.00	-4.66	-0.34	0.00
24310	County Fines	0.00	393.92	27,867.00	-26,847.88	-1,413.04	0.00
24330	Drug Fines	0.00	-200.00	10,623.54	-9,902.36	-521.18	0.00
24331	Drug Court Fee	0.00	-238.46	7,193.00	-6,606.81	-347.73	0.00
24340	County Game And Fish Fines	0.00	0.00	387.50	-348.75	-38.75	0.00
24360	Officers Costs	0.00	-639.00	38,427.19	-35,900.29	-1,887.90	0.00
24370	Fair Fees	0.00	148.42	17,942.31	-17,186.18	-904.55	0.00
24380	District Attorney General Fees	0.00	-125.00	29,624.27	-28,024.29	-1,474.98	0.00
24490	Other Collections	0.00	114.00	17,413.06	-17,369.39	-157.67	0.00
Totals:		0.00	-2,679.55	333,242.68	-311,562.87	-19,000.26	0.00
25000 Due To Cities							
25210	City Fines	0.00	-325.00	18,379.58	-17,151.85	-902.73	0.00
25220	Drug Fines	0.00	-225.00	7,867.00	-7,259.90	-382.10	0.00
25230	Officers Costs	0.00	-17.73	12,767.00	-12,111.80	-637.47	0.00
Totals:		0.00	-567.73	39,013.58	-36,523.55	-1,922.30	0.00
26000 Due To Litigants, Heirs And Others							
26100	Court Funds And Costs	56,030.47	19,380.90	341,649.47	-371,528.13	0.00	45,532.71
26200	Officers' Costs - Non-County	0.00	178.00	1,373.00	-1,420.00	0.00	131.00
26400	Deposits	12,869.27	0.00	0.00	0.00	0.00	12,869.27
26700	Cash Bonds	43,500.00	-11,450.00	19,450.00	-2,750.00	0.00	48,750.00
Totals:		112,399.74	8,108.90	362,472.47	-375,698.13	0.00	107,282.98

Claiborne Co General Sessions Court
Annual Financial Report
For The Year Ended June 30, 2025

Acct #	Description	Beginning Balance	Adjustments	Receipts	Disbursements	Commission Transfers	Ending Balance
28000 Other Credits							
29900 Fee/commission Account		69,371.91	13,110.60	169,276.20	-287,039.71	35,681.00	400.00
	Totals:	69,371.91	13,110.60	169,276.20	-287,039.71	35,681.00	400.00
	Fund Totals:	181,771.65	15,700.44	1,180,182.25	-1,269,971.36	0.00	\$107,682.98

Date: 7/18/2025 1:07:07PM
User: DianaA

Claiborne Co General Sessions Court
Annual Financial Report
For The Year Ended June 30, 2025

Summary of Assets:

Cash In Bank
Cash On Hand

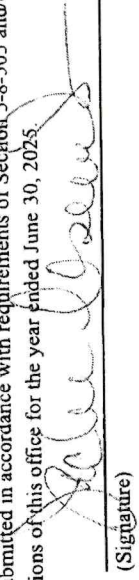
\$181,371.65
\$400.00

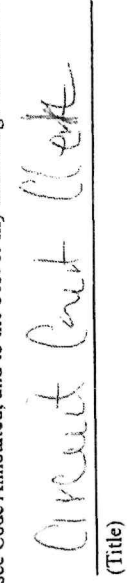
Totals: \$181,771.65

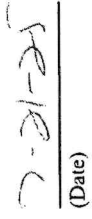
\$107,282.98
\$400.00

\$107,682.98

This report is submitted in accordance with requirements of Section 5-8-505 and/or 67-5-1902, Tennessee Code Annotated, and to the best of my knowledge and belief accurately reflects transactions of this office for the year ended June 30, 2025.


(Signature)


(Title)


(Date)

FILED 7-21-25
KAREN HURST, COUNTY CLERK
BY: 3:50 PM
B.C.

08/18/2025

ITEM #2 – ANNUAL REPORT (COUNTY CLERK)

Report submitted as required and for informational purpose.
(report as follows)

CLAIBORNE COUNTY CLERK
GENERAL LEDGER - FINANCIAL REPORT
YEAR FORMAT
FISCAL YEAR 2025 - PERIOD ENDING 06/30/2025

CCT	DESCRIPTION	BEGINNING BALANCE	GENERAL	RECEIPTS	DISBURSEMENTS	COMMISSIONS	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCE
1000	CURRENT LIABILITIES								
	*** SUB-TOTAL ***	.00	.00	.00	.00	.00	.00	.00	.00
3000	DUE TO STATE OF TENNESSEE								
3110	BUSINESS TAX DUE STATE	.00	.00	.00	2,758,535.39	.00	.00	.00	.00
3130	STATE SALES TAX - AUTO	.00	.00	2,905,104.27	114,511.62	146,568.88	.00	.00	.00
3131	STATE SALES TAX - LOCAL	.00	.00	120,581.78	215,740.55	6,070.16	.00	.00	.00
3132	SALES TAX - BOAT	.00	.00	227,202.06	18,852.37	11,461.51	.00	.00	.00
3133	SALES TAX - BOAT - LOCAL	.00	.00	19,850.28	95,771.70	997.91	.00	.00	.00
3134	AUTO - STATE SINGLE ARTICLE	.00	.00	100,848.93	12,243.09	5,077.23	.00	.00	.00
3135	SALES TAX AUTO LOCAL SURCHARGE	.00	.00	12,893.68	.00	650.59	.00	.00	.00
3136	BOAT - STATE SINGLE ARTICLE	.00	.00	.00	.00	.00	.00	.00	.00
3137	SALES TAX AUTO LOCAL SURCHARGE	.00	.00	.00	.00	.00	.00	.00	.00
3145	MFG HOME INSTALLATION PERMITS	.00	.00	12,987.00	3,505.50	185.25	.00	.00	.00
3150	MARRIAGE LICENSE - STATE	.00	.00	3,690.75	12,420.00	.00	.00	.00	.00
3151	STATE PREMARITAL TRAINING	.00	.00	411,977.77	11,375.00	.00	.00	.00	.00
3160	MVD - STATE REGISTRATIONS	.00	.00	11,375.00	806,315.26	.00	.00	.00	.00
3163	EVS NOTICE STATE	.00	.00	806,315.26	30,400.00	.00	.00	.00	.00
3165	MVD - RENEWALS	.00	.00	30,400.00	.00	.00	.00	.00	.00
3168	Electric Vehicle Fee	.00	.00	.00	.00	.00	.00	.00	.00
3169	TRANSPORT MOD E-H FEE	.00	.00	78,280.00	.00	.00	.00	.00	.00
3170	MVD - TITLE APPL - STATE	.00	.00	.00	.00	.00	.00	.00	.00
3175	RETIREMENT	.00	.00	.00	.00	.00	.00	.00	.00
3180	DRIVERS LICENSE - STATE	.00	.00	104,123.50	2,024.92	.00	.00	.00	.00
3210	GAME & FISH	.00	.00	2,024.92	10,990.08	.00	.00	.00	.00
3211	BOAT RENEWAL	243.50	.00	10,875.00	6,240.00	.00	.00	.00	.00
3240	GUN PERMIT - SAFETY	.00	.00	6,240.00	.00	.00	.00	.00	.00
33405	*** SUB-TOTAL ***	243.50	.00	4,877,190.20	4,706,293.75	171,011.53	.00	.00	.00
24000	DUE TO COUNTY TRUSTEE								
24110	BUSINESS LICENSE DUE COUNTY	.00	.00	.00	.00	.00	.00	.00	.00
24120	BEER TAX	.00	.00	83,173.59	79,014.91	4,158.68	.00	.00	.00
24130	WHEEL TAX COUNTY	.00	.00	376,165.91	357,363.86	18,802.05	.00	.00	.00
24131	WHEEL TAX ROADS	.00	.00	792,796.75	2,336.50	39,758.58	.00	.00	.00
24210	MARRIAGE LICENSE - COUNTY	.00	.00	2,460.00	.00	123.50	.00	.00	.00
24295	Racetrack License Fee	.00	.00	.00	.00	.00	.00	.00	.00
24296	Racetrack Renewal Fee	.00	.00	1,600.00	1,520.00	80.00	.00	.00	.00
24490	BEER PRIVILEGE TAX	.00	.00	245.00	245.00	.00	.00	.00	.00
24492	HELPING SCHOOLS TAG	.00	.00	1,256,441.25	1,193,518.44	62,922.81	.00	.00	.00
	*** SUB-TOTAL ***	.00	.00	1,256,441.25	1,193,518.44	62,922.81	.00	.00	.00
26000	DUE TO LITIGANTS, HEIRS, & OTHERS								
26010	ML Specialty Certificate	.00	.00	.00	.00	.00	.00	.00	.00
26315	ORGAN DONATION PROGRAM	.00	.00	646.48	2,890.62	.00	.00	.00	.00
26400	CLAIM REFUND PAYABLE	-21,919.80	.00	19.75	9,447.00	.00	.00	.00	-19,048.91
	*** SUB-TOTAL ***	-21,919.80	.00	9,516.40	9,447.00	.00	.00	.00	-260.01

CLAIBORNE COUNTY CLERK
GENERAL LEDGER - FINANCIAL REPORT
YEAR FORMAT
FISCAL YEAR 2025 - PERIOD ENDING 06/30/2025

CCT	DESCRIPTION	BEGINNING BALANCE	GENERAL	RECEIPTS	DISBURSEMENTS	COMMISSIONS	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCE
3405	CREDIT CARD FEES	102.51	.00	29,868.95	30,012.74	.00	.00	.00	246.30
3920	NOTARY	1,080.79	.00	764.00	861.00	.00	.00	.00	1,177.79
3930	POSTAL CHARGES	.00	.00	13,923.96	13,923.96	.00	.00	.00	.00
3940	POSTAGE DRIVER LIC	.00	.00	.00	.00	.00	.00	.00	.00
3991	OVERPAYMENT/REFUND	.00	.00	5,641.67	5,641.67	.00	.00	.00	.00
3999	OVER & SHORT	-2,140.64	.00	.00	20.89	.00	.00	.00	-2,119.75
	*** SUB-TOTAL ***	-23,067.79	.00	60,381.21	63,444.36	.00	.00	.00	-20,004.64
9900	FEE & COMMISSION ACCOUNT	-76,110.29	.00	237,831.74	442,511.38	-233,934.34	.00	.00	-105,364.95
9901	CLERK'S MISC FEES	.00	.00	.00	.00	.00	.00	.00	.00
9902	MARRIAGE CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9903	MVD CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9904	RENEWAL CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9905	TITLE APPL CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9906	SALES TAX CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9907	BOAT TAX CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9908	GAME & FISH CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9909	NOTARY COMM CLERK FEES	.00	.00	.00	.00	.00	.00	.00	.00
9910	COPIES MISCELLANEOUS	.00	.00	.00	.00	.00	.00	.00	.00
9911	TITLE ISSUE TO RETAIN	.00	.00	.00	.00	.00	.00	.00	.00
9912	CLERK FEES DRIVERS LICENSE	.00	.00	2,679.00	2,679.00	.00	.00	.00	.00
9913	BT COMPUTER FEE EARMARK 43396	.00	.00	.00	.00	.00	.00	.00	.00
9914	FLEA MARKET BUSINESS LICENSE	.00	.00	.00	.00	.00	.00	.00	.00
9915	BUSINESS TAX TO RETAIN	.00	.00	3,540.60	3,540.60	.00	.00	.00	.00
29951	TITLE .35 EARMARK - 43396	.00	.00	3,250.00	3,250.00	.00	.00	.00	.00
29952	TITLE 250 EARMARK - 43396	.00	.00	1,950.00	1,950.00	.00	.00	.00	.00
29953	TITLE SCAN EARMARK - 43396	.00	.00	4,465.00	4,465.00	.00	.00	.00	.00
29955	ELVS EARMARK - 43399	.00	.00	29,153.50	29,153.50	.00	.00	.00	.00
29957	EARMARK TITLE LOCAL 3 48835	.00	.00	282,869.84	487,549.48	-233,934.34	.00	.00	-105,364.95
	*** SUB-TOTAL ***	-76,110.29	.00	6,476,882.50	6,450,806.03	.00	.00	.00	-125,011.05
	*** TOTAL ***	-98,934.58	.00						

CLAIBORNE COUNTY CLERK
GENERAL LEDGER - FINANCIAL REPORT
YEAR FORMAT
FISCAL YEAR 2025 - PERIOD ENDING 06/30/2025

Printed: 07/31/2025

ACCOUNT DESCRIPTION	BEGINNING BALANCE	GENERAL	RECEIPTS	DISBURSEMENTS	COMMISSIONS	TRANSFERS IN	TRANSFERS OUT	ENDING BALANCE
SUMMARY OF ASSETS:								
CASH ON HAND	.00							.00
CASH ON HAND DRIVERS LICENSE	200.00							200.00
INDIVIDUAL CASH DRAWERS 8@\$200	1,600.00							1,600.00
FIRST CLAIBORNE BANK	19,291.00							48,706.36
CREDIT CARD RECEIVABLE	55,924.44							55,451.55
CLAIMS RECEIVABLE	21,919.14							19,053.14
TITLE GIFT VOUCHER	.00							.00
RENEWAL GIFT VOUCHER	.00							.00
*** TOTAL ***	98,934.58							125,011.05

THIS REPORT IS SUBMITTED IN ACCORDANCE WITH REQUIREMENTS OF SECTION 5-8-505, AND/OR 67-5-1902, TENNESSEE CODE ANNOTATED, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF ACCURATELY REFLECTS TRANSACTIONS OF THIS OFFICE FOR THE PERIOD ENDING JUNE 30, 2025.

[Signature] 7-31-25
(Signature) (Date)
Co. Clerk
(Title)

This report is to be filed with the County Executive and County Clerk.

ITEM #2A – DISCUSSION (by resident Patty Dunn)

Patty Dunn, a resident and home healthcare worker, addressed the commission with much concern about the recent departure of Covenant Health ambulance service from the Harrogate area. She expressed the need for the service in this area as, among obvious reasons, there are residents who live in remote areas, live alone or have no family close by. She further stated that Covenant Health was given options for adequate station facilities in the Harrogate area, although no reply was made to the offer, and feels that Covenant Health should be held accountable.

ITEM #3 – RES. 2025-084 – ESTABLISHING AN ANNUAL NATIONAL DAY OF PRAYER IN CLAIBORNE COUNTY

MOTION: Commissioner McCreary – to approve with the correction that this will establish an annual **county** day of prayer in Claiborne County.

SECOND: Commissioner Crawford

Motion carried by aye vote
(Resolution as follows)

RESOLUTION NO. 2025 – 084
A RESOLUTION ESTABLISHING AN ANNUAL
DAY OF PRAYER IN CLAIBORNE COUNTY

Sponsors: Sherry McCreary, Stacey Crawford

WHEREAS, the passage of House Joint Resolution 51 in Tennessee officially recognizes the month of July each year as a time of prayer and fasting, calling to humbly ask God's hand of mercy and healing for our state; and

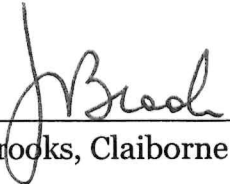
WHEREAS, Claiborne County wishes to establish an annual day of prayer; and,

WHEREAS, community Church leaders gathered for a day of prayer to rejoice in the Lord, to ask for mercy and healing, and share its support of HUR51; and,

NOW THEREFORE, the Claiborne County Commission establishes July 2nd as its annual Day of Prayer so that all its citizens may rejoice and give thanks for the many blessings it and its residents have received.

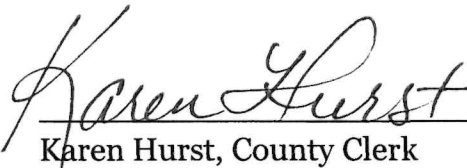
BE IT ALSO RESOLVED this resolution shall take effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 18th day of August 2025.



Joe Brooks, Claiborne County Mayor

ATTEST:



Karen Hurst, County Clerk

08/18/2025

ITEM #4. – RES. 2025-085 – BOARD OF EDUCATION (budget amendment)

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Mason

ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)

Claiborne County Board of Education

RESOLUTION

2025-085

August 14, 2026

WHEREAS, the Claiborne County Board of Education received state grants to address learning loss and a transportation grant for summer programs. The balance of these grants will be carried over to the 25/26 school year and needs to be added to the budget for final spend down.

WHEREAS, this resolution involves no local tax dollars.

BE IT THEREFORE RESOLVED by the Claiborne County Commission in session August 18, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

REVENUE

INCREASE

Account Code No.	
46590	Other State Grants \$53,562.98

EXPENDITURES

Account Code No.	
141-71100-201-SLC	Social Security \$ 2,640.03
141-71100-204-SLC	Retirement \$ 14,760.80
141-71100-210-SLC	Unemployment \$ 861.60
141-71100-212-SLC	Medicare \$ 1,057.98
141-71100-217-SLC	Hybrid Retirement \$ 12.00
141-71100-429-SLC	Instructional Supplies \$ 561.28
141-71100-499-SLC	Other Supplies \$ 15,309.09
141-71100-599-SLC	Other Charges \$ 1,266.00
141-72610-410-SLC	Custodial Supplies \$ 138.67
141-73100-422-SLC	Food \$ 1,917.65
141-72710-146-Trans	Bus Drivers \$ 11,960.00
141-72710-201-Trans	Social Security \$ 849.90
141-72710-204-Trans	Retirement \$ 981.57
141-72710-210-Trans	Unemployment \$ 149.79
141-72710-212-Trans	Medicare \$ 209.43
141-72710-217-Trans	Hybrid Retirement \$ 500.00
141-72710-338-Trans	Maintenance and Repairs \$ 322.29
141-72710-450-Trans	Tires & Tubes \$ 64.90


Meredith Arnold
Claiborne County Schools Director


David Mundy
Commission Sponsor


Kelly Harvey
School Finance

FILED 8-1-25
KAREN HURST, COUNTY CLERK
BY 19:50

08/18/2025

ITEM #5 – RES. 2025-086 – FJC CONTRIBUTIONS (budget amendment)

MOTION: Commissioner McCreary – to approve

SECOND: Commissioner Jones

ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2025- 086

BUDGET AMENDMENT FOR FAMILY JUSTICE CENTER CONTRIBUTIONS

WHEREAS, the Family Justice Center (FJC) receives contributions from citizens throughout the year to support the operations of the FJC; and

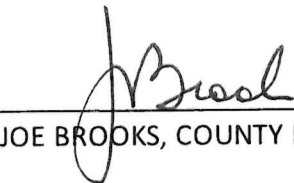
WHEREAS, this resolution recognizes contributions received in 2025, including a \$1,400 contribution for purchase of a washer and dryer; now

THEREFORE, the Claiborne County Commission must approve the following budget amendment in order for these monies to be expended.

		<u>Expense</u>	<u>Revenue</u>
101-53600-499	Other Supplies & Materials	\$ 50	
101-53600-790	Other Equipment	\$1,400	
101-48130	Contributions		\$1,450
	Total	\$1,450	\$1,450

NOW THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 18th day of August 2025 that this resolution is approved.

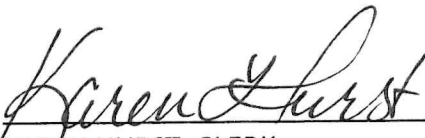
BE IT FURTHER RESOLVED, that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 18th day of August 2025.



JOE BROOKS, COUNTY MAYOR

/s/ Sherry McCreary
SPONSOR

ATTEST:



KAREN HURST, CLERK

FILED 8-4-25
KAREN HURST, COUNTY CLERK
BY: 3:40 pm D.C.

08/18/2025

ITEM #6 – RES. 2025-087 – HIGHWAY DEPT. STATE AID BRIDGE (budget amendment)

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Rogers

ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION 2025- 087
CLAIBORNE COUNTY HIGHWAY DEPARTMENT
BUDGET AMENDMENT
STATE AID BRIDGE

WHEREAS, funds have been allocated for the state aid bridge construction and replacement located on Water Street in the Eighth District of Claiborne County.

WHEREAS, additional funds are needed for this particular line item (Capital Outlay - Bridge Construction - 131-68000-705) in order to complete the construction and replacement of this particular bridge.

THEREFORE, with the approval of County Commission, the following transaction needs to be approved for these funds to be placed in the budget in order for these monies to be expended.

<u>Line-Item</u>	<u>Description</u>	<u>Expense</u>	<u>Revenue</u>
131-68000-705	Bridge Construction	\$402,489	
131-34550	Fund Balance		\$402,489
	TOTAL	\$402,489	\$402,489

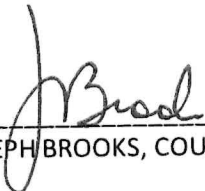
THEREFORE, BE IT RESOLVED, by the County Commission of Claiborne County, Tennessee assembled in regular session on this 18th day of August 2025 that this resolution be approved.

BE IT FURTHER RESOLVED, that this resolution shall take place from and after its passage, the public welfare requiring it.

PASSED AND APPROVED, this 18th day of August 2025.

RONNIE PITTMAN, ROAD SUPERINTENDENT

DAVID MUNDY
SPONSOR


JOSEPH BROOKS, COUNTY MAYOR

QUINTIN RODGERS
SPONSOR

ATTEST:


KAREN HURST, COUNTY CLERK

FILED 8-5-25
KAREN HURST, COUNTY CLERK
BY:  P.C.

08/18/2025

ITEM #7 – RES. 2025-088 – PURCHASE SHERIFF PATROL VEHICLES (budget amendment)

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner Shrout

(discussion)

ROLL CALL VOTE: 21 for; 0 against / Motion carried

(Resolution as follows)

RESOLUTION NO. 2025- 088

BUDGET AMENDMENT – PURCHASE SHERIFF PATROL VEHICLES

WHEREAS, The Sheriff's Office needs to replace additional patrol vehicles as no patrol vehicles were replaced during fiscal year 2025 due to SRO Grant; therefore

WHEREAS, the older SRO vehicles were phased into patrol. These vehicles are worn, and maintenance exceeds the value of the vehicles, the Sheriff's Office did not request monies for patrol vehicles during the fiscal year 2025; thus, done to assist the county in budgetary purposes.

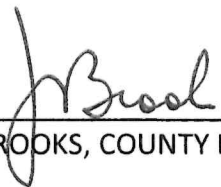
WHEREAS, patrol division is a constant maintenance and effort for the Sheriff's office, in which they are used more often than the SRO vehicles, the Sheriff's Office is in need of additional patrol units due to maintenance and cost of older vehicles, with no replacements.

THEREFORE, Claiborne County Commission must approve the following transactions in order to appropriate funding for the expenses.

	<u>Expense</u>	<u>Revenue</u>
101-39000 Undesignated Fund Balance		\$224,000
101-91130-718 Motor Vehicles	\$224,000	

NOW, THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 18th day of August, 2025 that this resolution is approved.

BE IT FURTHER RESOLVED, that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 18th day of August, 2025.

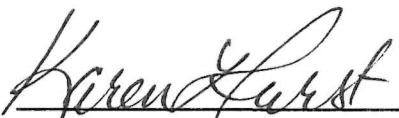


JOE BROOKS, COUNTY MAYOR



SPONSOR, Zach Mullins

ATTEST:



KAREN HURST, CLERK

FILED 8-6-25
KAREN HURST, COUNTY CLERK
BY: 12:20 pm D.C.

08/18/2025

ITEM #8 – RES. 2025-089 – COUNTY CLERK (budget amendment)

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner Poore

ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)

RESOLUTION NO. 2025-089

BUDGET AMENDMENT FOR COUNTY CLERK

WHEREAS, the Claiborne County Clerk has monies available in a reserve and restricted account generated by the business tax (account 101-40270), and the restricted revenue can be used for computer hardware purchases or replacement or other computer-related expenses; and

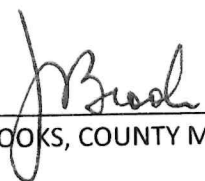
WHEREAS, the County Clerk's office needs to replace several printers used to print decals for license plates;

NOW, THEREFORE, the Claiborne County Commission approves the following budget amendment in order for these monies to be expended:

		<u>Revenue</u>	<u>Expense</u>
101-39000	Fund Balance	\$3,150	
101-52500-719	Office Equipment		\$3,150

NOW THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 18th day of August 2025, that this resolution is approved.

BE IT FURTHER RESOLVED, that this resolution will take effect upon its passage, the public welfare requiring it. Duly passed and approved this 18th day of August 2025.

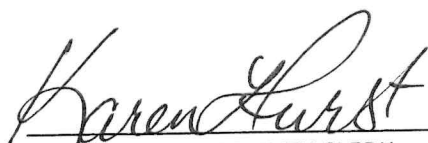


JOE BROOKS, COUNTY MAYOR



SPONSOR

ATTEST:



KAREN HURST, COUNTY CLERK

FILED 8-6-25
KAREN HURST, COUNTY CLERK
BY: 12:20 pm P.C.

ITEM #9 – RES. 2025-090 – CLAIBORNE COUNTY LIBRARY (authorize bids for repairs)

MOTION: Commissioner McCreary – to approve with the amendment to include making the front door to work properly and handicap accessible.

SECOND: Commissioner Cosby

(discussion)

MOTION TO AMEND: Commissioner McCreary – to amend resolution to authorize the finance department to obtain bids for the repair, maintenance, painting and replacement of the façade of the library and report back to commission.

SECOND: Commissioner Brooks

ROLL CALL VOTE (on Motion to Amend): 21 for; 0 against / Motion carried

*ROLL CALL VOTE (on Original Motion as amended); 21 for; 0 against / Motion carried
(Resolution as follows)*

AMENDMENT TO RESOLUTION NO. 2025-090
RESOLUTION NO. 2025-090

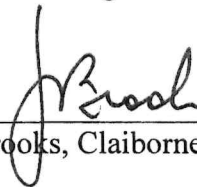
WHEREAS, the outside of the building of the Claiborne County Library is in need of repair and maintenance, and;

WHEREAS, the repair and maintenance needed is primarily painting, replacement of the façade and to be included in pending capital projects.

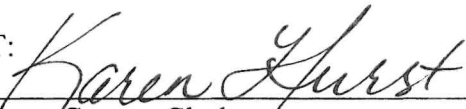
NOW THEREFORE, BE IT RESOLVED, the Claiborne County Commission, meeting in regular session on the 18th day of August, 2025, hereby authorizes and empowers the Claiborne County Finance Department to obtain bids for the repair, maintenance, painting and replacement of the facade of the Claiborne County Library and report back to the Claiborne County Commission.

BE IT FURTHER RESOLVED, this resolution will take effect upon its passage, the public welfare requiring it.

Duly passed and approved this 18th day of August, 2025.



Joe Brooks, Claiborne County Mayor

ATTEST: 

Karen Hurst, County Clerk

CO-SPONSORS:



Sherry McCreary, County Commissioner *w/ permission*



Mitchel Cosby, County Commissioner *w/ permission*

08/18/2025

ITEM #10 – RES. 2025-091 – ALLOW TRUSTEE TO ACCEPT TAX PAYMENTS AFTER JULY 10, 2025

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Rogers

Motion carried by aye vote
(Resolution as follows)

RESOLUTION TO ALLOW CLAIBORNE COUNTY TRUSTEE TO
ACCEPT TAX PAYMENTS AFTER JULY 10, 2025
RESOLUTION NO. 2025-091

WHEREAS, TCA § 67-1-702 provides for collection of taxes by the Trustees for the State of Tennessee on the first Monday in October of each year, and;

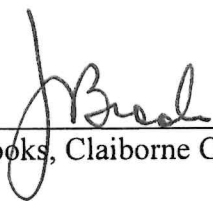
WHEREAS, TCA § 67-1-702 allows the Trustee to begin accepting property taxes any time after July 10, if approved by resolution of the County Legislative Body; and,

WHEREAS, TCA § 67-1-702 also allows Trustees to begin accepting tax relief applications on the same date on which the Trustee accepts property tax payments,

NOW THEREFORE, BE IT RESOLVED, the Claiborne County Commission, meeting in regular session on the 18th day of August, 2025, hereby authorizes and empowers the Claiborne County Trustee to begin accepting property taxes at any time after July 10, 2025, pursuant to TCA § 67-1-702 and may begin accepting tax relief applications on the same date.

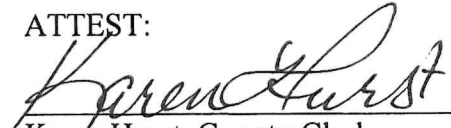
BE IT FURTHER RESOLVED, this resolution will take effect upon its passage, the public welfare requiring it.

Duly passed and approved this 18th day of August, 2025.



Joe Brooks, Claiborne County Mayor

ATTEST:



Karen Hurst, County Clerk

SPONSOR:

 : 

David Mundy, County Commissioner w/permission

08/18/2025

**ITEM #10A – RES. 2025-092 – ADDING LIABILITY INSURANCE TO COUNTY
CORONER/MEDICAL EXAMINER BUDGET**

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Mullins

*ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)*

Resolution 2025 – 092

**A RESOLUTION ADDING LIABILITY INSURANCE TO
COUNTY CORONER/MEDICAL EXAMINER BUDGET**

Sponsor: David Mundy

WHEREAS, County Coroner/Medical Examiner is a part-time position; and

WHEREAS, an individual who holds this position must be a licensed physician; and

WHEREAS, practicing licensed physicians must carry liability insurance; and

WHEREAS, the current Medical Examiner is no longer practicing medicine in private practice but is still required to carry liability insurance to be able to serve in this position; and

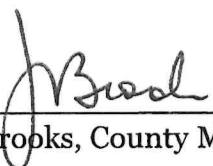
THEREFORE, Claiborne County must approve the following transactions in order to appropriate funding for the expense.

		<u>Expense</u>	<u>Revenue</u>
101-39000	Undesignated Fund Balance		\$8,000
101-54610-506	Liability Insurance	\$8,000	

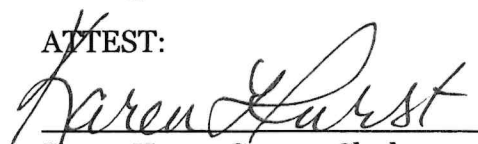
NOW, THEREFORE, BE IT RESOLVED, by the Claiborne County Commission, meeting in regular session on the 18th day of August 2025 that this resolution is approved.

BE IT FURTHER RESOLVED this resolution shall take effect from and after its passage, the public welfare requiring it.

PASSED AND APPROVED this 18th day of August 2025.



Joe Brooks, County Mayor

ATTEST:


Karen Hurst, County Clerk

08/18/2025

**ITEM #10B – RES. 2025-093 – REPAIR OF TWO FIRE HYDRANTS IN THE SOUTH
CLAIBORNE VOLUNTEER FIRE DEPARTMENT DISTRICT**

MOTION: Commissioner Epperson – to approve

SECOND: Commissioner Poore

*ROLL CALL VOTE: 21 for; 0 against / Motion carried
(Resolution as follows)*

RESOLUTION
RESOLUTION NO. 2025-093

WHEREAS, two (2) fire hydrants are out of service in the South Claiborne Volunteer Fire Department District, and;

WHEREAS, the fire hydrants are located at the South Claiborne Volunteer Fire Department and near MCM Church; and,

WHEREAS, the fire hydrants are needed for public health and safety; and,

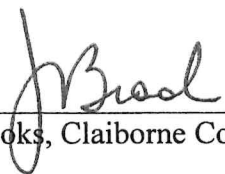
WHEREAS, the cost of repairs is approximately One Thousand Three Hundred Fifty (\$1,350.00) Dollars each; and,

WHEREAS, the total cost is approximately Two Thousand Seven Hundred (\$2,700.00) Dollars for both fire hydrants.

NOW THEREFORE, BE IT RESOLVED, the Claiborne County Commission, meeting in regular session on the 18th day of August, 2025, hereby authorizes and directs the Claiborne County Finance Director to pay the cost of repair of both fire hydrants in the approximate amount of Two Thousand Seven Hundred (\$2,700.00) Dollars from Undesignated Funds Surplus account

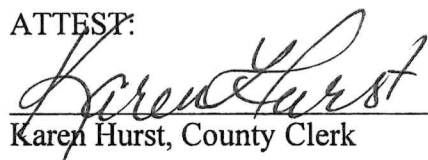
BE IT FURTHER RESOLVED, this resolution will take effect upon its passage, the public welfare requiring it.

Duly passed and approved this 18th day of August, 2025.



Joe Brooks, Claiborne County Mayor

ATTEST:



Karen Hurst, County Clerk

SPONSOR:

Nathan Epperson, County Commissioner

08/18/2025

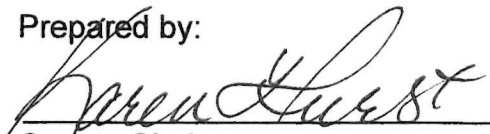
ITEM #11 – ADJOURNMENT

MOTION: Commissioner Rogers– to adjourn

SECOND: Commissioner Mundy

Motion carried by aye vote / Meeting adjourned.

Prepared by:



County Clerk