

ADDITIONAL INFORMATION



Claiborne County Government

Michael Gilbert
Bryan Edds

County Mayor and County Commissioners

Subject: Claiborne County Maintenance Department Report - October 2025

October 1st, 2025 – Cleaned Courthouse and Mayor's Office, swept 2nd floor, mopped restrooms and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Change Claiborne, took 27 totes of files from Finance Office to 3rd floor of the building, worked on a light at Tazewell Senior Citizens

October 2nd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took 9 boxes of envelopes from County Clerk's Office to 3rd floor, mowed at the Courthouse, Election Office, Emergency Management, Family Justice Center and blew the grass off the sidewalks.

October 3rd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, buffed 1st floor, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office and Family Justice Center, took trash bags to Election Office.

October 6th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and 4-H Office, stocked supply closet.

October 7th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Finance Office, took supplies to Finance Office.

October 8th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse,

October 9th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, fixed a light at Tazewell Senior Citizens, unstopped the sink at 4-H Office.

October 10th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office and Family Justice Center, took trash to convenience center, picked up tree limbs at Tazewell Senior Citizens, stocked supply closet, took supplies to County Clerk's restroom.

October 13th, 2025 – Columbus Day



Claiborne County Government

October 14th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, swept 2nd floor, got trash at the Courthouse, took 4 cases of envelopes from County Clerk's Office to 3rd floor.

October 15th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, mopped restrooms, got trash at the Courthouse and Finance Office.

October 16th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took wood wedges to Sheriff's Dept. garage, took a case of paper from Mayor's Office to Trustee's Office, replaced a light bulb in Trustee's cell, mowed at Courthouse, Election Office, Emergency Management and Family Justice Center, stocked cleaning closet.

October 17th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, brought 3 boxes of card stock from 3rd floor to Property Assessor's Office, took trash to the convenience center, took shredded paper and water bottles to the Animal Shelter, refilled soap dispenser in Judge McAfee's Office, trimmed and blew the grass off the sidewalks at the Courthouse, Election Office, Emergency Management and Family Justice Center, got trash at the Courthouse, Change Claiborne, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office and Family Justice Center.

October 20th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, replaced a light bulb at the front entrance to the Courthouse, moved 3 desks and chairs into the former Persevere building.

October 21st, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Finance Office, blew the debris off the front steps and sidewalks, took trash to the convenience center.

October 22nd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, mopped and buffed 1st floor, got trash at the Courthouse, replaced 2 filters and fixed a piece of crown molding at the Finance Office, took paper towels and soap to Judge McAfee's Office.

October 23rd, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took a case of paper and brown paper towels to Clerk & Master's Office, got supplies at the Walmart, stocked supply closet, took a box of files to 3rd floor for the Trustee's Office, got shredded paper at 4-H Office.

October 24th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office and Family Justice Center.



Claiborne County Government

October 27th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, lit the boiler, moved a desk and chair from 3rd floor to the former Persevere Office.

October 28th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse and Finance Office, unclogged commode in employee's restroom.

October 29th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, took trash to the convenience center, caulked a hole in the door at Chamber of Commerce, moved Christmas trees into hallway on 3rd floor, got gas key made for new maintenance truck, took custodial supplies to 3rd floor.

October 30th, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, fixed mop water for Trustee's Office, took supplies to Register of Deeds Office, took trash to convenience center.

October 31st, 2025 – Cleaned Courthouse and Mayor's Office, sprayed doorknobs, handrails and benches with disinfectant spray, got trash at the Courthouse, 4-H Office, Chamber of Commerce, Library, Election Office, Finance Office and Family Justice Center, took a case of paper from Mayor's Office to County Clerk's Office, took toilet paper to Election Office, got shredded paper at Election Office and 4-H Office, took supplies to Judge McAfee's Office, took 3 loads of trash to convenience center, closed out the account for the month at Jerry's Hardware.

Joe Brooks
Claiborne County Mayor

November 4, 2025

Memo For: County Mayor

SUBJECT: Significant Actions Report October 2025

In October 2025, I worked 14 of 14 scheduled days. I had 53 veterans (and/or family members) in the office. Many of these veterans had claims that had been submitted and were approved. Some of these veterans were assisted in getting a Service Connection increase in their disability. I also offered the veterans other information on the additional benefits that may have become available to them because of their age or other benefits that may be available to them as their Service-Connected disability percentage was increased.

Many times, the veterans' healthcare and pharmacy benefits are changed, and they are put in a higher priority group as their disability changes, or their disability percentage condition is increased. Sometimes as their declining health conditions worsen with age there are other benefits that may become available. Some veterans were in the office to file a completely new claim for disabilities. Some veterans made applications for VA healthcare. I had several veterans report that their claim had been approved or they had received an increase in their benefits. This is the most rewarding part of my position.

I helped with another 35-veteran request with telephone calls or emails, including fax correspondence with information/planning etc. This office served a total of 44 veterans (and families) with service-connected disabilities ranging from 10%- 100% along with healthcare, DIC and pension claims. Issues with these veterans are varied and sometimes complex as the VA changes their policies or procedures.

I attended the required annual accreditation 3-day training in Knoxville TN September 29 to October 1. Various classes included but not limited to Anti-discrimination and The Retaliation Act along with other up to date procedures of the Veterans Administration. The TN Department of Veterans Service also announced that the goal for the Knoxville VA Healthcare System will be under one roof to include all medical specialties (plus optometry, dentistry, hearing, x-rays and scans) by the year 2030. They are in the process of looking for the location for this Knox County campus.



Gary Hansard
VSO Claiborne County TN

CLAIBORNE CHANCERY

Month End Payouts and
Revenue Transmittal

Clerks	County	Description	Amount
	24160	40130 Delinquent Tax	\$100,992.91
	24410	42520 Del. Tax Officer Cost	\$0.00
		45550 Fees in Lieu of Salary	
		Delinquent Tax 5% Com.	\$5,179.76
		45550 Fees in Lieu of Salary	
		Tax, fees, comm & int.	\$19,432.54
29900/Data		42530 Data Fee	\$725.50
	24410	42520 Court Officers Fee	\$444.60
24140/jbldg		40266 Litigation Tax/Jail	\$345.02
	24140	40250 Litigation Tax/Court & Probate	\$819.43
24140 Secur		42591 Court Room Security	\$24.70
29900/dp		42530 Data Fee	\$64.00
		Total	\$128,028.46

Claiborne County Trustee's Office Fund Report

Financial Summary Report - October 01, 2025 to October 31, 2025

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Commission adjustment	Commission	Ending Balance
101	GENERAL FUND	5,373,307.89	2,628,079.60	1,299,283.19	0.00	0.00	(12.42)	32,422.34	6,669,694.38
116	SOLID WASTE/SANITATION	2,227,602.75	323,285.64	154,353.83	0.00	0.00	(2.86)	5,450.56	2,391,086.86
119	INDUSTRIAL/ECONOMIC DEVELOPMENT	1,910.72	0.00	0.00	0.00	0.00	0.00	0.00	1,910.72
122	DRUG CONTROL	17,024.78	275.61	3,347.49	0.00	0.00	0.00	2.76	13,950.14
127	OTHER GENERAL GOVERNMENT SPECIAL REVENUE	1,689,802.42	0.00	254,150.21	0.00	0.00	0.00	0.00	1,435,652.21
131	HIGHWAY/PUBLIC WORKS	1,379,529.00	252,167.46	236,416.01	0.00	0.00	(0.10)	2,573.48	1,392,707.07
141	GENERAL PURPOSE SCHOOL	14,095,223.98	4,990,570.30	5,357,913.81	0.00	0.00	(9.51)	26,147.63	13,701,742.35
142	SCHOOL FEDERAL PROJECTS	1,050,401.25	110,402.76	408,676.08	0.00	0.00	0.00	0.00	752,127.93
143	FOOD SERVICE	8,026,448.19	535,770.23	494,260.02	0.00	0.00	0.00	0.00	8,067,958.40
151	GENERAL DEBT SERVICE	884,095.37	42,530.20	102,296.28	0.00	0.00	(0.44)	822.64	823,507.09
171	GENERAL CAPITAL PROJECTS	381.50	0.00	0.00	0.00	0.00	0.00	0.00	381.50
176	HIGHWAY CAPT. PROJECTS	473,782.12	81,237.71	141,396.09	0.00	0.00	(0.17)	256.65	413,367.26
351	CITIES - SALES TAX	0.00	260,804.11	258,196.07	0.00	0.00	0.00	2,608.04	0.00
362	2011 PROPERTY TAXES	(100.00)	0.00	0.00	0.00	0.00	0.00	0.00	(100.00)
364	DISTRICT ATTORNEY GENERAL	45,561.53	308.75	0.00	0.00	0.00	0.00	0.00	45,870.28
365	Work Release Program	152,397.78	31,243.58	3,370.00	0.00	0.00	0.00	0.00	180,271.46
21600	ADVANCES PAYABLE TO OTHER FUNDS	108.00	0.00	0.00	0.00	0.00	0.00	0.00	108.00
22200	OVERFLOW	0.00	311.50	311.50	0.00	0.00	0.00	0.00	0.00
29900	FEE/COMMISSION	56,124.56	70,284.10	0.00	0.00	50,618.40	0.00	0.00	55,790.26
		35,473,593.84	9,327,271.65	8,713,970.58	0.00	60,618.40	(23.50)	70,284.10	35,956,017.91

Summary of Assets Beginning Balances		Debits / Credits		Summary of Assets Ending Balances	
CASH	1,000.00	2,344,008.23 (+)	2,344,008.23 (-)	CASH	1,000.00
BANK ACCOUNTS	35,461,583.84	23,091,976.05 (+)	22,601,818.98 (-)	BANK ACCOUNTS	35,951,740.91
COUNTY TAX RELIEF	1,555.00	4,106.00 (+)	5,105.00 (-)	COUNTY TAX RELIEF	556.00
STATE TAX RELIEF	9,455.00	28,903.00 (+)	35,637.00 (-)	STATE TAX RELIEF	2,721.00
BANK TAX PAYMENTS	0.00	38,622.00 (+)	38,622.00 (-)	BANK TAX PAYMENTS	0.00
Total	35,473,593.84	25,507,615.28 (+)	25,025,191.21 (-)	Total	35,956,017.91

Property Tax Summary

	Debits (-)	Credits (+)	Total
Current Year	949.00	1,925,237.72	1,924,288.72
Prior Year	291.00	55,112.55	54,821.55
Bankruptcy	0.00	0.00	0.00
Interest	35.00	6,690.45	6,655.45

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office October 01, 2025 through October 31, 2025.

Signature: Danise Alexander Title: Justice

November 04, 2025