

## **COUNTY COMMISSION MEETING – NOVEMBER 17, 2025**

The Claiborne County Commission met in regular session on Monday, November 17, 2025, at 6:30 p.m. at the Courthouse in Tazewell, Tennessee. Meeting was opened by Officer Doug Evans. Invocation by Commissioner Zach Mullins. Pledge led by Officer Doug Evans.

### **AGENDA ITEM #1 – CALL TO ORDER/ROLL CALL:**

Chairman Mike Campbell called the meeting to order. County Clerk Karen Hurst called the roll by district. Commissioners present/absent as follows:

#### **PRESENT:**

##### **District 1**

Zachary Bunch  
Dennis Cook  
Whitt Shuford

##### **District 2**

Haley Barker  
Nathan Epperson  
Gary Poore

##### **District 3**

Mike Campbell  
  
Tim Shrout

##### **District 4**

Zach Mullins  
Anthony Rowe

##### **District 5**

Mitchell Cosby

##### **District 6**

Rosemary Barnett  
Carolyn Brooks  
Steve Mason

##### **District 7**

Steve Brogan  
Eric Jones  
Sherry McCreary

##### **District 8**

David Mundy  
Quintin Rogers

##### **District 9**

Dustin Wilson

#### **ABSENT:**

##### **District 3**

Stacey Crawford

20 commissioners present  
1 commissioner absent

Also present: Jennifer Bryant, Recorder

**AGENDA ITEM #2 – APPROVAL OF AGENDA**

MOTION: Commissioner Shrout – to approve

SECOND: Commissioner Poore

Commissioner Mundy requested that item #1 under Old Business (Res. 2025-097) be removed from agenda as the resolution has been voted on twice and a 3<sup>rd</sup> reading is not required.

Commissioner Mundy requested that item #5 under New Business (Res. 2025-115) be removed from agenda at this time.

*Vote on agenda as amended; Motion carried by aye vote*

**AGENDA ITEM #3 – APPROVAL OF MINUTES**

MOTION: Commissioner Mullins – to approve

SECOND: Commissioner Epperson

*Motion carried by aye vote*

**AGENDA ITEM #4 – COUNTY OFFICE REPORTS**

**AGENDA ITEM #5 – COUNTY MAYORS REPORT**

**AGENDA ITEM #6 – COUNTY SHERIFFS REPORT**

**AGENDA ITEM #7 – COMMITTEE REPORTS**

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Shrout

*Motion carried by aye vote*

**AGENDA ITEM #8 – NOTARY PUBLIC APPOINTMENTS**

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Brooks

*Motion carried by aye vote*

**APPROVED:**

Bobbie H. Womack

Melinda K. Catron

Christine C. Ruszkowski

Alyssa Rachelle Smith

Tina A. McMichael

Aimee R. Upton

**AGENDA ITEM #9 – NOTARY PUBLIC BONDS**

*(none)*

**OLD BUSINESS:**

**ITEM #1 – RES. 2025-097 – HIGHWAY DEPT. (FUND 176)**

*(removed from agenda)*

## **NEW BUSINESS:**

### **ITEM #1 – APPOINTMENT OF SCHOOL BOARD MEMBER (3<sup>rd</sup> District)**

Chairman Campbell informed the CLB that Commissioner Stacey Crawford was out of town but had written a recommendation letter to let the commission know of his support for Malinda Munsey. Commissioner Shrout then read the letters of interest for the appointment submitted by Malinda Munsey, Lynn Barnard and Travis Lester. Commissioner Shrout followed by stating that some type of standard or precedence should be set by the commission going forward concerning procedure in matters equivalent to this.

At this time, Commissioner Shrout nominated Malinda Munsey. County Mayor Brooks informed the commission that he had reached out to CTAS with questions posed to him as to the procedures of this appointment and relayed those to the commission. Mayor Brooks also stated that a request had been made by some of the CLB that the vote begin with the 3<sup>rd</sup> district commissioners as this is a board member appointment in that district.

At this time, Commissioner Epperson nominated Lynn Barnard and Commissioner Poore nominated Travis Lester.

The nominated candidates were then given the opportunity to address the commission (Lynn Barnard was unable to attend).

Following, at the direction of Chairman Campbell, each commissioner was to speak the name of the candidate they were voting for and the clerk is to take the vote beginning with District 3 forward with Districts 4 through 9, ending with Districts 1 and 2.

### ***ROLL CALL VOTE AS FOLLOWS:***

*VOTING FOR MALINDA MUNSEY: Commissioners Campbell, Shrout, Mullins, Rowe, Cosby, Mason, Brogan, Jones, McCreary, Mundy, Rogers, Wilson, Bunch, Shuford, Barker*

*VOTING FOR LYNN BARNARD: Commissioners Cook, Epperson*

*VOTING FOR TRAVIS LESTER: Commissioners Barnett, Brooks, Poore*

VOTE RESULTS: Malinda Munsey – (15)  
Lynn Barnard – (2)  
Travis Lester – (3)

***Chairman Campbell declared Malinda Munsey as the appointee to fill the vacancy of District 3 School Board Member until the next general election.***

**ITEM #2 – DISCUSSION – BOYS AND GIRLS CLUB**

County Mayor Brooks introduced Bart McFadden, President and CEO of the Boys and Girls Clubs of the Tennessee Valley. Mr. McFadden informed the commission that the program in Claiborne County is currently serving approximately 120 children per day. He stated that the program provides support and significant needs for the children and their families, that the group of individuals in the county with the program have worked diligently to make it into what it is and thanked the commissioners for all their support. Local director Ashlyn Roney also spoke with commission and encouraged each one to visit the sites and see the programs in action.

**ITEM #3 – RES. 2025-113 – REAPPOINT BUDGET COMMITTEE**

MOTION: Commissioner Mason – to approve  
SECOND: Commissioner Mullins

*Motion carried by aye vote*  
*(Resolution as follows)*

RESOLUTION No. 2025 - 113

**A RESOLUTION TO REAPPOINT THE BUDGET COMMITTEE**

**WHEREAS**, Claiborne County, Tennessee operates under the County Financial Management System of 1981 (the 81 Act) codified in Title 5, Chapter 21 Of the Tennessee Code Annotated; and

**WHEREAS**, TCA Section 5-21-105(a)(1) authorizes the county legislative body, by resolution, to create and maintain a budget committee, and

**WHEREAS**, the county legislative body finds it to be in the best interests of Claiborne County to have and maintain a budget committee to carry out the statutory duties outlined in the 81 Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session this 17th day of November, 2025, that the following county commissioners be appointed to the Budget Committee:

First District Commissioner Zachary Bunch; Second District Commissioner Haley Barker; Third District Commissioner Timothy Shrout; Fourth District Commissioner Anthony Rowe; Fifth District Commissioner Mitchell Cosby; Sixth District Commissioner Rosemary Barnett; Seventh District Commissioner Sherry McCreary; Eighth District Commissioner Quinton Rogers and Ninth District Commissioner Dustin Wilson.

**BE IT FURTHER RESOLVED** that this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 17<sup>th</sup> day of November, 2025.

/s/ MITCHELL COSBY  
Sponsor

Steve Mason/kh  
/s/ STEVE MASON  
Sponsor  
Verbal permission  
to Clerk

ATTEST:

Karen Hurst  
KAREN HURST, County Clerk

Joe Brooks  
JOE BROOKS, County Mayor

FILED 10-23-25  
KAREN HURST, COUNTY CLERK  
BY: 2:40 pm D.C.

**ITEM #4 – RES. 2025-114 – REAPPOINT COUNTY FINANCIAL MANAGEMENT  
COMMITTEE**

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Mason

*Motion carried by aye vote*

*(Resolution as follows)*

RESOLUTION No. 2025 - 114

**A RESOLUTION TO REAPPOINT THE COUNTY FINANCIAL MANAGEMENT COMMITTEE**

**WHEREAS**, Claiborne County, Tennessee operates under the County Financial Management System of 1981 (the 81 Act) codified in Title 5, Chapter 21 Of the Tennessee Code Annotated; and

**WHEREAS**, TCA Section 5-21-104(a) creates a county financial management committee which shall consist of the county mayor, supervisor of highways, director of schools and four members elected by of the county legislative body; and

**WHEREAS**, the county legislative body finds it to be in the best interests of Claiborne County to have and maintain a county financial management committee to carry out the statutory duties outlined in the 81 Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Claiborne County, Tennessee, assembled in regular session this 17th day of November, 2025, that the following county commissioners be appointed to the County Financial Management Committee:

David Mundy, Mitchell Cosby, Zach Mullins and Otis Mike Campbell.

**BE IT FURTHER RESOLVED** that this resolution shall take effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 17<sup>th</sup> day of November, 2025.

/s/ MITCHELL COSBY  
Sponsor

*Steve Mason/kh*  
/s/ STEVE MASON  
Sponsor  
*Verbal permission  
to clerk*

ATTEST:

*Karen Hurst*  
KAREN HURST, County Clerk

*Joe Brooks*  
JOE BROOKS, County Mayor

FILED 10-23-25  
KAREN HURST, COUNTY CLERK  
BY: *8:40 pm* D-6



**ITEM #5 – RES. 2025-115 – DISPOSE OF HUMAN CREMAINS**

*(removed from agenda)*

**ITEM #6 – RES. 2025-116 – COUNTY CLERK OFFICE EQUIPMENT UPDATE**

MOTION: Commissioner Mason – to approve

SECOND: Commissioner Brooks

*ROLL CALL VOTE: 20 for; 0 against / Motion carried*

*(Resolution as follows)*

**COUNTY CLERK  
OFFICE EQUIPMENT UPDATE  
RESOLUTION 2025- 116**

**WHEREAS**, it appears that the computer program equipment in the County Clerk's office is in need of updating, and,

**WHEREAS**, this equipment in the office is necessary for daily operations, including transactions for Vehicle Services (applications, renewals, scanning, electronic transmission), Dept. of Revenue (sales tax); business license applications, marriage license, TWRA transactions, bookkeeping, commission minutes, etc., and,


**WHEREAS**, the current provider (Business Information Systems NKA; i3 Verticals) of computer equipment and programs in the County Clerk's office can upgrade this equipment as well as the programs and has provided a quote of Twenty Thousand Four Hundred Fifty (\$20,450.00) Dollars, and,

**WHEREAS**, pursuant to T.C.A. 67-4-724, the County Clerk's office has monies available in a reserve and restricted account generated by business tax returns and other sources earmarked for computer hardware purchases or other usual and necessary computer-related expenses at the discretion of the County Clerk, and so,

**BE IT THEREFORE RESOLVED** that the amount of Twenty Thousand Four Hundred Fifty (\$20,450.00) Dollars be approved for the purchase of this upgraded equipment and that same be paid from Fund 101, County Clerk's Reserve Acct. (#34515) and transferred into Acct. 52500-435, County Clerk's office supplies.

**BE IT FURTHER RESOLVED** that this resolution shall take place from and after it's passage, the public welfare requiring it.

**PASSED and APPROVED** this 17<sup>th</sup> day of November, 2025.

  
\_\_\_\_\_  
County Mayor

Steve Mason  
\_\_\_\_\_  
County Commissioner Sponsor

ATTEST:

  
\_\_\_\_\_  
County Clerk

FILED 10-29-25  
KAREN HURST, COUNTY CLERK  
BY: 1:00 pm D.C.

**ITEM #7 – RES. 2025-117 – APPROVE “CHANGE CLAIBORNE” LEASE AGREEMENT**

MOTION: Commissioner Barker – to approve

SECOND: Commission McCreary

*(discussion)*

Following discussion, Commissioner Barker amended the resolution to reflect a one (1) year lease term instead of three (3) years and to add this amendment to the original motion.

*ROLL CALL VOTE: 20 for; 0 against / Motion carried  
(Resolution as follows)*

**RESOLUTION TO APPROVE CHANGE CLAIBORNE LEASE AGREEMENT**

**RESOLUTION NO. 2025-117**

WHEREAS, Claiborne County, Tennessee has leased the second floor of its building located at 1731 Main Street, Tazewell, Tennessee to Change Claiborne, and;

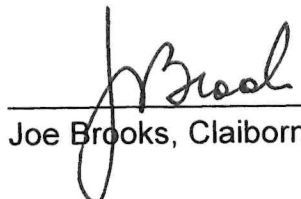
WHEREAS, the lease agreement expired on October 2, 2024, and;

WHEREAS, Claiborne County, Tennessee desires to renew the lease agreement with Change Claiborne an additional one (1) year.

IT IS NOW THEREFORE RESOLVED the Claiborne County Commission meeting in regular session on the 17<sup>th</sup> day of November, 2025, hereby agrees to enter into a lease agreement for an additional one (1) year and hereby authorizes, directs and empowers Mayor Joe Brooks to execute the lease agreement with Change Claiborne on behalf of Claiborne County, Tennessee.

BE IT FURTHER RESOLVED this resolution will take effect upon its passage, the public welfare requiring it.

Duly passed and approved this 17<sup>th</sup> day of November, 2025.

  
\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

Haley Barker  
\_\_\_\_\_  
Sponsoring Commissioner

ATTEST:  
  
\_\_\_\_\_  
Karen Hurst, County Clerk

**ITEM #8 – RES. 2025-118 – AUTHORIZING CLAIBORNE COUNTY TO SUBMIT 2025  
APPALACHIAN REGIONAL COMMISSION GRANT APPLICATION**

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner Mullins

*(discussion)*

MOTION TO AMEND: Commissioner Mullins – to approve provided that the school board approves to pay one-half (1/2) of the match amount of \$1,429,250.00

SECOND: Commissioner Brooks

*(further discussion)*

*ROLL CALL VOTE (on Motion to Amend): 20 for; 0 against / Motion carried*

*ROLL CALL VOTE (on Original Motion as amended): 20 for; 0 against / Motion carried  
(Resolution as follows)*

**RESOLUTION NO. 2025-118**  
**RESOLUTION AUTHORIZING CLAIBORNE COUNTY TO SUBMIT 2025**  
**APPALACHIAN REGIONAL COMMISSION GRANT APPLICATION**

*Sponsor: Mitchell Cosby, Zach Mullins, Anthony Rowe*

**WHEREAS**, the Appalachian Regional Commission (ARC) Program as administered by the State of Tennessee offers grants to local jurisdictions within Appalachia to create opportunities to self-sustaining economic development and an improved quality of life, and,

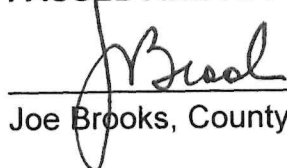
**WHEREAS**, the 2025 (ARC) for Claiborne County utilizing their Three Star status will allow for an ARC request up to, but not to exceed, \$1,000,000.00 of federal funds with a match of \$1,429,250.00, and,

**NOW, THEREFORE, BE IT RESOLVED**, the Claiborne County Commission authorizes the Claiborne County Mayor to apply for Appalachian Regional Commission Grant funds, up to, but not to exceed, \$1,000,000.00 of federal funds for an expansion project of sewer lines to the Springdale area of Claiborne County, and

**IT IS FURTHER RESOLVED** that the Claiborne County Commission hereby approves one-half (1/2) of the match of \$1,429,250.00 provided that the Claiborne County School Board approves to fund the remaining one-half (1/2) of the match amount. The county portion of the match amount will come from either the Claiborne County General Fund Account or from a Capital Outlay Note in the amount of \$1,429,250.00 as determined by the Claiborne County Budget Committee for the FY27 budget. The total ARC grant application may be up to but will not exceed the amount of \$2,429,250.00.

**IT IS FURTHER RESOLVED** that this resolution takes effect from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 17<sup>th</sup> day of November, 2025.

  
\_\_\_\_\_  
Joe Brooks, County Mayor

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

11/17/2025

**ITEM #9 – RES. 2025-119 – HIGHWAY DEPT. – STATE AID ROAD PROJECTION  
(budget amendment)**

MOTION: Commissioner Mundy – to approve

SECOND: Commissioner Mason

*ROLL CALL VOTE: 20 for; 0 against / Motion carried  
(Resolution as follows)*

RESOLUTION 2025- 119  
CLAIBORNE COUNTY HIGHWAY DEPARTMENT  
BUDGET AMENDMENT  
STATE AID ROAD PROJECT

**WHEREAS**, when the budget was created for the Claiborne County Highway Department, an estimated dollar amount for State Aid Projects was given from the State of Tennessee.

**WHEREAS**, after the fiscal year has ended (2024-2025) there is additional funding from the State to be distributed to counties.

**THEREFORE**, with the approval of County Commission, the following transaction needs to be approved for these additional funds to be placed in the budget in order for these monies to be expensed.

<u>Line-Item</u>	<u>Description</u>	<u>Expense</u>	<u>Revenue</u>
131-68000-726	State Aid Projects-Roads	\$78,773	
131-46420	Revenue-State Aid Projects		\$78,773
	<b>TOTAL</b>	<b>\$78,773</b>	<b>\$78,773</b>

**THEREFORE, BE IT RESOLVED**, by the County Commission of Claiborne County, Tennessee assembled in regular session on this 17th day of November 2025 that this resolution be approved.

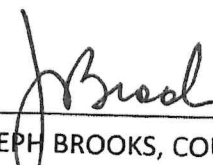
**BE IT FURTHER RESOLVED**, that this resolution shall take place from and after its passage, the public welfare requiring it.

**PASSED AND APPROVED**, this 17th day of November 2025.

RONNIE PITTMAN, ROAD SUPERINTENDENT

DAVID MUNDY

SPONSOR

  
\_\_\_\_\_  
JOSEPH BROOKS, COUNTY MAYOR

ATTEST:

  
\_\_\_\_\_  
KAREN HURST, COUNTY CLERK

FILED 11-3-25  
KAREN HURST, COUNTY CLERK  
BY: 1:20 PM B.C.



11/17/2025

**ITEM #10 – RES. 2025-120 – NAMING OF BRIDGE #13SR0330001 FOR ROGERS ESTES**

MOTION: Commissioner Epperson – to approve

SECOND: Commissioners Poore/Barker

ROLL CALL VOTE: 20 for; 0 against / Motion carried  
(Resolution as follows)

RESOLUTION NO. 2025- 120  
**NAMING OF BRIDGE ID NUMBER 13SR0330001 FOR ROGER ESTES**

*Sponsors: Nathan Epperson, Gary Poore, Haley Barker*

**WHEREAS**, Claiborne County wishes to recognize its citizens that have a great impact on its wellbeing; and

**WHEREAS**, Bridge ID Number 13SR0330001 on Highway 33 S where Big Barren Creek intersects the roadway has been identified as an unnamed state bridge; and

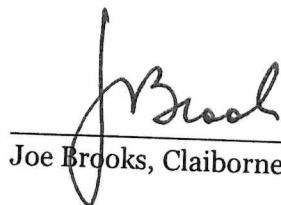
**WHEREAS**, Roger Estes served his country for eight years in the US Navy and later made a career as a Fire Fighter in Derry, NH for twenty-two years before moving to New Tazewell for his retirement. After moving to New Tazewell, Roger continued to serve as a Volunteer Fire Fighter for fifteen years at the South Claiborne Volunteer Fire Department until his untimely death on July 4, 2022, when he was struck by a motor vehicle while directing traffic in his official capacity as a Volunteer Fire Fighter.

**NOW THEREFORE, BE IT RESOLVED**, the Claiborne County Commission does hereby request The Tennessee General Assembly to name Bridge ID Number 13SR0330001 the Roger Estes Memorial Bridge.

**IT IS FURTHER RESOLVED**, due to the public service role and line of duty death of the honoree the Claiborne County Commission also requests the fees associated with the signage be covered by the State as prescribed under Section 54-1-133 of the Tennessee Code.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect upon its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 17<sup>th</sup> day of November 2025.

  
\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

ATTEST:

  
\_\_\_\_\_  
Karen Hurst

FILED 11-5-25  
KAREN HURST, COUNTY CLERK  
BY: G. W. Dan B.C.



**ITEM #11 – RES. 2025-121 – RECOGNIZING A NAME CHANGE FOR ONE OF THE APPROVED NON-PROFIT CHARITABLE ORGANIZATIONS FOR FY 2025-26**

MOTION: Commissioner Cosby – to approve

SECOND: Commissioner McCreary

ROLL CALL VOTE: 20 for; 0 against / Motion carried  
(Resolution as follows)

RESOLUTION NO. 2025- 121  
**RESOLUTION RECOGNIZING A NAME CHANGE FOR ONE OF ITS APPROVED  
NON-PROFIT CHARITABLE ORGANIZATIONS FOR FY2025-2026**

*Sponsors: Mitchell Cosby*

**WHEREAS**, Section 5-9-109, Tennessee Code Annotated, authorizes the County Legislative Body to make appropriations to non-profit charitable organizations; and

**WHEREAS**, the Claiborne County Legislative Body recognizes the various non-profits or charitable organizations located in Claiborne County have great need of funds to carry on their non-profit charitable work; and

**WHEREAS**, the CLB awarded Habitat for Humanity \$2,500 via Resolution No. 2025-047 (attached); and

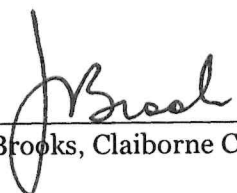
**WHEREAS**, Habitat for Humanity has changed its name to Building Better Claiborne.

**NOW THEREFORE, BE IT RESOLVED**, the CLB recognizes the non-profit name change and for Section 12.

**IT IS FURTHER RESOLVED**, the Claiborne County Finance Department is authorized to issue a check to Building Better Claiborne in the amount of \$2,500.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect upon its passage, the public welfare requiring it.

**PASSED AND APPROVED** this 17<sup>th</sup> day of November 2025.

  
\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

FILED 11-5-25  
KAREN HURST, COUNTY CLERK  
BY: g. w. m. D.C.

RESOLUTION NO. 2025-047

BUDGET 2025-2026

A RESOLUTION MAKING APPROPRIATIONS TO  
NON-PROFIT CHARITABLE ORGANIZATIONS  
OF CLAIBORNE COUNTY, TENNESSEE  
FOR FISCAL YEAR 2025-2026

WHEREAS, Section 5-9-109, Tennessee Code Annotated, authorizes the County Legislative Body to make appropriations to non-profit charitable organizations; and

WHEREAS, The Claiborne County Legislative Body recognizes the various non-profit or charitable organizations located in Claiborne County have great need of funds to carry on their nonprofit charitable work.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Claiborne County on this 19th day of May, 2025.

- Section 1. That \$1,500 be appropriated to Brave Boxing & Fitness  
Section 2. That \$3,750 be appropriated to Change Claiborne  
Section 3. That \$2,500 be appropriated to Clearfork Community Institute  
Section 4. That \$7,500 be appropriated to Cumberland Mountain Industries (The ARC/CMI)  
Section 5. That \$1,250 be appropriated to Speedwell Academy  
Section 6. That \$2,400 be appropriated to 4-H Program of Claiborne County  
Section 7. That \$16,800 be appropriated to Dollywood - Imagination Library  
Section 8. That \$2,000 be appropriated to Local High School Valedictorian Program  
Section 9. That \$2,500 be appropriated to Claiborne County Historical Society  
Section 10. That \$5,000 be appropriated to the Harrogate Library  
Section 11. That \$3,000 be appropriated to Project Graduation (CGHS & CHS \$1,500 each)  
Section 12. That \$2,500 be appropriated to Habitat for Humanity  
Section 13. That \$5,000 be appropriated to the Regional Education Center  
Section 14. That \$2,000 be appropriated to Senior Citizens Home Assistance Service  
Section 15. That \$1,000 be appropriated for Claiborne School athletics travel  
Section 16. That \$10,000 be appropriated to Servolution  
Section 17. That \$2,500 be appropriated to Stand In The Gap  
Section 18. That \$2,550 be appropriated to Upper Room Ministries  
Section 19. That \$1,250 be appropriated to Arthur Community Center  
Section 20. That \$5,000 be appropriated to Leadership Claiborne  
Section 21. That \$2,500 be appropriated to Live Free  
Section 22. That \$1,250 be appropriated to Head of Barren

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FILED 5-7-25  
KAREN HURST, COUNTY CLERK  
BY: 4:45 pm BAC

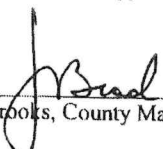
\* Reference \*

**BE IT FURTHER RESOLVED**, that all appropriations enumerated in Sections 1-22 above are subject to the following conditions.

1. That a non-profit charitable organization to which funds are appropriated shall file with the County Clerk an official copy of an annual report of its business affairs and transactions and the proposed use of the County's funds in accordance with rules promulgated by the Comptroller of the Treasury, chapter 0380-2-7. Such annual report shall be prepared and certified by the Chief Financial Officer of such nonprofit organization in accordance with Section 5-9-109 c T.C.A.
2. That said funds must only be used by the named non-profits organization in furtherance of their non-profit charitable purpose benefiting the general welfare of the residents of Claiborne County.
3. That it is the expressed interest of the County Commission of Claiborne County providing these funds to the above named non-profit charitable organizations to be fully in compliance with chapter 0309-2-7 of the rules of the Comptroller of the Treasury, and Section 5-9-109 of Tennessee Code Annotated and any and all other laws which may apply to county appropriations to non-profit organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.
4. That appropriated funds shall be transferred to the appropriate organization on a quarterly basis no earlier than the first month of each quarter upon invoice from the organization.

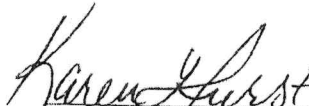
**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon its passage, the public welfare requiring it.

Duly passed and approved this 19th day of May, 2025.

  
Joe Brooks, County Mayor

Mitchell Cosby  
Sponsor

ATTEST:

  
Karen Hurst, County Clerk

**CERTIFICATE**

I, Karen Hurst, County Clerk, do hereby certify that the foregoing is a true and accurate copy as it appears in my office in Book Page 18-14758

This 3rd day of NOV 2025





**ITEM #12 – RES. 2025-122 – BOARD OF EDUCATION (budget amendment)**  
**ITEM #13 – RES. 2025-123 – BOARD OF EDUCATION (budget amendment)**  
**ITEM #14 – RES. 2025-124 – BOARD OF EDUCATION (budget amendment)**

MOTION: Commissioner Mundy – to combine items #12 thru 14 and approve  
 SECOND: Commissioner Cosby

*Motion carried by aye vote*  
*(Resolutions as follows)*

**Claiborne County Board of Education**  
**RESOLUTION**  
*2025- 122*

November 20, 2025

**WHEREAS**, the Claiborne County Board of Education need to amend the **General Purpose Budget** to add new money from the PSSG FY 26 grant and a donation from Y-12 Credit Union

**WHEREAS**, this resolution involves no local tax dollars.

**BE IT THEREFORE RESOLVED** by the Claiborne County Commission in session November 17, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

**REVENUE**

Account Code No.		<u>Increase</u>	<u>Decrease</u>
48130	Contributions	\$ 5,000.00	
46980	Other State Grants - PSSG	\$ 76,989.91	

**EXPENDITURES**

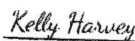
Account Code No.		
141-72310-599	Other Charges Board of Education	\$ 5,000.00
141-72130-499-PSG26	Other Supplies and Materials	\$ 1,000.00
141-72130-790-PSG26	Other Equipment	\$ 75,989.91




Meredith Arnold  
 Claiborne County Schools



Commission Sponsor

  
 Kelly Harvey

5-25  
 COUNTY CLERK  
  
 B.C.



**Claiborne County Board of Education**  
**RESOLUTION**  
**2023-123**

November 20, 2025

**WHEREAS**, the Claiborne County Board of Education need to amend the **General Purpose Budget** to adjust the ISM Grant to match the latest state approved budget in Eplan

**WHEREAS**, this resolution involves no local tax dollars.

**BE IT THEREFORE RESOLVED** by the Claiborne County Commission in session November 17, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.

**REVENUE**

**Increase**

**Decrease**

Account Code No.

46980

Other State Grants - ISM

\$ (1,224,034.87)

**EXPENDITURES**

Account Code No.

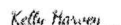
141-71300-116-ISM	Teachers	\$	17,205.00	
141-71300-189-ISM	Other Salaries & Wages	\$	1,650.04	
141-71300-201-ISM	Social Security	\$	576.77	
141-71300-204-ISM	Retirement	\$	2,983.60	
141-71300-206-ISM	Life Insurance	\$	78.00	
141-71300-207-ISM	Medical Insurance	\$	10,531.00	
141-71300-210-ISM	Unemployment			\$ (503.78)
141-71300-212-ISM	Medicare	\$	148.34	
141-71300-217-ISM	Hybrid Retirement	\$	4,238.47	
141-71300-399-ISM	Other Contracted Services			\$ (22,800.00)
141-71300-429-ISM	Instructional Supplies	\$	133,914.56	
141-71300-471-ISM	Software			\$ (126,036.50)
141-71300-499-ISM	Other Supplies and Materials			\$ (149,383.26)
141-71300-599-ISM	Other Charges			\$ (1,028,811.50)
141-71300-730-ISM	Vocational Instruction Equipment	\$	6,294.64	
141-72130-123-ISM	Guidance Personnel	\$	9,856.95	
141-72130-201-ISM	Social Security	\$	611.95	
141-72130-204-ISM	Retirement	\$	2,234.85	
141-72130-206-ISM	Life Insurance			\$ (24.56)
141-72130-207-ISM	Medical Insurance	\$	11,638.99	
141-72130-210-ISM	Unemployment Compensation	\$	109.17	
141-72130-212-ISM	Employer Medicare	\$	146.44	
141-72130-217-ISM	Retirement-Hybrid	\$	5,135.76	
141-72130-355-ISM	Travel	\$	2,500.00	
141-72130-524-ISM	Staff Development	\$	3,232.00	
141-72620-336-ISM	Maintenance & Repairs on Equipment			\$ (8,000.00)
141-76100-304-ISM	Regular Capital Outlay	\$	4,000.00	
141-76100-706-ISM	Building Construction			\$ (245,561.80)
141-76100-799-ISM	Other Capital Outlay	\$	140,000.00	



Meredith Arnold  
Claiborne County Schools



Commission Sponsor

  
Kelly Harvey  
Finance

FILED 11-5-25  
KAREN HURST, COUNTY CLERK  
BY: 11:40 am B.C.

**Claiborne County Board of Education**  
**RESOLUTION**

*2024-124*

November 20, 2025

**WHEREAS**, the Claiborne County Board of Education received funding from the State of Tennessee through the Education Freedom Act of 2025 for a teacher bonus.

**WHEREAS**, said bonus was paid to teachers in October 2025, and due to a change in account lines for some teachers since the original document was reviewed, and since state and federal grants can not reflect the bonus within their grant for teachers paid within the grant, we need to amend the budget lines accordingly

**WHEREAS**, the Claiborne County Board of Education need to amend the General Purpose budget

**WHEREAS**, this resolution involves no local tax dollars.

**BE IT THEREFORE RESOLVED** by the Claiborne County Commission in session November 17, 2025 that the Claiborne County Board of Education be authorized to amend the **General Purpose Budget** by adjusting the following line items.


		<u>INCREASE</u>	<u>DECREASE</u>
<b><u>EXPENDITURES</u></b>			
71100-188	Bonus Payment	\$ 8,000.00	
71100-201	Social Security		
71100-204	State Retirement		\$ (500.00)
71100-217	Hybrid Retirement	\$ 11,397.00	
71200-188	Bonus Payment		\$ (11,240.00)
71200-201	Social Security		\$ (2,000.00)
71200-204	State Retirement		\$ (259.00)
71200-217	Hybrid Retirement	\$ 1,645.00	
71300-188	Bonus Payment		\$ (1,780.00)
71300-204	State Retirement	\$ 2,000.00	
71300-217	Hybrid Retirement	\$ 816.00	
72130-188	Bonus Payment		\$ (700.00)
72130-201	Social Security	\$ 4,000.00	
72130-204	State Retirement	\$ 198.00	
72130-212	Medicare	\$ 576.00	
72130-217	Hybrid Retirement	\$ 47.00	
72220-204	State Retirement		\$ (300.00)
73400-188	Bonus Payment	\$ 100.00	
			\$ (12,000.00)



Meredith Arnold  
Claiborne County Schools



Commission Sponsor

  
Kelly Harvey  
School Finance

FILED *11-5-25*  
KAREN HURST, COUNTY CLERK  
BY: *11:40 am* D.C.

11/17/2025

**ITEM #15 – RES. 2025-125 – APPOINT A COUNTY MEDICAL EXAMINER FOR  
CLAIBORNE COUNTY, TENNESSEE AND TO ESTABLISH THE TERMS OF  
APPOINTMENT AND COMPENSATION**

MOTION: Commissioner Shuford – to approve

SECOND: Commissioner Epperson

*(discussion)*

ROLL CALL VOTE: 20 for; 0 against / Motion carried  
*(Resolution as follows)*

**A RESOLUTION TO APPOINT A COUNTY MEDICAL EXAMINER FOR  
CLAIBORNE COUNTY, TENNESSEE, AND TO ESTABLISH THE TERMS OF  
APPOINTMENT AND COMPENSATION**

*Sponsor: Whitt Shuford*

**WHEREAS**, Tennessee Code Annotated, Title 38, Chapter 7, Part 1, the "Post-Mortem Examination Act," requires each county to have a county medical examiner; and

**WHEREAS**, T.C.A. § 38-7-104(a) provides that a county medical examiner shall be a physician appointed by the county mayor subject to confirmation by the county legislative body; and

**WHEREAS**, the County Mayor has appointed Dr. Rob Wilmoth, MD, a duly licensed physician in Tennessee, to serve as County Medical Examiner; and

**WHEREAS**, the County Legislative Body desires to confirm the appointment of Dr. Rob Wilmoth, MD, and provide for the compensation and terms of the position.

**NOW, THEREFORE, BE IT RESOLVED** by the County Legislative Body Claiborne in County, Tennessee, that:

**SECTION 1.**

The appointment of Dr. Rob Wilmoth, M.D., by the County Mayor as the County Medical Examiner for Claiborne County is hereby confirmed and approved, in accordance with T.C.A. § 38-7-104.

**SECTION 2.**

The term of this appointment shall be for five (5) years, beginning on January 1, 2026, and ending on December 31, 2030, with eligibility for reappointment.

**SECTION 3.**

The County Medical Examiner shall perform all duties required by the Post-Mortem Examination Act, T.C.A. § 38-7-101 et seq., including but not limited to, investigating certain deaths under suspicious, unusual, or unnatural circumstances, providing an opinion as to the cause and manner of death, completing death certificates, and ordering autopsies when necessary.

**SECTION 4.**

The compensation for the County Medical Examiner shall be established in the annual county budget, covering services and expenses as agreed upon.



RESOLUTION NO. 2025- 125

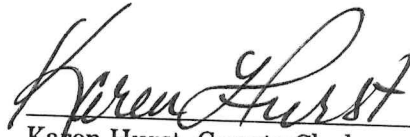
**A RESOLUTION TO APPOINT A COUNTY MEDICAL EXAMINER FOR  
CLAIBORNE COUNTY, TENNESSEE, AND TO ESTABLISH THE TERMS OF  
APPOINTMENT AND COMPENSATION**

***IT IS FUTHER RESOLVED***, this Resolution shall take effect from and after its passage, the public welfare requiring it.

***PASSED AND APPROVED*** this 17<sup>th</sup> day of November 2025.

  
\_\_\_\_\_  
Joe Brooks, Claiborne County Mayor

ATTEST:

  
\_\_\_\_\_  
Karen Hurst, County Clerk

FILED 11-6-25  
KAREN HURST, COUNTY CLERK  
BY: 8:45am D.G.


**ITEM #16 – ADJOURNMENT**

MOTION: Commissioner Shrout – to adjourn

SECOND: Commissioner Mundy

*Motion carried by aye vote / Meeting adjourned.*

Prepared by:

  
County Clerk